



# **Shree Guru Gobind Singh Ji Government College Paonta Sahib, District Sirmaur, Himachal Pradesh**

## ***2<sup>nd</sup> Cycle of NAAC Accreditation***

### **Criterion 6 Governance, Leadership and Management**

#### **Key Indicator 6.4 Financial Management and Resource Mobilization**

**Metric 6.4.1 Institution conducts internal and external  
financial audits regularly**

## ***External and Internal Audit Reports & Statements***

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## Statutory Audit

No. EDN-HE(5)C(15-Misc-Audit  
Directorate of Higher Education  
Himachal Pradesh Shimla-1  
Dated, Shimla-171001, the

20 APR 2021

April, 2021

To

1. All the Deputy Directors, (Hr. Edu.) in H.P.
2. The Dy. Director of Elementary Education, Kaza, Distt. Lahaul & Spiti H.P.
3. Registrar, Himachal Pradesh University, Shimla
4. All the Principals Govt. Degree Colleges in H.P.
5. All the Govt. Sanskrit Colleges in H.P.
6. The Principal, Govt College for Teacher Education, Dharamshala H.P.
7. The Principal SCERT Solan, H.P.
8. The Group Commander, NCC Group Headquarters, HP, Shimla-171004.
9. All Central/State/District Libraries in Himachal Pradesh

Sub:- Regarding Office Plan to Commence Audit in r/o Department of Higher Education, Himachal Pradesh.

With reference to the Principal Accountant General (Audit) Himachal Pradesh, Shimla vide D.O. No. AMG-I/HQ/Compliance Audit/2021-22/94 dated, 15-04-2021 received through the Secretary Education to the Govt of Himachal Pradesh, intimated that the O/o AGHIP plans to commence compliance audit of this department from the mid of April, 2021.

In view of the above, you are directed to extend full cooperation to the audit parties undertaking the audit and also issue necessary directions to the subordinate Institute/School/Offices under your jurisdiction.

(Dr. Amarjeet K. Sharma)  
Director of Higher Education  
Himachal Pradesh

Enclst. No. Even dated Shimla-1 the  
Copy for information and necessary action to:-

April, 2021

1. The Principal Accountant General (Audit), Himachal Pradesh w.r.t. D.O. No. AMG-I/HQ/Compliance Audit/2021-22/94 dated 15-04-2021.
2. The Secretary (Education) to the Govt. of Himachal Pradesh.
3. Incharge IT Cell (Internal) to please upload this letter in Departmental website.

Director of Higher Education  
Himachal Pradesh.



No. EDN-HE(5)C(15-Misc-2020-21(Audit)  
Directorate of Higher Education  
Himachal Pradesh Shimla-1  
Dated, Shimla-171001, the

*Sanjiv Kumar for Jeeva*  
*Alam*  
*2/7/2022*  
June, 2022

- To
1. All the Deputy Directors, (Hr. Edu.) in H.P.
  2. The Dy. Director of Elementary Education, Kaza, Distt. Lahaul & Spiti H.P.
  3. Registrar, Himachal Pradesh University, Shimla
  4. All the Principals Govt. Degree Colleges in H.P.
  5. All the Govt. Sanskrit Colleges in H.P.
  6. The Principal, Govt College for Teacher Education, Dharamshala H.P.
  7. The Principal SCERT Solan, H.P.
  8. The Group Commander, NCC Group Headquarters, HP. Shimla-171004.
  9. All Central/State/District Libraries in Himachal Pradesh

**Sub:-** Regarding Commencing of audit of Education Department from mid of April 2021, for the audit cycle 2022-23.

Sir/Madam,

With reference to the Pr. Secretary (Education) to the Government of Himachal Pradesh letter No. EDN-B-C(15)-9/2015 Part-I dated 06.06.2022 on the subject cited as above. It has been intimated that O/o the Indian Audit and Accounts Department, Principal Accountant General (Audit) Himachal Pradesh, Shimla going to commence the audit in r/o the Department of Higher Education Himachal Pradesh from the April, 2022 onwards for the audit cycle 2022-23.

Therefore, you are requested to extend full cooperation to the audit parties to conduct the audit and also issue necessary directions to the subordinate Institute/Schools/Offices under your jurisdiction, under intimation this office.

*Alam*  
Director of Higher Education  
Himachal Pradesh

Endst. No. Even dated Shimla-1 the June, 2022  
Copy for information and necessary action to:-

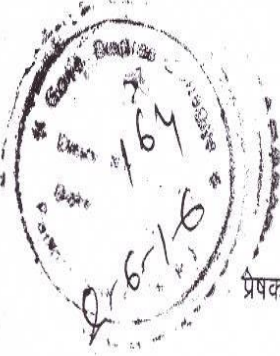
1. The Pr. Secretary (Education) to the Govt. of Himachal Pradesh w.r.t. letter No. EDN-B-C(15)-9/2015 Part-I dated 06.06.2022.
2. Incharge IT Cell (Internal) to please upload this letter in Departmental website.
3. Guard file.

01 JUL 2022

*Alam*  
Joint Controller (F&A)  
Directorate of Higher Education  
Himachal Pradesh.



## Local Audit Department Himachal Pradesh



संख्या:-फिन(एल0ए0)एफ(4)2/82-खण्ड-11 - 3299  
हिमाचल प्रदेश सरकार,  
स्थानीय लेखा परीक्षा विभाग ।

Ms. Pabla Tane for  
Mr. M. M. M.

निदेशक,  
स्थानीय लेखा परीक्षा विभाग  
हिमाचल प्रदेश, शिमला-171009

प्रेषित:

✓ प्राचार्य,  
राजकीय महाविद्यालय,  
पॉवटा साहिब, जिला सिमौर(हि0प्र0).

दिनांक, शिमला-171009

02 JUN 2016

02 JUN 2016

विषय:

राजकीय महाविद्यालय, पॉवटा साहिब, जिला सिमौर के लेखों अवधि 4/11 से 3/16 के अंकेक्षण बारे।

महोदय,

उपरोक्त विषय पर आपके कार्यालय पत्र संख्या: ईडीएन-एसआरएम(जीसी पॉवटा साहिब)(15)406 दिनांक 25-05-2016 के सन्दर्भ में सूचित किया जाता है कि विभाग द्वारा इस वित्तीय वर्ष 2016-2017 के लिए अंकेक्षण कार्यक्रम पहले ही आबटित किया जा चुका है तथा अंकेक्षण दलों के अंकेक्षण कार्य में व्यस्थता के कारण आपकी संस्था के अवधि 4/11 से 3/16 तक के लेखाओं का अंकेक्षण कार्य इस वित्तीय वर्ष में निष्पादित किया जाना सम्भव नहीं है। अतः आपकी संस्था का अंकेक्षण आगामी वित्त वर्ष में निष्पादित कर दिया जाएगा। अंकेक्षण हेतु आप समस्त अपेक्षित अभिलेख तैयार रखें।

भवदीय,

अतिरिक्त निदेशक,  
स्थानीय लेखा परीक्षा विभाग,  
हिमाचल प्रदेश, शिमला-171009.

5

**2016-17**

## 1. External Professional (CA) Audit

### i. BCA-PGDCA Self Financing Fund External Audit Report

CA

**M/s. Laljee Agarjeet & Co.**  
CHARTERED ACCOUNTANTS

### AUDITORS REPORT

I/We have audited the Balance Sheet as at 31<sup>st</sup> March, and Income & Expenditure A/c for the year ended on that date attached herewith, of 2017, in pursuance of the general audit provisions, of Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA), Paonta Sahib, Dist Sirmour (H.P) 173025.

- 1 We report the following observations/comments/discrepancies/inconsistencies; if any:  
**1. SUBJECT TO NOTES ON ACCOUNTS and SIGNIFICANT ACCOUNTING POLICIES**  
(Refer Annexure/Schedule to financial statements)
2. Subject to above, --
  - In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said financial statements, read with notes thereon, if any, gives a true and fair view:-
    - (i) In the case of the Balance Sheet, of the state of affairs for the year ended as at 31<sup>st</sup> March 2017 and
    - (ii) In the case of the Income & Expenditure A/c of the Surplus/profit for the year ended on that date.
- 3 In my/our opinion and according to explanations given to me/ us, the particulars given and the annexure thereto, presents true and fair view.

For M/s LALJEE AGARJEET & Co.

(Chartered Accountants)

Regd. No: 025241N

CA LALJEE AGARJEET

Membership No: 510769

PLACE: PAONTA SAHIB

DATE : 19/12/2018





**M/s. Laljee Agarjeet & Co.**  
**CHARTERED ACCOUNTANTS**

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)**

**BALANCE SHEET -BCA(PGDCA)**  
for the period from 1/4/2016 to 31/03/2017

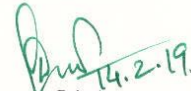
LIABILITIES	AMOUNT	ASSETS	AMOUNT
<u>CAPITAL A/c</u>	Sch C 4,254,362.79	<u>FIXED ASSETS</u>	Sch B 421581.79
<u>LOANS ( Liability)</u>			
<u>CURRENT LIABILITIES</u>		<u>CURRENT ASSETS</u>	
Audit Fees Payable	3,000.00	Cash In hand	200.00
		Funds Balance	3,835,581.00
<b>TOTAL</b>	<b>4,257,362.79</b>	<b>TOTAL</b>	<b>4,257,362.79</b>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 19/12/2018

For Govt Degree College Paonta Sahib

  
Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)



**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)**

**INCOME & EXPENDITURE A/c**  
for the period from 1/4/2016 to 31/03/2017

EXPENDITURE	AMOUNT	INCOME	AMOUNT
Advertisement	15,057.00	Fees & Fund Receipt	1868630.00
Repair & Maint. -Comp.	17,095.00		
Electricity Bill	2,593.00		
Exam Fees	83,500.00		
Honorarium	112,986.00		
Postage & Stamps	8,690.00		
Printing & Stationery	32,061.00		
Repair & Maint ( Others)	143,114.00		
Salaries	594,197.00		
Sports Fees	4,500.00		
Telephone & Internet	58,083.00		
Audit Fees	3,000.00		
<b>Surplus/Loss Tfd to <del>Govt</del> Fund A/c</b>	<b>793,754.00</b>		<b>-</b>
	<b>1,868,630.00</b>		<b>1,868,630.00</b>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

*[Signature]*

PLACE : PAONTA SAHIB  
DATED : 19/12/2018

For Govt Degree College Paonta Sahib

*[Signature]* 14.2.19.

Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)





Schedule A  
Schedule forming part of the financial statements as at 31st March, 2017

(A) SIGNIFICANT ACCOUNTING POLICIES

1 SYSTEM OF ACCOUNTING

The financial statements are prepared and presented under the historical cost convention on accrual basis of accounting & on a going concern basis, in accordance with the Generally Accepted Accounting Principles in India and comply with the mandatory Accounting Principal in this regard.

2 USE OF ESTIMATES

The preparation of financial statements in conformity with the Generally Accepted Accounting Principles requires Proprietor/Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognized prospectively in current and future periods.

3 REVENUE RECOGNITION

The Firm follows mercantile system of accounting and recognizes items of income and expenditure on accrual basis.

4 LIABILITIES

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

5 FIXED ASSETS

Fixed Assets are stated at cost of acquisition less accumulated depreciation. Direct costs are capitalized until the assets are put to use.

6 DEPRECIATION

Depreciation on Fixed Assets needs to be provided on the written down value method at the rates prescribed in Income Tax Act 1961.

(B) CONTINGENT LIABILITIES:

(C) CONTINGENT ASSETS :

(D) NOTES TO ACCOUNTS:

1. The Revenue/Turnover and statutory dues are recorded as per information's explained to us, are subject to confirmation and reconciliation.

2. Current Assets, Loans and Advances, Current liabilities & Provisions\* (involves substantial degree of estimation) in - measurement are recognised and stated at their realisable value in the ordinary course of business and are subject to confirmation and reconciliation individually

3. Inventory (If any) has been Certified, Valued and taken up by the Proprietor/Management and is the responsibility of proprietor/Management

4. The preparation of financial statements is in conformity with the Generally Accepted Accounting Principles require Proprietor or Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, Actual results could differ from those estimate. Provisions\* (involves substantial degree of estimation).

5. Schedule A to D form an integral part of accounts.

For Govt Degree College Paonta Sahib



Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Birmour (H.P.)

Sch - A

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)**

Capital- A/c  
for the period from 1/4/2016 to 31/03/2017


PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
		<u>Opening Balances:</u>	3460608.79
<u>Return of Grant</u>		<u>Surplus Received</u>	
		Tfd from Income Expenditure A/c	793,754.00
Closing Balance	4,254,362.79		
	<u>4,254,362.79</u>		<u>4,254,362.79</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

PLACE : PAONTA SAHIB  
DATED : 19/12/2018

  
Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simlaur (H.P.)



**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

**Schedule to Balance Sheet as on 31st March 2017**

**Fixed Assets**

**Schedule B**

Assets	WDV as on 01/04/2016	Add. during the year		Sold during the year	Balance	Dep. Rate	Dep.during the year	WDV as on 31/03/2017
		>=180 Days	< 180 Days					
Air Conditioner		52890.00			52890.00	0%	0.00	52890.00
Alluminium Fittings	22457.25				22457.25	0%	0.00	22457.25
CCTV Systems		159994.00			159994.00	0%	0.00	159994.00
Elect. Installations	11584.62				11584.62	0%	0.00	11584.62
Furniture & Fixture		65568.00			65568.00	0%	0.00	65568.00
Lab Equipment	86103.72				86103.72	0%	0.00	86103.72
UPS System	22984.20				22984.20	0%	0.00	22984.20
<b>Total</b>	<b>143129.79</b>	<b>278452.00</b>	<b>0.00</b>	<b>0.00</b>	<b>421581.79</b>		<b>0.00</b>	<b>421581.79</b>



## ii. Community College Fund Audit Report



**Shree Guru Gobind Singh Ji Government College**

**Paonta Sahib District- Sirmour (H.P.)-173025**

Ph. 01704-223357, E-Mail: ccgcpaonta@gmail.com

(NAAC Accredited 'B++' Grade Institution)

No-Edn-Srm (GC Paonta Sahib) Community College/2018- **3702**

Office of the Principal

SGGSJ Govt. College Paonta Sahib, Distt. Sirmour (H.P.)

Date Paonta Sahib the:- **28/08/18**

To

Dr. (Mrs.) Manju Singh  
Joint Secretary  
University Grant Commission (UGC)  
Bahadur Shah Zafar Marg  
New Delhi-110002

Subject: Submission of Utilization certificate and statement of expenditure for the scheme of community college upto March 31, 2018.

Madam,

Please find enclosed herewith duly audited Utilization certificate, statement of expenditure, item wise expenditure for the scheme of community college upto March, 2018 in r/o Shree Guru Gobind Singh Ji Government College, Paonta Sahib. It is also submitted that as the academic session 2017-18 was in progression and was completed in June 2018. Therefore the account of expenditure w.e.f. 01-04-2018 to till date is also enclosed for your further reference.

Further it is submitted that the UGC has granted extension to run both the courses i.e. Food Processing and Pharmaceuticals for the academic session 2018-19. The registration/enrolment process for which has been started and the course wise actual intake will be submitted to the UGC very soon.

Your goodself is requested to sanction and release the grant for the academic session 2018-19.

Thanks and regards.

Encls:

1. Statement of expenditure and item wise expenditure 2016-17.
2. Statement of expenditure and item wise expenditure 2017-18.
3. Utilization certificate.
4. Consolidated statement of expenditure 2014-18.
5. Account of expenditure (Period 01-04-2018 to 28-08-2018)

**28/8/2018**  
Principal  
SGGSJ Govt. College  
Paonta Sahib (H.P.)



### **STATEMENT OF EXPENDITURE INCURRED BY THE INSTITUTION**

1. Name of the College: Shree Guru Gobind Singh Jee Govt. College, Paonta Sahib (H.P.)
2. No. & Date of UGC's approval:  
**No.F.1-426/2014 (CC)** Dated: 21-May-2014 & further extension on dated 24.06.2016.
3. Details of Actual Expenditure incurred: (Up to 31<sup>st</sup> March-2017)

S.N.	Head	1 Grant Sanctioned	2 Grants Released	3 Actual Expenditur e	4 Balance (1-3)	5 Remarks
<b>Non Recurring</b>						
1	Equipment	Nil	Nil	Nil		
	<b>Total (A)</b>			-		
<b>Recurring</b>						
2	Honorarium to existing/visiting/private faculty	14,00,000		5,23,018		Appendix-I
3	Honorarium to Principal/ coordinator	70,000		1,08,000		Appendix-II
4	Hiring Charges for Lab. Attendant	2,40,000		82,999		Appendix-III
5	Faculty Training	1,00,000				
6	Consumables	2,50,000		19,643		Appendix-IV
7	Curriculum Development	2,00,000		54,281		Appendix-V
8	Travel/Industrial Visit	2,00,000		6,942		Appendix-VI
9	Seminars	1,00,000		56,182		Appendix-VII
10	Admission/Examination/Assessment	2,00,000		2,62,922		Appendix-VIII
11	Scholarship to students	10,00,000		5,40,000		Appendix-IX
12	Office expanses/ contingencies	3,00,000		2,42,245		Appendix-X
	<b>Total (B)</b>	<b>40,60,000</b>	<b>20,90,564 .5*</b>	<b>18,96,232</b>	<b>1,94,332.5</b>	
	<b>*20,90,564 .5 (RS. 6,37,820 Through RTGS + 14,02,417 by adjustment+ 50,327.5 by interest)</b>					
	<b>Total (A+B)</b>	<b>40,60,000</b>	<b>20,90,564 .5</b>	<b>18,96,232</b>	<b>1,94,332.5</b>	
	<b>(Rs. One Lakh Ninty Four Thousand Three Hundred Thirty Two &amp; Fifty paisa)</b>					

#### **INCOME FROM OTHERS SOURCES:** (Bank Interest+ Income from sale of Prospectus+ Admission fee+ fine)

Sr. No.	Source of Income	Number	Amount (Rs.)
1	Admission Fee (Feb 2016)	01 (@ Rs. 3,000/- per semester Course fee)	3,000/-
2	Admission Fee (July 2016)	72 (@ Rs. 4,000/- per semester)	2,88,000/-
3	Admission Fee (Feb 2017)	69 (@ Rs. 4,000/- per semester)	2,76,000/-
4	Sale of prospectus for session July.2016	78 (@ Rs. 200/-)	15,600/-
5	Sale of prospectus for session Feb.2017	32 (@ Rs. 100/-)	3,200/-
6	Fine		6,622/-
7	Roll on Admission duplicate form	2(@ Rs. 10/-)	20/-
8	Readmission fee	8 (@ Rs. 100)	800/-
9	Bank Interest		30,582/-
	<b>Total(C)</b>		<b>6,23,824/-</b>
	<b>Previous balance(D)</b>		<b>98,230.5</b>
	<b>Total(C+D)</b>		<b>7,22,054.5</b>
	<b>Expenditure(Details Attached as Appendix XI)</b>		<b>5574.5</b>
	<b>Net Balance</b>		<b>7,16,480</b>
	<b>(Rs.Seven Lakh Sixteen Thousand Four Hundred Eighty only )</b>		

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

Signature of Auditor with Seal  
Harish Vaish &  
Chartered Accountants

## ITEM WISE EXPENDITURE STATEMENT (2016-17)

Appendix-I

**HEAD: HONORARIUM TO EXISTING/VISITING/PRIVATE FACULTY**

Sr. No	Particulars	Month/Period/No. Of Lecture	Rate	Amount (Rs.)
1	Honarium to Sh.Rahul Dev Lect. In Food processing	April-2016 To Jul-2016 (Excluding Vacation Period)	15,000/- PM	169,521
		August.2016 to 31.03.2017 (Excluding Vacation Period)	20,000/- PM	
2	Honarium to Ms. Asha Kaushal Lect. In Pharmaceuticals	April-2016 To Jul-2016 (Excluding Vacation Period)	15,000/- PM	187,397
		August.2016 to 31.03.2017 (Excluding Vacation Period)	20,000/- PM	
3	Honarium to Visting Faculty	99 Lectures	1000/-	99,000
4	Honarium to Guest Faculty	83 Lectures	500/-	41,500
5	Honarium to Guest Faculty	33 Lectures	200/-	6,600
6	Honarium to members of BoM for Meetings	Held on 11-08-2016 & 20.02.2017	1,000/-	19,000
<b>Total</b>				<b>523,018</b>

Rs. Five Lakh Twenty Three Thousand Eighteen only

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
Himachal Pradesh

Harish Vaish & Co.  
Chartered Accountants  
M.No. 12345  
Signature of Auditor with Seal

## ITEM WISE EXPENDITURE STATEMENT (2016-17)

## Appendix-II

<b>HEAD: HONORARIUM TO PRINCIPAL, CO-ORDINATOR</b>				
Sr.No	Particulars	Month/Period	Rate	Amount (Rs.)
1	Honorarium to Principal	April-2016 to 31-Mar-2017	12,000/- PA	12,000
2	Honorarium to Co-ordinator	April-2016 to 31-Mar-2017	8000/- PM	96,000
			<b>Total Amount</b>	<b>108000</b>

(Rs. One Lakh Eight thousand only)

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

*Amalika*



Signature of Auditor with Seal

## ITEM WISE EXPENDITURE STATEMENT (2016-17)

Appendix-III

HEAD: HIRING CHARGES FOR LAB.ATTENDANT				
Sr.No.	Particulars	Month/Period/Lectures	Rate	Amount(Rs.)
1	Hiring Chrges for L.A.	Apr-2016 to Jul-2016 (Excluding Vacation Period)	6,000/- PM	20,000
		August.2016 to 31.03.2017 (Excluding Vacation Period)	9,000/- PM	62,999
			<b>Total</b>	<b>82,999</b>

Rs. Eighty Two Thousand Nine Hundred Ninety Nine only.

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
H. Mohan



Harish Vaish & Co.  
Paonta Sahib  
M No. 090457  
Chartered Accountant  
Signature of Auditor with Seal

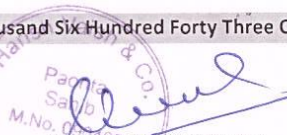
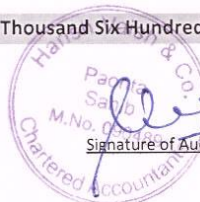


**ITEM WISE EXPENDITURE STATEMENT (2016-17) Appendix-IV**

<b>HEAD: CONSUMABLES</b>				
<b>Sr.No.</b>	<b>Particulars</b>	<b>Date/Month/Period</b>	<b>Bill No.</b>	<b>Amount(Rs.)</b>
1	Purchase of Consumables items (Raw milk & Handwash)	04.07.2016	67 & 1913	300
2	(Routine Practicals) Consumables i.e. Steel sceive, Sugar, cloves,Milk, disposable cap, mask, gloves,Orange garlic, apple, Aluminium Foil salt etc.	21.09.2016	1621, 44964, 77, 9890, 111, & 397	3000
3	Consumables articles i.e. Chemicals, Fruit Flavour, food color, onion, ginger, garlic powder	1.12.2016	1283, 1006 & 199	8955
4	City filing station payment of diesel (for broiler)	20.01.2017		1000
5	Purchase of Raw Material for product development at Fruit canning unit Dhaula Kuan	20.01.2017		669
6	Purchase of Raw Material for product development at Fruit canning unit Dhaula Kuan	20.01.2017	122	1105
7	purchase of Consumables(Routine Practicals) i.e. Disposable Gloves, Mask, Hair cap,Empty Glass Bottels an Raw materials for Product development	7.03.2017	3066,131,721 & 10400	3614
8	Payment for purchase of First Aid Kit	24.03.2017	5731 & 5734	1000
<b>Total</b>				<b>19643</b>

Rs. Ninteen Thousand Six Hundred Forty Three Only



  
 Signature of Principal with Seal  
**Principal,**  
**S.G.G.S.J. Govt. College**  
**Paonta Sahib**  


  
 Signature of Auditor with Seal  


**ITEM WISE EXPENDITURE STATEMENT (2016-17) Appendix-V**

<b>HEAD: CURRICULUM DEVELOPMENT</b>					
Sr.No.	Particulars	Bill No.	Date	Rate	Amount (Rs.)
1	To Talento Consulting Pvt. Ltd. Purchase of study material for Job Role: Machine Operator & Production Chemist	TCPL/2016-17/ST/175			10,930
2	Honorarium to Members of Board of Study, Meeting held on 21.12.2016		21.12.2016	Rs. 1000/-per member	8000
3	Refreshment & working lunch for BoS Members' meeting held on 21.12.2016	POS1-10016-16/17, 59	29.12.2016		2568
4	Payment to students for Model Preparation & CC Activities Photograph Printing for display for Exhibition during NAAC peer team visit.	489 & 281	22.03.2017		1193
5	Honorarium to librarian		April 2016 to March 2017	Rs. 200/- per month	2400
6	Payment for purchase of two Library Table for students of community college (As approved by BoM)	9001, 9212	21.03.2017 & 31.03.2017	14595	29190
<b>Total</b>					<b>54,281</b>

Rs. Fifty Four Thousand Two Hundred Eighty One Only.

  
Signature of Principal with Seal  
**Principal,**  
**S.G.S.J. Govt. College**  
**Paonta Sahib**  


  
Signature of Auditor with Seal  


**ITEM WISE EXPENDITURE STATEMENT (2016-17)      Appendix-VI**

<b>HEAD: TRAVEL/INDUSTRIAL VISIT</b>			
Sr.No.	Particulars	Date	Amount(Rs.)
1	TA bill in R/O Nodal officer for tour to UGC, New Delhi in April 2016 to attend Interface meeting for the progress review of community college	30.07.2016	1620
2	TA bill in r/o Mr. Rahul Dev lecturer, Food Processing to attend traning programme at Community College Nalagarh	10.08.2016	1302
3	TA bill in r/o Ms. Asha Kaushal lecturer, Pharmaceuticals to attend traning programme at Community College Nalagarh	10.08.2016	1302
4	TA bill in R/O Nodal officer for tour to Directorate of Higher Eduation Shimla in connection with countersign of Director of Higher Education (H.P.) on CC students certificates.	02.11.2016	1218
5	Industrial Visit of Students of Advance diploma in Food Processing at B.R. Foods and Health. Village Nawada The Paonta Sahib	10.03.2017	1500
<b>Total</b>			<b>6942</b>

**Rs. Six Thousand Nine Hundred Forty Two only**

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
*J. Malik*

Signature of Auditor with seal  
Chartered Accountants  
No. 090489  
*[Signature]*

## ITEM WISE EXPENDITURE STATEMENT (2016-17)

## Appendix-VII

<b>HEAD: SEMINAR</b>				
Sr.No.	Particulars	Date/Month/Period	Bill No.	Amount(Rs.)
1	Refreshment served during the visit of Director of Higher Education H.P. Dr. Dinkar Burathoki, Chief Guest	22.12.2016	54	1698
2	Rohilla Arts for Flex & Vinyl Printing	25.03.2016	38	1040
3	m/s Harman Agency for Payment of Inverter Luminous Cruze 2KVA for power back to seminar hall (approved by BoM)	HA/457/16-17	31.03.2017	38,000
4	Laxmi Cloth House for CC seminar hall Curtains	31.03.2017	2003	3000
5	M/S Aggarwal Creation for Acryle Podium for seminar hall	22.03.2017	247/16-3-17	12444
<b>Total</b>				<b>56,182</b>

Rs. Fifty Six Thousand One hundred Eighty Two only.

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
J Malik

Harish Vaish & Co.  
Paonta Sahib  
M.No. 12345  
Chartered Accountants  
Signature of Auditor with Seal



## ITEM WISE EXPENDITURE STATEMENT (2016-17)

Appendix-VIII

**HEAD: ADMISSION / EXAMINATION / ASSESSMENT**

S.N.	Particulars	Bill No.	Date	Amt(Rs.)
1	Payment to Dr. Ujjwal Nautiyal for End Semester Examination (ESE) evaluation & paper setting		01.12.2017, 31.03.2017	10670
2	Payment to M/s Ashima Graphics for printing of admission Prospectus & admission notice handouts & Pamphlets(June 2016)	081, 082 & 92	02.07.2016, 10.08.2016	26000
3	Payment to Chander News Agency for Pamphlet distribution	1728	20.07.2016	900
4	Payment to Singh News Agency for Pamphlets Distribution	16105	20.07.2016	300
5	Remuneration to examination staff for End Semester Examination		14.09.2016	12300
6	Assessment fee for LSSSDC (8000/-) & Ficsi(12000/-)	LSSSDC/16-17/29, FICSI/PMKVY/ Sept.003	21.09.2016	20000
7	Payment to Sh. Vikas Bansal (Paper setting)		01.12.2016	3000
8	Payment to Ms. Jyoti Sharma (Paper setting & Checking)		01.12.2016 31.03.2017	2250
9	Payment to Sh. Sanjay aggarwal (Paper setting)		01.12.2016, 31.03.2017	14580
10	Payment to Sh. Jay Prakash Gupta (Paper setting)		01.12.2018	1000
11	Payment to M/s Naaz Box Plant for purchase of Answer sheets Examination	987	22.12.2016	2940
12	Handouts distribution payments to Chander news agency & Singh News Agency	16137 & 9475	22.12.2016	900
13	Remuneration to examination staff engaged for End Semester Examination Dec. 2016		06.01.2017	10075
14	To Naaz Box Plant for printing of Admission forms for roll-on admission	802	20.01.2017	500
15	Payment for printing of prospectus (Feb 2017) and pamphlets	1015	23.02.2017	10500
16	Payment for Handouts Distributioin through various News paper Agencies	5439, 4791 & 1540	10.03.2017	1200
17	Assessment fee to LSSSDC in r/o Assessment Exam of Students of ADP NSQF Level-4	LSSSDC/16-17/92	16.03.2017	7200
18	To Amar Ujala for Advertisement of admission notice Feb 2017 CC Courses	D-CHD-17020961	21.03.2017	4403
19	Payment to M/S Sign Arts for Digital Notice Board	10	25.03.2017	38930
20	M/s Divya Himachal for Advertisement of admission notice Feb 2017 CC Courses	16028531	30.03.2017	4009



Contnd..

21	Payment to Mrs Deepa Chauhan (Paper setting & checking		31.03.2017	750
22	Payment to Sh. Narender Triphati (Paper setting & checking		31.03.2017	500
23	Prof. Amita Joshi (Paper setting & checking		31.03.2017	1500
24	Payment for purchase of computer, coloured printer, UPS, antivirus, pen drive for examinations of Community College (as approved by BoM)	1273	31.03.2017	88515
Total				262,922

Rs. Two Lakh Sixty Two Thousand Nine Hundred Twenty Two only

Signature of Principal with Seal

Principal,  
S.G.S.J. Govt. College  
Paonta Sahib  
J Malik

Signature of Auditor with Seal



## ITEM WISE EXPENDITURE STATEMENT (2016-17)

Appendix-IX

HEAD: SCHOLARSHIP TO STUDENTS					
Sr. No.	Particulars	Date/Month/Period	No. of students	Rate	Amount
1	Scholarship to students of Food processing Sem I, Sem-II & Pharmaceuticas Sem-I	16.08.2016	39	Rs. 6000/- per student/semester	234000
2	Scholarship to students of Food processing Sem-II, Sem-III & Pharmaceuticals Sem-I, II, & III	30.03.2017	51	Rs. 6000/- per student/semester	306000
Total					540000

Rs. Five Lakh Forty Thousands only

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
Himali K

Signature of Auditor with Seal  
Harish Vaish &  
Sahit  
M.No. 090489  
Chartered Accountants

**ITEM WISE EXPENDITURE STATEMENT (2016-17)**

Appendix-X

<b>HEAD: OFFICE EXPENSES/ CONTINGENCIES</b>				
Sr.No.	Particulars	Date/Month/Period	Bill No.	Amount(Rs.)
1	Honarium to Office Assistant ( Part time basis)	01.04.2016 to 31.07.2016 @Rs. 3000/-per month		12,000
		01.08.2016 to 31.03.2017 @Rs. 4000/-per month		32,000
2	Salary to Peon oncontract basis (Excluding Vacation Period)	01.04.2016 to 31.07.2016 @Rs. 4000/-per month		13,333
		01.08.2016 to 31.03.2017 @Rs. 4500/-per month		18,692
3	Salary to sweeper (excluding vacation Period)	Oct.2016 to 31.12.2016 @Rs. 6000/-		13493
4	Tata Photon Max Wifi Bill	25.04.2016	1916763107	934
	Tata Photon Max Wifi Bill	07.05.2016	1934598126	870
5	Tata Photon Max Wifi Bill	02.07.2016	1940325234	1093
6	Payment to Ashima Graphics for Typing and Printing of Ceritificates	91	20.07.2016	1832
7	Tata Photon Max Wifi Bill	24.07.2016	1946591492	863
8	Vicky General Store Purchase of Stationary Articles	30.07.2016	2134 & 2136	1780
9	Refreshment & working Lunch of BoM meeting held on 11.08.2016	11.08.2016	2056 & 14	1600
10	Tata Photon Max Wifi Bill	22.08.2016	1953320855	863
11	Programme Mgmt fee deduct. By Bank @ Rs.115/-x3	18.07.2016, 15.10.2016, 21.01.2017		345
12	Tata Photon Max Wifi Bill	14.09.2016	1959124938	863
13	Purchase of stationary Articles	14.09.2016	2806	660
14	Purchasing Notice Board from Himfed(2763+300)	16.09.2016	2453	3063
15	Tata Photon Max Wifi Bill	24.10.2016	1965457313	863
16	Tata Photon Max Wifi Bill	22.11.2016	1971757166	863
17	Payment to M/s Naaz Box Plant for printing & typing of Certificates	666 & 669	22.12.2016	1338
18	Tata Photon Max Wifi Bill	29.12.2016	1976941032	863
19	Payment for purchase of Stationary articles for for ESE Dec.2016	2415	30.12.2016	1087
20	Tata Photon Max Wifi Bill	23.01.2017 & 27.02.2017	1981971315, 1987081722	1726
21	Payment for purchase of Iron Board for display of Community College Scheme	21.03.2017	513	3900




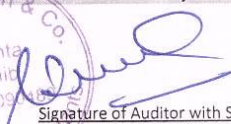
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22	Refreshment served among members of BoM in meeting held on 20.02.2017	23.02.2017	61	326
23	Tata Photon Max Wifi Bill	30.03.2017	1991969991	863
24	Purchase of Wooden Pen stand	31.03.2017	756	320
25	BK Furnishers for office furnitures 9Approved by BoM)	31.03.2017	1509	23091
26	Green Department for Rowater purifier for students (Approved by BoM)	31.03.2017	691	14990
27	The Indian Store office Articles (approved by BoM)	31.03.2017	IS(B)4/CC/1223	74684
28	To Vicky General store for Payment of Stationary aricle	31.03.2017	2658 & 2686	5447
29	Payment for Painting and writing on college sign Board	31.03.2017	39&40	5100
30	Audit fee for the session 2015-16	Feb-16	1091	2,500
Total				242,245

Rs. Two Lakh Forty two Thousand two Hundred Forty Five only.

  
 Signature of Principal with Seal  
 Principal,  
 S.G.G.S.J. Govt. College  
 Paonta Sahib  
 Malik

  
 Signature of Auditor with Seal  
 Harish & Co.  
 Paonta Sahib  
 M.No. 09  
 Chartered Accountants

# ITEM WISE EXPENDITURE FROM LOCAL RECEIPTS (2016-17)

Appendix XI

Sr.No.	Particulars	Date/Month/Period	Amount(Rs.)
1	Honorarium to Librarian	06.05.2016	1400
2	Repair of Community College Lab. Door	06.05.2016	240
3	College Annual function catering charges	09.05.2016	3860
4	Bank Charges	24.05.2016	57.25
5	Bank Charges	06.01.2017	17.25
Total			5574.5

(Rs. Five Thousand Five Hundred Seventy Four & Fifty Paise only)

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

*[Handwritten Signature]*



Signature of Auditor with Seal

*[Handwritten Signature]*

## 2. Internal Financial Audit Reports

### iii. Alumni Fund Audit Report

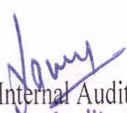
GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)  
PAONTA SAHIB


INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2017

Particulars	Rs.
<b><u>Income</u></b>	
Registration and membership fee from members	2200.00
<b>Total</b>	<b>2200.00</b>
<b><u>Expenditure</u></b>	
Nil	0.0
<b>Total</b>	<b>0.0</b>
<b>Balance</b>	<b>2200.00</b>

Balance as per bank passbook =2200.00  
(56210125840 HP Cooperative Bank, Paonta Sahib)

Balance as per cashbook =2200.00

  
Internal Auditor  
Auditor  
GCP Alumni Association  
Paonta Sahib (H.P.)

  
Secretary  
GCP Alumni Association  
Paonta Sahib (H.P.)

#### iv. College Funds Internal Audit Statements



### SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025 (A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ... *Ed.N-Srm(B) 15-641*

Dated : *13/08/22*

#### Internal Audit of Amalgamated Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	47,565	58,350
May-16	969	2,09,889
Jun-16	3,83,542	9,350
Jul-16	1,39,094	83,917
Aug-16	9,580	49,535
Sep-16	71,396	3,43,370
Oct-16	24,836	87,465
Nov-16	4,09,660	40,830
Dec-16	69,345	4,87,324
Jan-17	13,089	9,577
Feb-17	72,451	46,766
Mar-17	25,756	2,92,129
<b>Total</b>	<b>12,67,283</b>	<b>17,18,502</b>

Opening Balance as on 1st April 2016 7,40,919  
Closing Balance as on 31st March 2017 2,89,700

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) - 642*

Dated : *13/08/22*

### Internal Audit of Book Bank Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16		
May-16		
Jun-16		
Jul-16		
Aug-16		
Sep-16		
Oct-16		
Nov-16	21,840	-
Dec-16	700	-
Jan-17	-	-
Feb-17	347	-
Mar-17	396	-
Total	23,283	-

Opening Balance as on 1st April 2016

-

Closing Balance as on 31st March 2017

23,283

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn-smr (B) 15- 643*

Dated : *13/08/22*

### Internal Audit of Book Replacement Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	0	0
May-16	-	-
Jun-16	32,850	-
Jul-16	11,230	-
Aug-16	1,251	-
Sep-16	10,684	-
Oct-16	910	-
Nov-16		
Dec-16		
Jan-17		
Feb-17	25	-
Mar-17	10,306	4,70,086
Total	67,256	4,70,086

Opening Balance as on 1st April 2016

4,83,587

Closing Balance as on 31st March 2017

80,757

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...smr (B)-15-644*

Dated : *13/08/22*

### Internal Audit of Building Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	2,593	34,796
May-16	-	14,617
Jun-16	1,50,771	59,318
Jul-16	26,520	3,00,994
Aug-16	11,306	41,679
Sep-16	6,669	23,544
Oct-16	-	20,777
Nov-16	88,620	35,336
Dec-16	11,800	37,178
Jan-17	-	830
Feb-17	2,060	85,649
Mar-17	3,44,212	28,105
Total	6,44,551	6,82,823

Opening Balance as on 1st April 2016 3,99,436

Closing Balance as on 31st March 2017 3,61,164

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



# SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-smr (B)IS- 645

Dated : 13/08/22

## Internal Audit of Campus Development Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	0	0
May-16	-	-
Jun-16	17,082	-
Jul-16	5,746	-
Aug-16	416	-
Sep-16	2,009	-
Oct-16	-	-
Nov-16	1,860	15,000
Dec-16		
Jan-17	-	325
Feb-17	13	3,000
Mar-17	2,942	21,547
Total	30,068	39,872

Opening Balance as on 1st April 2016

84,318

Closing Balance as on 31st March 2017

74,514

  
Dealing Assistant

  
Superintendent

  
Bursar

  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edm...smr(B) 15-646*

Dated : *13/08/22*

### Internal Audit of Fine Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	24680	58567
May-16		
Jun-16	-	-
Jul-16	-	-
Aug-16	-	-
Sep-16	4,946	-
Oct-16	60,462	750
Nov-16		
Dec-16		
Jan-17	2,265	20,740
Feb-17	3,331	-
Mar-17		
Total	95,684	80,057

Opening Balance as on 1st April 2016

97,338

Closing Balance as on 31st March 2017

1,12,965

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...smr (B) 15-647*

Dated : *13/08/22*

### Internal Audit of Furniture Repair Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	-	-
May-16	-	-
Jun-16	13,140	9,000
Jul-16	4,670	-
Aug-16	320	13,479
Sep-16	736	-
Oct-16	-	-
Nov-16	-	-
Dec-16	-	-
Jan-17	-	-
Feb-17	10	-
Mar-17	557	15,000
Total	19,433	37,479

Opening Balance as on 1st April 2016

32,661

Closing Balance as on 31st March 2017

14,615

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edm...smt(15) - 648*

Dated : *13/08/22*

### Internal Audit of Health Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	609	0
May-16	-	-
Jun-16	7,884	-
Jul-16	2,652	-
Aug-16	192	-
Sep-16	2,340	-
Oct-16	-	-
Nov-16	-	-
Dec-16	-	-
Jan-17	-	-
Feb-17	-	-
Mar-17	2,275	84,514
Total	15,952	84,514

Opening Balance as on 1st April 2016

1,08,785

Closing Balance as on 31st March 2017

40,223

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-smr(B)15-649*

Dated : *13/08/22*

### Internal Audit of House Exam Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	0	0
May-16	-	10,803
Jun-16	52,560	-
Jul-16	17,680	-
Aug-16	1,280	-
Sep-16	1,893	29,144
Oct-16	-	-
Nov-16	60,320	-
Dec-16	12,209	2,056
Jan-17	-	-
Feb-17	40	7,500
Mar-17	6,278	20,200
<b>Total</b>	<b>1,52,260</b>	<b>69,703</b>

Opening Balance as on 1st April 2016 54,067

Closing Balance as on 31st March 2017 1,36,624

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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Shree Guru Gobind Singh Ji  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edm-Smr(B) 15-650*

Dated : *13/08/22*

### Internal Audit of Library Fund for the Financial Year 2016-17

Month	income	expenditure
Apr-16	2926	4110
May-16	2,514	1,70,000
Jun-16	34,900	-
Jul-16	35,800	67,511
Aug-16	2,760	-
Sep-16	2,524	100
Oct-16	-	-
Nov-16	-	-
Dec-16	-	41,525
Jan-17	7,81,232	-
Feb-17	1,08,836	4,52,031
Mar-17	5,200	1,250
Total	9,76,692	7,36,527

Opening Balance as on 1st April 2016

2,15,077

Closing Balance as on 31st March 2017

4,55,242

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn. Smr (B) 15-651*

Dated : *13/08/22*

**Internal Audit of Magazine Fund for the Financial Year 2016-17**


Month	Income	Expenditure
Apr-16	0	0
May-16	0	0
Jun-16	65,700	-
Jul-16	22,100	94,350
Aug-16	1,600	-
Sep-16	3,603	-
Oct-16	-	-
Nov-16	-	-
Dec-16	-	-
Jan-17	-	-
Feb-17	50	-
Mar-17	13,272	-
<b>Total</b>	<b>1,06,325</b>	<b>94,350</b>

Opening Balance as on 1st April 2016 1,64,821

Closing Balance as on 31st March 2017 1,76,796

  
Dealing Assistant

  
Superintendent

  
Bursar

  
Principal



**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn...Smr (B) 15- 652

Dated : 13/08/22

### Internal Audit of Rover and Ranger for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	0	2134
May-16	0	0
Jun-16	78,840	-
Jul-16	26,520	-
Aug-16	1,920	-
Sep-16	12,124	1,096
Oct-16	-	-
Nov-16	-	-
Dec-16	-	-
Jan-17	-	-
Feb-17	-	-
Mar-17	13,150	82,937
Total	1,32,554	86,167

Opening Balance as on 1st April 2016 5,33,884

Closing Balance as on 31st March 2017 5,80,271

Dealing Assistant

Superintendent

Bursar

Principal



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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn. Smr (B) 15 - 653*

Dated : *13/08/22*

### Internal Audit of Other misc Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	20	0
May-16	-	3,700
Jun-16	1,49,530	83,400
Jul-16	27,690	41,000
Aug-16	4,190	-
Sep-16	12,066	-
Oct-16	400	-
Nov-16	17,150	3,000
Dec-16	2,070	-
Jan-17	-	-
Feb-17	140	-
Mar-17	13,168	-
Total	2,26,424	1,31,100

Opening Balance as on 1st April 2016 5,47,529

Closing Balance as on 31st March 2017 6,42,853

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn...smt (B) 15-654

Dated : 12/08/22

### Internal Audit of Science Fund for the Financial Year 2016-17

Month	Income	Expenditure
Apr-16	1350	39951
May-16	1,000	30,962
Jun-16	1,34,130	-
Jul-16	49,646	8,000
Aug-16	819	-
Sep-16	13,048	10,650
Oct-16	2,010	-
Nov-16	1,61,390	2,350
Dec-16	18,120	1,22,581
Jan-17	-	-
Feb-17	-	2,500
Mar-17	18,303	1,27,583
Total	3,99,816	3,44,577

Opening Balance as on 1st April 2016

5,18,656

Closing Balance as on 31st March 2017

5,73,895

Dealing Assistant

Superintendent

Bursar

Principal



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Shree Guru Gobind Singh Ji  
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**2017-18**



## 1. External Professional (CA) Audit

### i. BCA-PGDCA Self Financing Fund External Audit Report

CA

**M/s. Laljee Agarjeet & Co.**  
CHARTERED ACCOUNTANTS

### AUDITORS REPORT

I/We have audited the Balance Sheet as at 31<sup>st</sup> March, and Income & Expenditure A/c for the year ended on that date attached herewith, of 2018, in pursuance of the general audit provisions, of Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA), Paonta Sahib, Dist Sirmour (H.P) 173025.

1. We report the following observations/comments/discrepancies/inconsistencies; if any:

**1. SUBJECT TO NOTES ON ACCOUNTS and SIGNIFICANT ACCOUNTING POLICIES**  
(Refer Annexure/Schedule to financial statements)

2. Subject to above, --

- In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said financial statements, read with notes thereon, if any, gives a true and fair view:-

- (i) In the case of the Balance Sheet, of the state of affairs for the year ended as at 31<sup>st</sup> March 2018 and
- (ii) In the case of the Income & Expenditure A/c of the Surplus/profit for the year ended on that date.

3. In my/our opinion and according to explanations given to me/ us, the particulars given and the annexure thereto, presents true and fair view.

For M/s LALJEE AGARJEET & Co.

(Chartered Accountants)

Regd. No: 025241N



CA LALJEE AGARJEET

Membership No: 510769

PLACE: PAONTA SAHIB

DATE : 31/12/2018





**M/s. Laljee Agarjeet & Co.**  
**CHARTERED ACCOUNTANTS**

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)**

**BALANCE SHEET -BCA(PGDCA)**  
for the period from 1/4/2017 to 31/03/2018

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<u>CAPITAL A/c</u>	Sch C	<u>FIXED ASSETS</u>	Sch B
	5,893,234.12		1670471.79
<u>LOANS (Liability)</u>			
<u>CURRENT LIABILITIES</u>		<u>CURRENT ASSETS</u>	
Audit Fees Payable	6,000.00	Cash In hand	
2016-17	3000.00	Funds Balance	4,228,762.33
2017-18	3000.00		
<b>TOTAL</b>	<b>5,899,234.12</b>	<b>TOTAL</b>	<b>5,899,234.12</b>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 31/12/2018

For Govt Degree College Paonta Sahib

  
Principal

Dr. Jagjit Singh  
SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)



**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)**

**INCOME & EXPENDITURE A/c**  
for the period from 1/4/2017 to 31/03/2018


<b>EXPENDITURE</b>	<b>AMOUNT</b>	<b>INCOME</b>	<b>AMOUNT</b>
Audit Fees	3,000.00	Fees & Fund Receipt	2,036,527.00
Bank Charges	2,022.17	Bank Interest	605,152.00
Computer Repair & Maint.	18,011.00		
Electricity Charges	10,000.00		
Exam Fees	107,100.00		
Honorarium	147,521.00		
Misc Expenses	35,663.00		
Postage & Stamps	4,500.00		
Printing & Stationery	24,487.00		
Repair & Maint	28,369.50		
Salaries	569,640.00		
Telephone & Internet	52,494.00		
Surplus/Loss Tfd to UGC Fund A/c	1,638,871.33		-
	<u>2,641,679.00</u>		<u>2,641,679.00</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 31/12/2018

For Govt Degree College Paonta Sahib

  
Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)



**Schedule A**

**Schedule forming part of the financial statements as at 31st March, 2018**

**(A) SIGNIFICANT ACCOUNTING POLICIES**

**1 SYSTEM OF ACCOUNTING**

The financial statements are prepared and presented under the historical cost convention on accrual basis of accounting & on a going concern basis, in accordance with the Generally Accepted Accounting Principles in India and comply with the mandatory Accounting Principal in this regard.

**2 USE OF ESTIMATES**

The preparation of financial statements in conformity with the Generally Accepted Accounting Principles requires Proprietor/Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognized prospectively in current and future periods.

**3 REVENUE RECOGNITION**

The Firm follows mercantile system of accounting and recognizes items of income and expenditure on accrual basis.

**4 LIABILITIES**

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

**5 FIXED ASSETS**

Fixed Assets are stated at cost of acquisition less accumulated depreciation. Direct costs are capitalized until the assets are put to use.

**6 DEPRECIATION**

Depreciation on Fixed Assets needs to be provided on the written down value method at the rates prescribed in Income Tax Act 1961.

**(B) CONTINGENT LIABILITIES:**

**(C) CONTINGENT ASSETS :**

**(D) NOTES TO ACCOUNTS:**

1. The Revenue/Turnover and statutory dues are recorded as per information's explained to us, are subject to confirmation and reconciliation.

2. Current Assets, Loans and Advances, Current liabilities & Provisions\* (involves substantial degree of estimation) in - measurement are recognised and stated at their realisable value in the ordinary course of business and are subject to confirmation and reconciliation individually

3. Inventory (If any) has been Certified, Valued and taken up by the Proprietor/Management and is the responsibility of proprietor/Management

4. The preparation of financial statements is in conformity with the Generally Accepted Accounting Principles require Proprietor or Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, Actual results could differ from those estimate. Provisions\* (involves substantial degree of estimation).

5. Schedule A to D form an integral part of accounts.

For Govt Degree College Paonta Sahib



Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)

Sch - B

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Capital- A/c  
for the period from 1/4/2017 to 31/03/2018

PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
		<u>Opening Balances:</u>	4254362.79
<u>Return of Grant</u>		<u>Surplus Received</u>	
		Tfd from Income Expenditure A/c	1,638,871.33
Closing Balance	5,893,234.12		
	<u>5,893,234.12</u>		<u>5,893,234.12</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

*[Signature]*  
14.2.19

Principal

SGGSJ Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)

PLACE : PAONTA SAHIB  
DATED : 31/12/2018





### Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)

Schedule to Balance Sheet as on 31st March 2018

#### Fixed Assets

#### Schedule C

Assets	WDV as on 01/04/2017	Add. during the year		Sold during the year	Balance	Dep. Rate	Dep.during the year	WDV as on 31/03/2018
		>=180 Days	< 180 Days					
Air Conditioner	52890.00				52890.00	0%	0.00	52890.00
Alluminium Fittings	22457.25				22457.25	0%	0.00	22457.25
CCTV Systems	159994.00	26450.00			186444.00	0%	0.00	186444.00
Elect. Installations	11584.62				11584.62	0%	0.00	11584.62
Furniture & Fixture	65568.00				65568.00	0%	0.00	65568.00
Lab Equipment	86103.72				86103.72	0%	0.00	86103.72
UPS System	22984.20				22984.20	0%	0.00	22984.20
COMPUTER/PROJECTOR		1202940.00			1202940.00	0%	0.00	1202940.00
LED TV LG		19500.00			19500.00	0%	0.00	19500.00
Total	421581.79	1248890.00	0.00	0.00	1670471.79		0.00	1670471.79



## ii. Community College Fund Audit Report

### STATEMENT OF EXPENDITURE INCURRED BY THE INSTITUTION

1. Name of the College: Shree Guru Gobind Singh Jee Govt. College, Paonta Sahib (H.P.)
2. No. & Date of UGC's approval:  
No.F.1-426/2014 (CC) Dated: 21-May-2014 & further extension on dated 24.06.2016.
3. Details of Actual Expenditure incurred: (Up to 31<sup>st</sup> March-2018)

S. N.	Head	1 Grant Sanctioned	2 Grants Released	3 Actual Expenditure	4 Balance	5 6 7 Remarks
<b>Non Recurring</b>						
1	Equipment	Nil	Nil	Nil		
	<b>Total (A)</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>		
<b>Recurring</b>						
2	Honorarium to existing/visiting/private faculty	28,00,000		7,49,868		Appendix-I
3	Honorarium to Principal/coordinator	70,000		1,08,000		Appendix-II
4	Hiring Charges for Lab. Attendant	2,40,000		1,45,863		Appendix-III
5	Faculty Training	1,00,000				
6	Consumables	2,50,000		15,314		Appendix-IV
7	Curriculum Development	2,00,000		13,744		Appendix-V
8	Travel/Industrial Visit	2,00,000		2,531		Appendix-VI
9	Seminars	1,00,000				
10	Admission/Exam./Assessment	2,00,000		2,09,224		Appendix-VII
11	Scholarship to students	20,00,000		8,22,000		Appendix-VIII
12	Office expanses/ contingencies	5,00,000		1,73,690.2		Appendix-IX
	<b>Total (B)</b>	<b>66,60,000</b>	<b>22,63,293.5*</b>	<b>22,40,234.2</b>	<b>23,059.3</b>	
* 22,63,293.5= Rs. 20,19,763/- through RTGS by UGC, Rs. 1,94,332.5/- previous balance of financial year 2016-17 & Rs. 49,198/- by bank interest.						
	<b>Total (A+B)</b>	<b>66,60,000</b>	<b>22,63,293.5</b>	<b>22,40,234.2</b>	<b>23,059.3</b>	
(Rs. Twenty Three Thousand Fifty Nine & Thirty paise only)						

### INCOME FROM OTHERS SOURCES: (Bank Interest+ Income from sale of Prospectus+ Admission fee+ fine)

Sr. No.	Source of Income	Number	Amount (Rs.)
1	Admission Fee (July 2017 & Feb.2018)	149 nos. (@ Rs. 4,000/- per semester)	5,96,000
2	Admission Fee (Feb. 2018)	Half Fee submitted (@ Rs. 4,000/- per Sem.)	2,000
3	Sale of prospectus for session July.2017	88 nos. (@ Rs. 150/-) 16 nos. (@ RS. 100/-)	13,200 1,600
4	Absentees Fine		6,465
5	Readmission fee	4 nos. (@ Rs. 100)	400
6	Re-appear Examination fee	10 nos. (@ Rs. 100/- per paper)	1000
7	Bank Interest		40,703
	<b>Total(C)</b>		<b>6,61,368</b>
	<b>Previous balance(D)</b>		<b>7,16,480</b>
	<b>Total(C+D)</b>		<b>13,77,848</b>
	<b>Expenditure(Details Attached as Appendix X)</b>		<b>2,11,643</b>
	<b>Net Balance</b>		<b>11,66,205</b>
(Rs. Eleven Lakh Sixty six Thousand Two Hundred Five only )			

Principal,  
Shree Guru Gobind Singh Jee Govt. College,  
Paonta Sahib

Signature of Principal

Signature of Auditor with Seal

# ITEM WISE EXPENDITURE STATEMENT (2017-18) Appendix-I

## HEAD: HONORARIUM TO EXISTING/VISITING/PRIVATE FACULTY

Sr.No	Particulars	Month/Period/No. Of Lecture	Rate	Amount (Rs.)
1	Honorarium to Mr.Rahul Dev Lect. In Food processing	April-2017 To 31.03.2018 (Excluding Vacation Period)	20,000/- PM	207,504
2	Honorarium to Mr Kuldeep Jayant Asstt.Prof. In Food Proc.	April 2017 to Nov.2017 (Excluding Vacation Period)	20,500/- PM	132,058
3	Honorarium to Ms. Kiran Bala Lect. In Pharmaceuticals	April-2017 To 31.03.2018 (Excluding Vacation Period)	15,000/- PM	145,129
4	Honorarium to Mr. Rakesh Kumar Lect. In Pharmaceuticals	April-2017 To 31.03.2018 (Excluding Vacation Period)	12000/- PM	118,103
5	Honorarium to Ms. Jyoti Rani Lect. In Food processing	Dec.2017 to 31.03.2018 (Excluding Vacation Period)	15000/-	39,574
6	Honorarium to Visting Faculty	33	1000/-	33,000
7	Honorarium to Guest Faculty	117	500	58,500
8	Honorarium to members of BoM for Meetings	Held on 15.07.2017 & 29.03.2018	1,000/-	16,000
Total				749,868

(Rs. Seven Lakh Forty Nine Thousand Eight Hundred Sixty Eight only)

Principal,  
S.G.G.S.J. Govt. College,  
Paonta Sahib  
Jomash

Harish Vaish &  
Partners  
Chartered Accountants  
M.No. 090489  
Signature of Auditor with Seal

**ITEM WISE EXPENDITURE STATEMENT (2017-18)**

Appendix-II

<b>HEAD: HONORARIUM TO PRINCIPAL, CO-ORDINATOR</b>				
Sr.No	Particulars	Month/Period	Rate	Amount (Rs.)
1	Honorarium to Principal	April-2017 to 31-March-2018	12,000/- PA	12,000
2	Honorarium to Co-ordinator	April-2017 to 31-March-2018	8000/- PM	96,000
			<b>Total</b>	
			<b>Amount</b>	<b>108000</b>

(Rs. One Lakh Eight Thousand only)

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

*Imad*

Signature of Auditor with Seal  
Chartered Accountant  
Paonta Sahib  
M.No. 123456789

## ITEM WISE EXPENDITURE STATEMENT (2017-18)

Appendix-III

HEAD: HIRING CHARGES FOR LAB.ATTENDANT				
Sr.No.	Particulars	Month/Period/Lectures	Rate	Amount(Rs.)
1	Mr.. Anil Kumar, LA	Apr-2017 to Jul-2017 (Excluding Vacation Period)	9,000/- PM	22,538
		August.2017 to 31.03.2018 (Excluding Vacation Period)	10,000/- PM	78,710
2	Ms. Ravita Chauhan, LA	Oct.2017 to 31.03.2018 (Excluding vacation Period)	10,000/- PM	43,815
3	Mr. Mahesh Kumar, LA computer Lab.	Nov.2017		800
Total				145,863
(Rs. One Lakh Forty Five Thousand Eight Hundred Sixty Three only)				

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
J. Malik

Signature of Auditor with Seal  
Paonta Sahib & Co.  
Chartered Accountants  
M.No. 0123456789



## ITEM WISE EXPENDITURE STATEMENT (2017-18)

## Appendix-IV

<b>HEAD: CONSUMABLES</b>				
Sr. No.	Particulars	Date/Month/Period	Bill No.	Amount (Rs.)
1	Purchase of Consumables items for routine practicals	25.04.2017	448, 449, 142, 387 & 308	3000
2	Purchase of Consumables items for routine practicals	23.05.2017	0021, 45502, 154 & 734	3000
3	Purchase of Consumables items for routine practicals	26.08.2017	SB/438/2017-18, GST-338, GST-243,2217, 3039, 33273 & SE303	3000
4	Rifill of LPG Cylinder for Laboratory	03.11.2017	125	1240
5	Purchase of Consumables items for routine practicals	12.12.2017	229, 947, 46345, 29389, 138 & 431	3077
6	Raw material for routine practical	31.03.2018	356, 360, 362, 367 & 73564	1997
<b>Total</b>				<b>15314</b>
(Rs. Fifteen Thousand Three Hundred Fourteen only)				

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

Himanshu



Signature of Auditor with Seal

## ITEM WISE EXPENDITURE STATEMENT (2017-18)

## Appendix-V

<b>HEAD: CURRICULUM DEVELOPMENT</b>					
Sr.No.	Particulars	Bill No.	Date	Rate	Amount (Rs.)
1	M/s Tolento Consulting Pvt. Ltd for purchase of Books for Pharmaceuticals: Production Chemist=20 nos.	TCPL/1718/120	05.01.2018	-	10,200
2	M/s Universal Book Store for purchase of books	UBS-755	14.03.2018	-	3,544
Total					13,744
(Rs. Thirteen Thousand Seven Hundred Forty Four only)					

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
J. Malik

Signature of Auditor with Seal  
Harish Vaish & Co.  
Chartered Accountants  
M.No. 090489

## ITEM WISE EXPENDITURE STATEMENT (2017-18)

## Appendix-VI

HEAD: TRAVEL/INDUSTRIAL VISIT			
Sr.No.	Particulars	Date	Amount(Rs.)
1	TA bill of. Dr. Jahid Ali malik, for Counter Signature of Director, Higher Education HP, Shimla on Certificate commnity college courses certificates	14.11.2017	888
2	TA bill of Dr. Jahid Ali malik, for audit meeting of community College H.P. Secretriate Shimla	12.10.2017	1643
Total			2531

(Rs. Two Thousand Five Hundred Thirty One only)

Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
J. Malik

Signature of Auditor with Seal  
Harish Vaish & Co.  
Chartered Accountants  
M.No. 1000

**ITEM WISE EXPENDITURE STATEMENT (2017-18)**

**Appendix-VII**

<b>HEAD: ADMISSION / EXAMINATION / ASSESSMENT</b>				
<b>Sr. No.</b>	<b>Particulars</b>	<b>Bill No.</b>	<b>Date</b>	<b>Amount(Rs.)</b>
1	Payment to Dr. Ujjwal Nautiyal for Paper setting & Evaluation		04.07.2017 & 03.11.2017, 05.02.2018	7765
2	Payment to M/s Naaz Box Plant for purchase of Answer sheets Examination	2	26.7.2017 & 06.02.2018	4756
3	Assessment fee for Ficsi	FICSI/B.Voc/July/004	30.08.2017	49600
4	Assessment fee for Ficsi	FICSI/B.Voc/Feb/001	06.03.2018	26400
5	Assessment fee for LSSSDC	LSSSDC/17-18 211	06.02.2018	28800
6	Assessment fee for LSSSDC	LSSSDC/17-18/220	23.02.2018	26400
7	Payment to Sh. Vikas Bansal for Paper setting & Evaluation		04.07.2017, 03.11.2017, & 05.02.2018	6115
8	Payment to Ms. Jyoti Sharma for Paper setting & Evaluation		04.07.2017, 03.11.2017 & 05.03.2018	2235
9	Payment to Sh. Sanjay aggarwal for Paper setting & Evaluation		04.07.2017, 03.11.2017 & 05.02.2018	5500
10	Payment to Sh. Devendra Negi for Paper setting & Evaluation		04.07.2017 & 03.11.2017, 05.02.2018	5525
11	Payment to Dr. Somesh Sharma for Paper setting		04.07.2017	2000
12	Payment to Dr. Vivek Negi for Paper setting & evaluation		04.07.2017, 03.11.2017 & 05.02.2018	2235
13	Payment to Prof. Rohini Sharma for Paper setting		03.01.2018	2000
14	Payment to Sh. Alok Semwal Paper setting		05.03.2018	2000
15	Remuneration to examination staff for End semester examination-July-2017		27.07.2017 &	9275
16	Remuneration to examination staff for End semester examination-Dec.2018		03.01.2018	11690
17	Payment for printing of admission prospectus (July 2017)	259	04.07.2017	13860
18	Payment to M/s Naaz Box Plant for Designing and Printing of Certificates & Grade card for Courses	092&520	23.11.2017	3068
<b>Total</b>				<b>209,224</b>

(Rs. Two Lakh Nine Thousand Two Hundred Twenty Four Only)

Signature of Principal with Seal  
S.G.S.J. Govt. College  
Paonta Sahib

Signature of Auditor with Seal  
Paonta Sahib  
Chartered Accountant

## ITEM WISE EXPENDITURE STATEMENT (2017-18)

## Appendix-VIII

**HEAD: SCHOLARSHIP TO STUDENTS**

Sr. No.	Particulrs	Date/Month / Period	No. of students	Rate	Amount
1	Scholarship to students of Food processing Sem I, Sem-II & Sem-IV	27.7.2017	40	Rs. 6000/- per student/semester	240000
2	Scholarship to students of Food processing Sem-II, Sem-IV & Pharmaceuticals Sem-I, II, & IV	03.11.2017	60	Rs. 6000/- per student/semester	360000
3	Scholarship to students of Food Processing Sem-I & Sem-III	29.03.2018	39	Rs. 6000/- per student/semester	222000
<b>Total</b>					<b>822000</b>

Rs. Eighty Two Lakh Two Thousand Only

Signature of Principal with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

J. Malik

Signature of Auditor with Seal





## ITEM WISE EXPENDITURE STATEMENT (2017-18)

Appendix-IX

<b>HEAD: OFFICE EXPENSES/ CONTINGENCIES</b>				
Sr.No.	Particulars	Date/Month/Period	Bill No.	Amount(Rs.)
1	Honorarium to Office Assistant (Part time basis)	01.04.2017 to 31.03.2018 @Rs. 4000/-per month, (12 months)		48,000
2	Salary to Peon on contract basis (Excluding Vacation Period)	Apr.2017 to 30.04.2017 @5000/- PM	1 month	4,666
		May.2017 to 31.03.2018 @6000/- PM	10 month	56,057
3	Tata Photon Max Wifi Bill	26.04.2017	1996945801	863
4	Tata Photon Max Wifi Bill	23.05.2017	2002394492	863
5	Tata Photon Max Wifi Bill	04.07.2017	2007019119	863
6	Tata Photon Max Wifi Bill	27.07.2017	6540000256	885
7	Tata Photon Max Wifi Bill	22.08.2017	6540018560	143
8	Purchase of JioFi Internet Device	27.07.2017	789	1999
9	Vicky General Store Purchase of Stationary Articles	16.08.2017 & 22.08.2017	45 & 80	2775
10	Refreshment & working Lunch of BoM meeting held on 15.07.2017	15.07.2017	POS-3770-17/18 & 096	1996
11	Purchase PostalStamp (Indiapost)	22.08.2017 & 03.11.2017		3000
12	Purchase of Pad lock	23.05.2017	567	152
13	M/s Indian Store to balance Payment of Order of Office articles(13971+4700)	23.05.2017	IS(B)4/CC/1223	18671
14	To Divya Himachal for Advertisement of admission notice	17004688	23.05.2017	6000
15	To The Tribune for Advertisement of Interview notice for faculty positions in community college	G/170400544	23.05.2017	5913.60
16	Payment to M/s Naaz Box Plant for printing and purchase of Fee Receipts books	5	16.08.2017	590
17	payment to M/s Aggarwal creations for purchase of White board stand	22.08.2017	AC/2017-18/037	3315
18	Payment to Gautam Enterprises for Stationary Articles	257	12.12.2017	1003
19	Payment to High Tech Computer for purchase of Printer Cartridge	0539/2017-18/GST	12.12.2018	1180



Contnd....

20	Postal Charges for for dispatch of answer scripts parcel		05.02.2018	116
21	Recharge of JioFi Device for Internet	06.02.2018	02R18I000 0731549	498
22	M/S ACS Enterprises for repair computer	06.02.2018	437	1475
23	M/s kwalky metals & Rubber Works for purchase of	16.03.2018	487	4704
24	NEFT charges deduct by Bank	12.03.2018		120
25	NEFT charges deduct by Bank	13.03.2018		10.8
26	NEFT charges deduct by Bank	13.03.2018		10.8
27	Bom Lunch on 29.03.2018	29.03.2018		1765
28	Programme management fee	19.05.2017		115
29	Vicky General Store Purchase of Stationary Articles	31.03.2018	1735	2957
30	Maintenance of CC Laboratory	26.02.2018	NS-RI/17- 18/208	2984
<b>Total</b>				<b>173,690.20</b>

(Rs. One Lakh Seventy Three Thousand Six Hundred Ninty and Twenty paisa only)



Signature of Principal with Seal  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
Malik



Signature of Auditor with Seal  
Harish Vaish & Co.  
Chartered Accountants  
M. No. 090489

**ITEM WISE EXPENDITURE FROM LOCAL RECEIPTS (2017-18) Appendix-X**  
(With prior permission from UGC (No. F.1-426/2004 (CC) to utilize funds from local receipts.)

Sr.No.	Particulars	Date/Month/Period	Bill No.	Amount(Rs.)
1	Honorarium to subject expert for guest lecture & interview for the teaching post in food Processing department	12.04.2017	-	3000
2	Refreshment and working lunch for Interview Board for recruitment of Food Processing Teacher	12.04.2017	-	1179
3	Refreshment for Students of Community College in Annual Athletic Meet	22.12.2017	-	1999
4	Payment to Praasuk Educational and Scientific Equipments Ambala cantt. For the purchase of Equipments: 1. Capsule filling machine 2. Tablet coating pan 3. Bottel Washing Machine 4. Human Organ Statue 5. Separator 6. Milk Testing Kit	13.02.2018	296	101480
5	Payment to Praasuk Educational and Scientific Equipments Ambala cantt. For the purchase of Equipments: 1. Hand Refractrometer- 2 nos. 2. Hardness Tester 3. Leak Test Aparatus 4. Mechanical Sifter 5. Mortar & Pestle 6. Blood Pressure Monitor 7. Scives: 3 nos.	13.02.2018	297	60291
6	Payment to Praasuk Educational and Scientific Equipments Ambala cantt. For the purchase of Equipments: 1. Fruit Pulper Machine	25.03.2018	303	40710
7	Payment to M/s Sumit Traders for purchase of Electrical Appliance	22.02.2018	NS-RI/17-18/208	2984
<b>Total</b>				<b>211643</b>

(Rs. Two Lakh Eleven Thousand Six Hundred Forty Three Only)

  
Signature of Principal with Seal  
Principal,  
S.G.S.J. Govt. College  
Paonta Sahib  


  
Signature of Additor with Seal  


ANNEXURE – C

UNIVERSITY GRANTS COMMISSION, NEW DELHI

UTILIZATION CERTIFICATE

It is certified that the total grant of Rs.6,277,919.5/- (Rupees Sixty Two Lakh Seventy Seven Thousand Nine Hundred Nineteen and fifty paisa only) sanctioned by the UGC vide letter No. F.1-426/2014 (CC) dated 24 September 2014 & 12 January 2017; and by adjustment has been utilized by the college/university as per details given in the attached statement in accordance with the terms and conditions laid down by the UGC vide its letter No F.1-426/2014 (CC) dated 24 September 2014 & 12 January 2017 and that all the terms and conditions have been fulfilled by the college/university and the grant has been utilized for the purpose for which it was sanctioned.

It is further certified that the inventories of permanent and semi-permanent assets created/acquired wholly or mainly out of the grants given by the UGC as indicated in the enclosed statement are being maintained in the prescribed form and are being kept up-to date and these assets have not been disposed off, encumbered or utilized for any other purpose.

If as a result of check or audit objection, some irregularity is noticed at a later stage, the college/university will refund the objected amount.

Signature of Principal /Registrar with Seal

Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib  
Jmash

Signature of Auditor with Seal

Harish Vaish &  
Partners  
Chartered Accountants  
M.No. 0000000000

Note: The Utilization Certificate should be accompanied by audited statement of account indicating expenditure on various items.



**UNIVERSITY GRANTS COMMISSION**

**PROFORMA FOR SUBMISSION OF STATEMENT OF EXPENDITURE INCURRED FOR THE SCHEME OF COMMUNITY COLLEGE**

COLLEGE								Total Exp.	Balance
(A) Grant-in-aid-35 Capital Assets – 35 (Non-Recurring)									
Sl. No.	Budget Head	Allocation 2014-18 Upto 31.3.2018	Grant released Upto 31.3.2018	Expenditure incurred by the Institution Upto 31.12.2018					
				2014-15	2015-16	2016-17	2017-18		
I.	Equipment	4,000,000	1,250,000	993,999	27648	0	0	1,021,647	228,353
II.	Minor repairs of Labs/ workshops/ classrooms	0	0	0	0	0	0	0	0
	<b>Total (A)</b>	4,000,000	1,250,000	993,999	27,648	0	0	1,021,647	228,353
S. No.	Budget Head	Allocation 2014-18 Upto 31.3.2018	Grant released Upto 31.3.2018	Expenditure incurred by the Institution Upto 31.3.2018					
(B) Grant-in-aid General-31 (Recurring)									
I.	Honorarium to existing/ visiting/ private faculty	8400000	2100000	42000	379796	523018	749868	1694682	405318
II.	Honorarium to Principal & Coordinator	280000	105000	52500	108000	108000	108000	376500	-271500
III.	Hiring Charges for Lab Attendant	960000	360000	9852	61993	82999	145863	300707	59293
IV.	Faculty Training	400000	150000	0	0	0	0	0	150000
V.	Consumables	1250000	375000	84179	9633	19643	15314	128769	246231
VI.	Curriculum	800000	300000	95742	0	54281	13744	163767	136233
VII.	Travel/Industrial visit	1000000	300000	1135	2,467	6942	2531	36075	263925
VIII.	Seminars	500000	150000	0	0	0	0	0	150000
IX.	Admission/Examination/ Assessment including Assessment Fee o Sector Skill Council	1000000	300000	11025	116938	262922	209224	600109	-300109
X.	Scholarship to students	6000000	1500000	0	60000	540000	822000	1422000	78000
XI.	Operating Expenditure including hiring of office staff on contract	1600000	450000	35918	102094.5	298427	173690.2	610129.7	-160129.7
	<b>Total (B)</b>	22190000	6090000	332351	863921.50	1896232	2240234.2	5332738.70	757261.30
	<b>Total (A+B)</b>	26,190,000	7,340,000	1,326,350	891569.50	1896232	2240234.2	6354385.70	985,614.3
	Actual Grant released after adjustment of balance of grant of the period 2014-2016 vide letter no. 1-426/2014(CC) date 12 Jan 2017)		5,937,583.0	1,326,350	891569.50	1896232	2240234.2	6354385.70	-416,802.70
(C)	Actual balance after adusting the the amount of Rs. 340336.5 from local receipts								-76,466.20
(D)	Bank Interest								274,240.5
(E)	Student Fee (2014-18)								1,569,446
(F)	Total (D+E)								1,843,686.5
(G)	Expenditure from local receipt (with permission from UGC)								237619
(H)	Amount adjusted from local receipts								340336.5
(I)	Balance (F-G-H)								1,265,731
	Net Balance (I-C) as on 31-03-2018								1,189,264.8
Rs. Eleven Lakh Eighty Nine Thousand Two Hundred Sixty Four & Eighty paise only)									

Signature of Principal/Registrar with seal

Principal,  
S.G.S.J. Govt. College  
Paonta Sahib  
Jomak

Signature of Auditor with seal





**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE, PAONTA SAHIB (H.P.)**

**A. Account of UGC Grant (Period 01-04-2018 to 28-08-2018)**

S.N.	Income (Amount in Rs.)		Expenditure (Amount in Rs.)		Remarks
A.1	Balance as on 31-03-2018	23,059.3	Scholarship	24,000	
A.2	Refund from local receipts	2,984	industrial visit	2,960	
A.3	Assessment fee	1,600	Refreshment to students	637	
A.4	Interest	4,646	(Seminar on PM Kisan Sampda Yojna)		
A.5	<b>Total</b>	<b>32,289.3</b>	<b>Total</b>	<b>27,597</b>	
A.6	<b>Balance as on 28-08-2018</b>				<b>4,692.3</b>

**B. Account of Local receipts (Period 01-04-2018 to 28-08-2018)**

S.N.	Income (Amount in Rs.)		Expenditure (Amount in Rs.)		Remarks
B.1	Balance as on 31-03-2018	11,66,205	Equipment (Die & punch)	4544	With Prior permission from UGC (No. F.1-426/2014(CC) dated 24 May 2017 to utilise fund from Local receipts
B.2	Income (Fee & Fine)	2,500	Equipment (Shimazdu Balance 0.2-220g, pH meter, Digital Vernier caliper, Tablet Compressor machine, Cap sealing machine, heavy duty mixer grinder 2300 W)	1,67,176	
B.3			Aluminium portion of Laboratory for newly purchased equipments	30,267	
B.4			Honorarium to principal & Nodal officer (April, May)	18,000	
B.5			Honorarium to Contractual faculty/Guest faculty	1,03,499	
B.6			Hiring charges for Lab. Attendant	33,215	
B.7			Industrial Visit		
B.8			Seminar		
B.9			Exam./Assessment	53,000	
B.10			Scholarship	2,10,000	
B.11			Operating Expenditure (Hiring of office staff i.e. Dealing Asstt. and Peon)	23,965	
B.12	<b>Total</b>	<b>11,68,705</b>	<b>Total</b>	<b>6,43,666</b>	
B.13	<b>Balance as on 28-08-2018</b>				<b>5,25,039</b>

**C**

**Net Balance (A.6+ B.13) as on 28-08-2018= Rs. 5,29,731.3**  
(Rs. Five Lakh Twenty Nine Thousand Seven Hundred Thirty One and Thirty Paise only)

**D Liabilities**

D.1	<b>Scholarship to 43 students (Academic session 2017-18)</b> Advance Diploma in food Processing NSQF level 6=9 Advance Diploma in Pharmaceuticals NSQF level 6=5 Diploma in food Processing NSQF level 5=20 Diploma in food Processing NSQF level 5=9	2,58,000
D.2	Remuneration to Examiners for paper setting and evaluation (End Semester Examination May 2018)	15,870
D.3	Remuneration for three days to staff on duty for skill assessment-June 2018	5,100
D.4	Honorarium to principal, Nodal officer and Dealing Assistant	13,000
D.5	<b>Total=2,91,970</b> (Rs. Two Lakh Ninty one Thousand Nine Hundred Seventy Only)	

Dealing Asstt.

Nodal officer

Principal

S. S. G. S. J. Govt. College

## 2. Internal Financial Audit Reports

### iii. Alumni Fund Audit Report


**GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)  
PAONTA SAHIB**

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>ST</sup> MARCH, 2018

Particulars	Rs.
<b><u>Income</u></b>	
<b><u>Previous balance</u></b>	2200.00
<b><u>Interest</u></b>	48.00
<b>Total</b>	<b>2248.00</b>
<b><u>Expenditure</u></b>	
Nil	0.0
<b>Total</b>	<b>0.0</b>
<b>Balance</b>	<b>2248.00</b>

Balance as per bank passbook = 2248.00  
(56210125840 HP Cooperative Bank, Paonta Sahib)

Balance as per cashbook = 2248.00

  
Internal Auditor  
Auditor  
GCP Alumni Association  
Paonta Sahib (H.P.)

  
Secretary  
Secretary  
GCP Alumni Association  
Paonta Sahib (H.P.)

iv. College Funds Internal Audit Statements



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edu. Smr (B) 15-655*

Dated : *13/08/22*

**Internal Audit of Amalgamated Fund for the Financial Year 2017-18**

Month	Income	Expenditure
Apr-17	3,46,764	1,10,529
May-17	1,48,016	26,643
Jun-17	4,75,800	15,569
Jul-17	93,935	1,46,003
Aug-17	26,100	95,423
Sep-17	38,358	94,022
Oct-17	14,539	76,022
Nov-17	4,97,365	60,921
Dec-17	57,546	1,38,881
Jan-18	2,11,070	7,369
	2,53,732	39,885
Mar-18	98,141	1,08,011
<b>Total</b>	<b>22,61,366</b>	<b>9,19,278</b>

Opening Balance as on 1st April 2017 2,89,700  
 Closing Balance as on 31st March 2018 16,31,788

Dealing Assistant

Superintendent

Bursar

Principal

**Dr. MOHAN SINGH CHAUHAN**  
 Principal  
 Shree Guru Gobind Singh Ji  
 Government College  
 Paonta Sahib  
 Dist. Sirmour (H.P.)-173025



Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)  
 Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn. Smr (B) 15-656*

Dated : *13/08/22*

### Internal Audit of Book Bank Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	111	-
May-17	-	-
Jun-17	-	-
Jul-17	-	-
Aug-17	-	-
Sep-17	469	-
Oct-17	216	-
Nov-17	-	-
Dec-17	-	-
Jan-18	-	-
Feb-18	163	-
Mar-18	481	-
Total	1,440	-

Opening Balance as on 1st April 2017

23,283

Closing Balance as on 31st March 2018

24,723

  
Dealing Assistant

  
Superintendent

  
Bursar

  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15-657*

Dated : *13/08/22*

### Internal Audit of Book Replacement Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	0	55460
May-17	-	-
Jun-17	41,250	-
Jul-17	8,075	-
Aug-17	2,250	-
Sep-17	1,301	-
Oct-17	-	-
Nov-17	-	-
Dec-17	-	-
Jan-18	2,50,000	-
Feb-18	-	-
Mar-18	3,970	-
Total	3,06,846	55,460

Opening Balance as on 1st April 2017

80,757

Closing Balance as on 31st March 2018

3,32,143

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn...smr (B) 15- 658

Dated : 13/08/22

### Internal Audit of Building Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	95,875	3,57,974
May-17	50,026	1,14,425
Jun-17	99,000	7,436
Jul-17	19,380	30,194
Aug-17	5,400	27,592
Sep-17	21,249	82,390
Oct-17	-	2,800
Nov-17	1,09,380	12,974
Dec-17	21,790	21,537
Jan-18	15,900	86,200
Feb-18	1,00,240	40,120
Mar-18	1,55,511	61,811
Total	6,93,751	8,45,453

Opening Balance as on 1st April 2017 3,61,164  
Closing Balance as on 31st March 2018 2,09,462

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
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Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15- 659

Dated : 13/08/22

### Internal Audit of Campus Development Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	0	2500
May-17	-	3,800
Jun-17	21,450	-
Jul-17	4,199	3,053
Aug-17	1,170	2,320
Sep-17	1,703	45,137
Oct-17	2,860	1,400
Nov-17	-	-
Dec-17	-	4,050
Jan-18	50,200	-
Feb-18	-	2,180
Mar-18	1,429	650
<b>Total</b>	<b>83,011</b>	<b>65,090</b>

Opening Balance as on 1st April 2017

74,514

Closing Balance as on 31st March 2018

92,435

Dealing Assistant

Superintendent

Bursar

Principal

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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.: Smr (B) -15- 660*

Dated : *13/08/22*

### Internal Audit of Fine Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	48986	0
May-17	7626	0
Jun-17	-	1,140
Jul-17	650	-
Aug-17	2,500	-
Sep-17	3,296	6,000
Oct-17	32,234	1,190
Nov-17		
Dec-17	5,700	-
Jan-18	1,50,000	-
Feb-18	1,000	-
Mar-18	30,979	2,31,616
Total	2,82,971	2,39,946

Opening Balance as on 1st April 2017 1,12,965

Closing Balance as on 31st March 2018 1,55,990

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025  
(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15- 661*

Dated : *13/08/22*

**Internal Audit of Furniture Repair Fund for the Financial Year 2017-18**

Month	Income	Expenditure
Apr-17	-	-
May-17	-	4,613
Jun-17	16,500	-
Jul-17	3,230	-
Aug-17	900	-
Sep-17	481	-
Oct-17	-	-
Nov-17	-	-
Dec-17	-	-
Jan-18	50,000	-
Feb-18	-	-
Mar-18	1,103	-
Total	72,214	4,613

Opening Balance as on 1st April 2017

14,615

Closing Balance as on 31st March 2018

82,216

  
Dealing Assistant

  
Superintendent

  
Bursar

  
Principal



**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025





**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn. Smr (B) 15- 662*

Dated : *13/08/22*

**Internal Audit of Health Fund for the Financial Year 2017-18**

Month	Income	Expenditure
Apr-17	1025	0
May-17	-	-
Jun-17	9,900	-
Jul-17	1,938	-
Aug-17	540	-
Sep-17	989	-
Oct-17	-	-
Nov-17	-	-
Dec-17	900	-
Jan-18	1,00,760	36,800
Feb-18	-	2,500
Mar-18	1,790	-
<b>Total</b>	<b>1,17,842</b>	<b>39,300</b>

Opening Balance as on 1st April 2017

40,223

Closing Balance as on 31st March 2018

1,18,765

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-smr (B)/15- 663*

Dated : *13/08/22*

### Internal Audit of House Exam Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	0	51972
May-17	-	-
Jun-17	66,000	-
Jul-17	12,920	-
Aug-17	3,600	5,000
Sep-17	2,868	-
Oct-17	674	11,504
Nov-17	72,920	-
Dec-17	2,160	-
Jan-18	1,640	-
Feb-18	160	-
Mar-18	4,208	5,000
<b>Total</b>	<b>1,67,150</b>	<b>73,476</b>

Opening Balance as on 1st April 2017 1,36,624

Closing Balance as on 31st March 2018 2,30,298

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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Shree Guru Gobind Singh Ji  
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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. Edn-Smr (B) 15- 664

Dated : 13/08/22

**Internal Audit of Library Fund for the Financial Year 2017-18**

Month	income	expenditure
Apr-17	0	0
May-17	-	270
Jun-17	52,100	5,400
Jul-17	28,200	-
Aug-17	5,300	-
Sep-17	15,846	-
Oct-17	-	-
Nov-17	-	-
Dec-17	-	-
Jan-18	-	-
Feb-18	-	-
Mar-18	10,990	-
Total	1,12,436	5,670

Opening Balance as on 1st April 2017 4,55,242

Closing Balance as on 31st March 2018 5,62,008

Dealing Assistant

Superintendent

Bursar

Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
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Government College  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15- 665

Dated : 13/08/22

### Internal Audit of Magazine Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	0	0
May-17	0	0
Jun-17	82,500	-
Jul-17	16,150	-
Aug-17	4,500	-
Sep-17	4,906	-
Oct-17	-	98,125
Nov-17	-	-
Dec-17	-	810
Jan-18	-	-
Feb-18	2,00,000	3,000
Mar-18	5,784	6,350
Total	3,13,840	1,08,285

Opening Balance as on 1st April 2017

1,76,796

Closing Balance as on 31st March 2018

3,82,351

Dealing Assistant

Superintendent

Bursar

Principal

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**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn.-Srm(B) 15- 666*

Dated : *13/08/22*

**Internal Audit of Rover and Ranger for the Financial Year 2017-18**

Month	Income	Expenditure
Apr-17	0	20558
May-17	0	0
Jun-17	99,000	-
Jul-17	19,380	1,12,512
Aug-17	5,400	2,945
Sep-17	12,085	1,684
Oct-17	870	2,310
Nov-17	-	-
Dec-17	-	12,344
Jan-18	-	-
Feb-18	-	2,974
Mar-18	11,368	-
<b>Total</b>	<b>1,48,103</b>	<b>1,55,327</b>

Opening Balance as on 1st April 2017

5,80,271

Closing Balance as on 31st March 2018

5,73,047

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

**Dr. MOHAN SINGH CHAUHAN**  
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Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025







## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.: Smr (B) IS- 667

Dated : 13/08/22

### Internal Audit of Other misc Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	1900	0
May-17	-	-
Jun-17	1,71,700	-
Jul-17	27,525	1,37,700
Aug-17	4,480	28,305
Sep-17	18,864	74,890
Oct-17	200	1,10,810
Nov-17	19,310	2,050
Dec-17	620	-
Jan-18	-	-
Feb-18	350	-
Mar-18	11,031	-
Total	2,55,980	3,53,755

Opening Balance as on 1st April 2017

6,42,853

Closing Balance as on 31st March 2018

5,45,078

Dealing Assistant

Superintendent

Bursar

Principal



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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.:smr (B) 15- 668*

Dated : *13/08/22*

### Internal Audit of Science Fund for the Financial Year 2017-18

Month	Income	Expenditure
Apr-17	2850	1610
May-17	-	1,339
Jun-17	1,66,320	-
Jul-17	29,850	1,89,881
Aug-17	2,190	-
Sep-17	12,641	4,067
Oct-17	1,870	1,450
Nov-17	1,76,320	44,047
Dec-17	2,760	73,815
Jan-18	2,00,000	-
Feb-18	90	-
Mar-18	14,351	3,04,584
Total	6,09,242	6,20,793

Opening Balance as on 1st April 2017

5,73,895

Closing Balance as on 31st March 2018

5,62,344

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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Shree Guru Gobind Singh Ji  
Government College  
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**2018-19**

## 1. External Professional (CA) Audit

### 1. BCA-PGDCA Self Financing Fund External Audit Report



**M/s. Laljee Agarjeet & Co.**  
CHARTERED ACCOUNTANTS

#### AUDITORS REPORT

I/We have audited the Balance Sheet as at 31<sup>st</sup> March 2019, and Income & Expenditure A/c for the year ended on that date attached herewith, in pursuance of the general audit provisions, of Shri Guru Gobind Singh Degree College, Paonta Sahib, Dist Sirmour (H.P) 173025.

1. We report the following observations/comments/discrepancies/inconsistencies; if any:  
**1. SUBJECT TO NOTES ON ACCOUNTS and SIGNIFICANT ACCOUNTING POLICIES (Refer Annexure/Schedule to financial statements)**
2. Subject to above, --
  - In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said financial statements, read with notes thereon, if any, gives a true and fair view:-
    - (i) In the case of the Balance Sheet, of the state of affairs for the year ended as at 31<sup>st</sup> March 2019 and
    - (ii) In the case of the Income & Expenditure A/c of the Surplus/profit for the year ended on that date.
3. In my/our opinion and according to explanations given to me/ us, the particulars given and the annexure thereto, presents true and fair view.

For M/S LALJEE AGARJEET & Co.

(Chartered Accountants)

Regd. No: 025241N

CA LALJEE AGARJEET

Membership No: 510769

UDIN : 22510769AOVYV18280

PLACE: PAONTA SAHIB

DATE : 31/07/2022





**M/s. Laljee Agarjeet & Co.**  
**CHARTERED ACCOUNTANTS**

**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P)**

**BALANCE SHEET -BCA(PGDCA)**  
for the period from 1/4/2018 to 31/03/2019

LIABILITIES		AMOUNT	ASSETS	AMOUNT	
<u>CAPITAL A/c</u>	Sch C	65,87,148.12	<u>FIXED ASSETS</u>	Sch B	1744609.79
<u>LOANS ( Liability)</u>					
<u>CURRENT LIABILITIES</u>			<u>CURRENT ASSETS</u>		
Audit Fees Payable		3,000.00	Cash In hand		
2018-19	3000.00		Funds Balance		48,45,538.33
TOTAL		<u>65,90,148.12</u>	TOTAL		<u>65,90,148.12</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

UDIN: 22510769AOVYV18280  
PLACE : PAONTA SAHIB  
DATED : 31/07/2022



For Govt Degree College Paonta Sahib

SGGSJ Govt Degree College  
Paonta Sahib, Simour (H.P.)

Principal

Note\* Refer Bank reconciliation Statement for Fund Balances with MOD Balance as on 31-03-2019

**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P.)**

**INCOME & EXPENDITURE A/c**  
**for the period from 1/4/2018 to 31/03/2019**

EXPENDITURE	AMOUNT	INCOME	AMOUNT
Audit Fees	3,000.00	Fees & Fund Receipt	15,41,655.00
Computer Repair & Maint.	1,003.00		
Electricity Charges	6,782.00		
Exam Fees	52,000.00		
Honorarium	14,789.00		
Misc Expenses	28,966.00		
Printing & Stationery	17,830.00		
Repair & Maint	16,009.00		
Salaries	7,03,350.00		
Telephone & Internet	4,012.00		
Surplus/Loss Tfd to UGC Fund A/c	6,93,914.00		-
	<u>15,41,655.00</u>		<u>15,41,655.00</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

*[Signature]*

For Govt Degree College Paonta Sahib

Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)  
Principal

PLACE : PAONTA SAHIB  
DATED : 31/07/2022





Schedule A  
Schedule forming part of the financial statements as at 31st March, 2019

(A) SIGNIFICANT ACCOUNTING POLICIES

1 SYSTEM OF ACCOUNTING

The financial statements are prepared and presented under the historical cost convention on accrual basis of accounting & on a going concern basis, in accordance with the Generally Accepted Accounting Principles in India and comply with the mandatory Accounting Principal in this regard.

2 USE OF ESTIMATES

The preparation of financial statements in conformity with the Generally Accepted Accounting Principles requires Proprietor/Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognized prospectively in current and future periods.

3 REVENUE RECOGNITION

The Firm follows mercantile system of accounting and recognizes items of income and expenditure on accrual basis.

4 LIABILITIES

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

5 FIXED ASSETS

Fixed Assets are stated at cost of acquisition less accumulated depreciation. Direct costs are capitalized until the assets are put to use.

6 DEPRECIATION

Depreciation on Fixed Assets needs to be provided on the written down value method at the rates prescribed in Income Tax Act 1961.

(B) CONTINGENT LIABILITIES:

(C) CONTINGENT ASSETS :

(D) NOTES TO ACCOUNTS:

1. The Revenue/Turnover and statutory dues are recorded as per information's explained to us, are subject to confirmation and reconciliation.

2. Current Assets, Loans and Advances, Current liabilities & Provisions\* (involves substantial degree of estimation) in - measurement are recognised and stated at their realisable value in the ordinary course of business and are subject to confirmation and reconciliation individually

3. Inventory (If any) has been Certified, Valued and taken up by the Proprietor/Management and is the responsibility of proprietor/Management

4. The preparation of financial statements is in conformity with the Generally Accepted Accounting Principles require Proprietor or Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, Actual results could differ from those estimate. Provisions\* (involves substantial degree of estimation).

5. Schedule A to D form an integral part of accounts.

For Govt Degree College Paonta Sahib



Principal

Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simlaur (H.P.)

Sch - B

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Capital- A/c  
for the period from 1/4/2018 to 31/03/2019

PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
		<u>Opening Balances:</u>	5893234.12
<u>Return of Grant</u>		<u>Surplus Received</u>	
		Tfd from Income Expenditure A/c	6,93,914.00
Closing Balance	<u>65,87,148.12</u>		<u>65,87,148.12</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 31/07/2022

For Govt Degree College Paonta Sahib

Principal



Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simlaur (H.P.)

Sch - C

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

UGC GRANTS BCA FUND A/c  
for the period from 1/4/2018 to 31/03/2019

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<u>Opening Balances:</u>		<u>Adjustment :</u>	
Fund A/c	4228762.33		
<u>Loans Received</u>		<u>Loans Paid</u>	
<u>ADDITIONS</u>	1541655.00	<u>Payments</u>	
		<u>Disbursements/ Exp</u>	9,24,879.00
<u>Funds/Grants Received</u>			
		<u>Closing Balances:</u>	
		Fund A/c	48,45,538.33
	<u>57,70,417.33</u>		<u>57,70,417.33</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

PLACE : PAONTA SAHIB  
DATED : 31/07/2019



Principal  
Director  
SGGSJ Govt. Degree College  
Paonta Sahib, Simla (H.P.)

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Schedule to Balance Sheet as on 31st March 2019

**Fixed Assets**

**Schedule C**

Assets	WDV as on 01-04-2018	Add. during the year		Sold during the year	Balance	Dep. Rate	Dep.during the year	WDV as on 31-03-2019
		>=180 Days	< 180 Days					
Air Conditioner	52890.00	52490.00			105380.00	0%	0.00	105380.00
Alluminium Fittings	22457.25				22457.25	0%	0.00	22457.25
CCTV Systems	186444.00	4538.00			190982.00	0%	0.00	190982.00
Elect. Installations	11584.62				11584.62	0%	0.00	11584.62
Furniture & Fixture	65568.00	5310.00			70878.00	0%	0.00	70878.00
Lab Equipment	86103.72				86103.72	0%	0.00	86103.72
UPS System	22984.20	11800.00			34784.20	0%	0.00	34784.20
COMPUTER/PROJECTOR	1202940.00				1202940.00	0%	0.00	1202940.00
LED TV LG		19500.00			19500.00	0%	0.00	19500.00
<b>Total</b>	<b>1650971.79</b>	<b>93638.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1744609.79</b>		<b>0.00</b>	<b>1744609.79</b>



**BANK RECONCILIATION STATEMENT**  
**01/04/2018 to 31/03/2019**

<b><u>Fund Balance As Per Cash Book as on 31-03-2019 Dr.</u></b>		<b>4845538.33</b>
<b><u>Less:</u></b>		
<b><u>Debited by us but not Credited by Bank</u></b>		<b>47185.00</b>
24-05-2018 Cash	5060.00	
28-08-2018 Cash	42125.00	
<b><u>Add</u></b>		
<b><u>Credited by us but not Debited by Bank</u></b>		<b>1993.00</b>
24-08-2018 Electricity Charges	915	
29-08-2018 Printing & Stationery	530	
30-08-2018 Misc Exp.	114	
22-02-2019 Electricity Charges	434	
<b><u>Estimated Balance as per Bank</u></b>		<b>4800346.33</b>
<b><u>Add:</u></b>		
Adj. Due to other cleared out Balances in statement		897020.67
<b><u>MOD Bal as per Bank Statement as on 31-03-2019 Cr.</u></b>		<b><u>5697367.00</u></b>

**Authorised Signatory**  
**SGGS COLLEGE PAONTA SAHIB**  
**SIRMOUR (H.P)**  
 Director-cum-Principal  
 SGGSJ Govt. Degree College  
 Paonta Sahib, Sirmour (H.P.)



## 2. Community College Fund Audit Report



### ShreeGuru Gobind Singh Ji Government College Paonta Sahib District- Sirmour (H.P.)-173025

Ph. 01704-223357, E-Mail: ccgcpaonta@gmail.com  
(NAAC Accredited 'B++' Grade Institution)

No-Edn-Srm (GC Paonta Sahib) Community College/2019- 300

Office of the Principal

SGGSJ Govt. College Paonta Sahib, Distt. Sirmour (H.P.)

Date Paonta Sahib the:- 12-03-2020

To

Shri Mriganka Sekhar Sharma  
Education Officer  
University Grant Commission (UGC)  
Bahadur Shah Zafar Marg  
New Delhi-110002

Subject: Submission of Utilization certificate and statement of expenditure for the scheme of community college upto March 31, 2019.

Madam,

With reference to your office letter no. F.4-3/2020 (NSQF) dated 10<sup>th</sup> February 2020, please find enclosed herewith duly audited Utilization certificate, statement of expenditure, item wise expenditure for the scheme of community college upto March, 2019 in r/o Shree Guru Gobind Singh Ji Government College, Paonta Sahib. It is also submitted that the academic session 2018-19 was in progression and was completed in August 2019.

Further it is submitted that the no grant has been received from UGC after February 2017 and the operating expenditure and honorarium to faculty staff has been incurred from fee and fine receipts. The college has not admitted students for the academic session 2019-20 as no approval was received from UGC. The students have not been given scholarship for the session 2017-18 and 2018-19. Therefore, your goodself is requested to sanction and release the grant for dispersal of scholarships to eligible students.

Thanks and regards.

Encls:

1. Consolidated statement of expenditure 2014-19.
2. Statement of expenditure and item wise expenditure 2018-19.
3. Utilization certificate.
4. Report on the Skill Programmes.

Principal  
SGGSJ Govt. College  
Paonta Sahib (H.P.)  
Principal,  
S.G.G.S.J. Govt. College  
Paonta Sahib

# UNIVERSITY GRANTS COMMISSION

## Community College

Details of consolidated statement of expenditure 2013-2019 upto 31.03.2019 (Amounts in Rupees)

Sl. No	Budget Head	Allocation Upto 31.3.2019	Grant released Upto 31.3.2019	Expenditure incurred by the College Upto 31.03.2019			Balance
		2014-18		2013-18	2018-19	Total	
	<b>Non Recurring</b>						
	Equipment	25,00,000	12,50,000	10,21,647	0	10,21,647	2,28,353
1	Minor repairs of Labs/ workshops/ classrooms	0	0	0	0	0	0
	<b>Total (NR)</b>	25,00,000	12,50,000	10,21,647	0	10,21,647	2,28,353
	<b>Recurring</b>						
1	Honorarium to existing/ visiting/ private faculty			16,94,682.0	3,12,643.0	20,07,325.0	
2	Honorarium to Principal & Coordinator			3,76,500.00	18,000.00	3,94,500.00	
3	Hiring Charges for Lab Attendant			3,00,707.00	98,675.00	3,99,382.00	
4	Faculty Training			-	-	-	
5	Consumables			1,28,769.00	3,000.00	1,31,769.00	
6	Curriculum Development			1,63,767.00	--	1,63,767.00	
7	Travel/Industrial visit			36,075.00	4,482.00	40,557.00	
8	Seminars			-	369.00	369.00	
9	Admission/Examination / Assessment including Assessment Fee o Sector Skill Council			6,00,109.00	88,065.00	6,88,174.00	
10	Scholarship to students			14,22,000.0	2,34,000.0	16,56,000.0	
11	Operating Expenditure including hiring of office staff on contract basis			6,10,129.70	23,965.00	6,34,094.70	
	<b>Total (R)</b>	81,20,000	46,87,583	53,32,738.7	7,83,199.0	61,15,937.7	-1428354.70
	<b>Total (NR+R)</b>	1,06,20,000	59,37,583	63,54,385.7	7,83,199.0	71,37,584.7	-12,00,001.7*

\*Expenditure met from local receipts

Bank interest upto 31-03-2019	2,93,548.5
Students Fee upto 31.03.2019	19,61,930.0
<b>Total (I)</b>	<b>22,55,478.5</b>
Expenditure incurred for purchase of equipment from Fee and interest receipts upto 2019 (With prior permission from UGC (No. F.1-426/2004 (CC) to utilize funds from local (II)	4,39,606.5
expenditure met from Local receipts	12,00,001.7
<b>Total (II)</b>	<b>16,39,608.2</b>
<b>Net Balance (I-II)</b>	<b>6,15,870.3</b>

(Rs. Six lakh fifteen thousand Eight Hundred Seventy and Thirty paise only)

Principal  
S.G.G.S.J. Govt. College  
Paonta Sahib




## Appendix-I

**HEAD: HONORARIUM TO EXISTING/VISITING/PRIVATE FACULTY (2018-19)**

Sr.No	Particulars	Month/Period/No. Of Lecture	Rate	Amount (Rs.)
1	Honorarium to Sh.Rahul Dev Lect. In Food processing	Oct-2018 To 31.03.2019 (Excluding Vacation Period)	20,000/- PM	1,01,014
2	Honorarium to Ms. Kiran Bala Lect. In Pharmaceuticals	Oct-2018 To 31.03.2019 (Excluding Vacation Period)	15,000/- PM	75,260
3	Honorarium to Mr. Rakesh Kumar Lect. In Pharmaceuticals	Oct-2018 To 31.03.2019 (Excluding Vacation Period)	12000/- PM	60,609
4	Honorarium to Ms. Jyoti Rani Lect. In Food processing	Oct-2018 To 31.03.2019 (Excluding Vacation Period)	15000/-	75,760
			<b>Total</b>	<b>3,12,643</b>

(Rs. Three Lakh Twelve Thousand Six Hundred Forty Three only)


  
 Signature of Principal with Seal  
 Principal  
 S.G.G.S.J. Govt. College  
 Paonta Sahib

  
 Signature of Auditor with Seal  
 Paonta Sahib  
 Chartered Accountants  
 FRN:011771N

# Appendix-II

HEAD: HONORARIUM TO PRINCIPAL, CO-ORDINATOR (2018-19)				
Sr.No	Particulars	Month/Period	Rate	Amount (Rs.)
1	Honorarium to Principal	April & May 2018	12,000/- PA	2,000
2	Honorarium to Co-ordinator	April & May 2018	8000/- PM	16,000
			<b>Total Amount</b>	<b>18000</b>

(Rs. Eighteen Thousand only)


  
 Signature of Principal with Seal  
 Principal  
 S.G.G.S.J. Govt. College  
 Paonta Sahib

  
 Signature of Auditor with Seal  
 Chartered Accountants  
 Paonta Sahib  
 ERN-011771N

## Appendix-III

HEAD: HIRING CHARGES FOR LAB.ATTENDANT (2018-19)				
Sr.No.	Particulars	Month/Period/Lectures	Rate	Amount(Rs.)
1	Sh. Anil Kumar, LA	Oct-2018 To 31.03.2019 (Excluding Vacation Period)	10,000/- PM	50,506
2	Ms. Ravita Chauhan, LA	Oct.2018 to 31.03.2019 (Excluding vacation Period)	10,000/- PM	48,169
			<b>Total</b>	<b>98,675</b>

(Rs. Ninty Eight Thousand Six Hundred Seventy Five only)

  
 Signature of Principal with Seal  
 Principal  
 G.G.S.J. Govt. College  
 Janta Sahib


  
 Signature of Auditor with Seal  
 Chartered Accountants  
 FRN:011771N



Appendix-IV

<b>HEAD: CONSUMABLES (2018-19)</b>				
Sr. No.	Particulars	Date/Month/Period	Bill No.	Amount(Rs.)
1	Purchase of Consumables items for routine practicals of food processing course	27.03.2019	101645, GST-1319,507,163	3000
<b>Total</b>				<b>3000</b>

(Rs. Three Thousand only)


  
 Signature of Principal with Seal  
 S.G.G.S.S. Govt. College  
 Paonta Sahib

  
 Signature of Auditor with Seal  
 Paonta Sahib  
 M.No.090489  
 FRN:011771N  
 Chartered Accountants

**Appendix-V**

<b>HEAD: TRAVEL/INDUSTRIAL VISIT (2018-19)</b>			
Sr.No.	Particulars	Date	Amount(Rs.)
1	Expenditure incurred during one day industrial visit to HP milkfed Nahan	21-05-2018	2960
2	TA bill in r/o Sh Rahul Dev, for Counter Signature of Director, Higher Education HP Shmla on Certificate of community college scheme courses	27-03-2019	1522
<b>Total</b>			<b>4482</b>

**(Rs. Four Thousand Four Hundred Eighty Two only)**

  
 Signature of Principal with Seal  
 Principal,  
 S.G.G.S.J. Govt. College  
 Paonta Sahib


  
 Signature of Auditor with Seal  
 Vaish & Co.  
 Chartered Accountants  
 Paonta Sahib  
 FRN-011771N

Appendix-VI

HEAD: Seminar (2018-19)			
Sr.No.	Particulars	Date	Amount(Rs.)
1	Refreshment served to students during seminar on Pradhanmantri Kisan Sampda Yojna	21-04-2018	369
Total			369

(Rs. Three hundred Sixty Nine only)

  
Signature of Principal with Seal  
S.G.G.S.J. Govt. College  
Paonta Sahib

  
Signature of Auditor with Seal  
M. No. 090489  
FRN: 011771N  
Chartered Accountants

**Appendix-VII**

<b>HEAD: ADMISSION / EXAMINATION / ASSESSMENT (2018-19)</b>				
<b>Sr. No.</b>	<b>Particulars</b>	<b>Bill No.</b>	<b>Date</b>	<b>Amount (Rs.)</b>
1	Assessment fee for Ficsi	FICSI/B.Voc/Ma y/2018/008	24-05-2018	26400
2	Remuneration to examination staff for ESE-May-2018		24-05-2018	9800
3	Postage duty for dispatch of answer scripts for evaluation		24-05-2018	268
4	Assessment fee for LSSSDC	LSSSDC/18- 19/7	01-07-2018	16800
5	Payment to Vicky General Store for students I Card	1217/18-19	05-12-2018	1136
6	Payment to Vicky General Store for Stationary Articles	1735/18-19	25-02-2019	1641
7	Payment to M/s Naaz Box Plant for purchase of Answer sheets	381	26-02-2019	3008
8	Payment to M/s Naaz Box Plant for Printing of marksheet/certificates	387	02-03-2019	2762
9	Payment to M/s Naaz Box Plant for Printing of I card	389	06-03-2019	236
10	Payment to M/s Naaz Box Plant for Printing of admission notice pamphlets	388	06-03-2019	2064
11	Assessment fee for LSSSDC	LSSSDC/18- 19/82	12-03-2019	14400
12	Remuneration to examination staff for ESE- Feb-2019		19-03-2019	9550
				<b>88,065</b>

(Rs. Eighty eight thousand sixty five only)


Signature of Principal with Seal  
Principal  
S.G.G.S.J. Govt. College  
Paonta Sahib

Signature of Auditor with Seal  
Harish Vaish & Co.  
Chartered Accountants  
FRN:011771N

Appendix-VIII

<b>HEAD: SCHOLARSHIP TO STUDENTS (2018-19)</b>					
<b>Sr. No.</b>	<b>Particulrs</b>	<b>Date/Month/Period</b>	<b>No. of students</b>	<b>Rate</b>	<b>Amount</b>
1	Scholarship to students of Pharmaceuticas and food processing	26-04-2018	4	Rs. 6000/- per student/semester	24000
2	Scholarship to students of Pharmaceuticas Sem I, Sem-II & Sem-III	24-05-2018	35	Rs. 6000/- per student/semester	210000
<b>Total</b>					<b>234000</b>

Rs. Two Lakh Thirty Four Thousand Only

  
 Signature of Principal with Seal  
 S.G.G.S.J. Govt. College  
 Paonta Sahib


  
 Signature of Auditor with Seal  
 Harish Vaish  
 Paonta Sahib  
 M.No.090438  
 Chartered Accountant



**Appendix-IX**

<b>HEAD: OFFICE EXPENSES / CONTINGENCIES (2018-19)</b>				
<b>Sr.No.</b>	<b>Particulars</b>	<b>Date/Month/Period</b>	<b>Bill No.</b>	<b>Amount(Rs.)</b>
1	Honorarium to Office Assistant ( Part time basis)	01.04.2017 to 31.03.2018 @Rs. 4000/-per month	2 months	8,000
2	Salary to Peon oncontract basis (Excluding Vacation Period)	Apr & May 2018 (Excluding Vacation period) @6000/- PM	2 months	10,065
3	Payment of Audit fee to Harish Vaish & Co. ( Session 2016-17 & 2017-18)	88	03-07-2018	5900
<b>Total</b>				<b>23,965.00</b>

**(Rs. Twenty Three Thousand Nine Hundred Sixty Five Only)**

  
Signature of Principal with Seal  
Principal Seal

  
Signature of Auditor with Seal  
M.No.090483  
FRN.01177111  
Chartered Accountants

<b>ITEM WISE EXPENDITURE FROM LOCAL RECEIPTS upto 2018-19 (With prior permission from UGC (No. F.1-426/2004 (CC) to utilize funds from local receipts.)</b>				
Sr.No.	Particulars	Firm/Bill no.	Amount(Rs.)	Remarks
1	Payment to Effem Technologies, New Delhi for purchase of Equipment (Die 10 MM)	ETC-073/18-19	2272	
2	Payment to Effem Technologies, New Delhi for purchase of Equipment (Punch set)	ETC-071/18-19	2272	
3	Payment to Effem Technologies, New Delhi for purchase of Equipment (pH meter, Digital vernier caliper, tablet compressor machine, cap sealing machine, mixer grinder)	ETC-0656	137440	
4	Payment to Effem Technologies, New Delhi for purchase of Equipment (Balance)	ETC-009	29736	
5	Payment to Aggarwal Trading, Shamsheerpur for Aluminium Partitioning of Community college lab.	32	30267	
Total			201987	

(Rs. Two Lakh One Thousand Nine Hundred Eighty Seven only)

Signature of Principal with Seal  
 S.G.G.S.J. Govt. College  
 Paonta Sahib

Signature of Auditor with Seal



ANNEXURE – C

UNIVERSITY GRANTS COMMISSION, NEW DELHI


UTILIZATION CERTIFICATE


It is certified that the total grant of Rs.59,37,583/- (Rupees Fifty-Nine Lacs Thirty-Seven Thousand Five Hundred Eighty-Three Only) sanctioned by the UGC vide letter No. F.1-426/2014 (CC) dated 24 September 2014 & 12 January 2017 has been utilized by the college/university as per details given in the attached statement in accordance with the terms and conditions laid down by the UGC vide its letter No F.1-426/2014 (CC) dated 24 September 2014 & 12 January 2017 and that all the terms and conditions have been fulfilled by the college/university and the grant has been utilized for the purpose for which it was sanctioned.

It is further certified that the inventories of permanent and semi-permanent assets created/acquired wholly or mainly out of the grants given by the UGC as indicated in the enclosed statement are being maintained in the prescribed form and are being kept up-to-date and these assets have not been disposed off, encumbered or utilized for any other purpose.

If as a result of check or audit objection, some irregularity is noticed at a later stage, the college/university will refund the objected amount.



  
Nodal Officer  
Nodal Officer  
Community College  
S.G.G.S.J. Govt. College  
Paonta Sahib

  
Principal  
S.G.G.S.J. Govt. College  
Paonta Sahib

**UNIVERSITY GRANT COMMISSION**


**Annexure-1**

**Report on the Skill Programmes.**

1	Name and address of the institute	Shree Guru Gobind Singh Ji Govt. College Paonta Sahib (H.P.)								
2	Name of the Programme	Certificate/Diploma/ Advance Diploma under Community College Scheme								
3	Name of the Course/s	i.Advance Diploma in Food Processing (ADFP) ii.Advance Diploma in Pharmaceuticals (ADPH)								
4	Period of the Report	2014-to 2019								
5	Year wise & Course-wise students enrollment (Gen./OBC/SC/ST/Male/Female)									
	Year	Course	Semester	Gen.	OBC	SC	ST	Male	Female	Total
	2014-15	Food Processing	I	10	6	1	0	11	6	17
	2015-16	Food Processing	I	7	14	2	0	23	0	23
II			7	6	1	0	8	6	14	
Total		14	20	3	0	31	6	37		
	2016-17	Pharmaceuti cals	I	6	8	0	0	10	2	14
II			8	13	3	0	22	2	24	
Total		11	23	5	0	37	2	39		
	2017-18	Food Processing	I	10	25	7	0	29	13	42
III			5	9	1	0	13	2	15	
Total		15	34	8	0	42	15	57		
	2018-19	Pharmaceuti cals	I	9	7	2	0	14	4	18
II			7	8	2	0	9	8	17	
Total		17	20	4	0	27	14	41		
	2019-20	Food Processing	I	6	4	2	0	6	6	12
III			3	10	0	0	7	6	13	
Total		9	14	2	0	13	12	25		
	2020-21	Pharmaceuti cals	I	7	11	3	0	15	6	21
III			3	6	2	0	10	1	11	
Total		10	17	5	0	25	7	32		



6	Percentage of pass out students course-wise & Year-wise	<b>Course</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
		Food Processing	86	88	100	100
		Pharmaceuticals	100	100	100	100
7	No. of students placed course-wise & year-wise	<b>Course</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
		Food Processing	Nil	05	07	08
		Pharmaceuticals	Nil	10	08	12
		Rest of the students after completing advance diploma migrated for Degree Courses (B.Voc.) and higher studies				
8	Grant received from UGC	Rs.59,37,583/- (Rupees Fifty-Nine Lacs Thirty-Seven Thousand Five Hundred Eighty-Three Only)				
9	Grant utilized by the institution upto 31-03-2019	Rs.59,37,583/- (Rupees Fifty-Nine Lacs Thirty-Seven Thousand Five Hundred Eighty-Three Only)				

  
 Head of the institution  
 Principal,  
 S.G.G.S.J. Govt. College  
 Paonta Sahib



## 2. Internal Financial Audit Reports

### i. Star College UGC Fund Audit Report



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

### Internal Audit of Star College Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	-	-
May-18	-	-
Jun-18	-	-
Jul-18	-	-
Aug-18	-	-
Sep-18	-	-
Oct-18	-	-
Nov-18	-	-
Dec-18	-	-
Jan-19	-	-
Feb-19	-	-
Mar-19	41,00,000	-
Total	41,00,000	-

Opening Balance as on 1st April 2018

-

Closing Balance as on 31st March 2019

41,00,000

Dealing Assistant

Star college coordinator



Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

## 1. Star College Local Fund Audit Report



### SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

#### Internal Audit of Star College Local Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	-	-
May-18	-	-
Jun-18	-	-
Jul-18	-	-
Aug-18	-	-
Sep-18	-	-
Oct-18	-	-
Nov-18	-	-
Dec-18	-	-
Jan-19	-	-
Feb-19	-	-
Mar-19	-	-
Total	-	-

Opening Balance as on 1st April 2018

Closing Balance as on 31st March 2019

Dealing Assistant

Star college coordinator

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmaur (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357

## 2. Alumni Fund Audit Report


**GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA)  
PAONTA SAHIB**

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2019

Particulars	Rs.
<b><u>Income</u></b>	
Previous balance	2248.00
Interest	91.00
<b>Total</b>	<b>2339.00</b>
<b><u>Expenditure</u></b>	
Nil	0.0
<b>Total</b>	<b>0.0</b>
<b>Balance</b>	<b>2339.00</b>

Balance as per bank passbook = 2339.00  
(56210125840 HP Cooperative Bank, Paonta Sahib)

Balance as per cashbook = 2339.00

  
Internal Auditor  
Auditor  
GCP Alumni Association  
Paonta Sahib (H.P.)

  
Secretary  
GCP Alumni Association  
Paonta Sahib (H.P.)

### 3. College Funds Internal Audit Statements



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025  
(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smt (B) 15-674*

Dated : *13/08/22*

#### Internal Audit of Amalgamated Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	53	9,790
May-18	580	9,781
Jun-18	5,30,120	2,765
Jul-18	1,08,170	66,482
Aug-18	19,430	15,709
Sep-18	53,725	1,64,355
Oct-18	10,269	2,09,832
Nov-18	2,86,742	17,656
Dec-18	2,85,100	1,64,904
Jan-19	12,103	61,700
Feb-19	932	31,831
Mar-19	10,980	71,192
Total	13,18,204	8,25,997

Opening Balance as on 1st April 2018 16,31,788  
Closing Balance as on 31st March 2019 21,23,995

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15-675

Dated : 13/08/22

### Internal Audit of Book Bank Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	50	-
May-18	-	-
Jun-18	-	-
Jul-18	-	-
Aug-18	-	-
Sep-18	551	-
Oct-18	295	-
Nov-18	100	-
Dec-18	105	-
Jan-19	52	-
Feb-19	663	-
Mar-19	30	-
Total	1,846	-

Opening Balance as on 1st April 2018  
Closing Balance as on 31st March 2019

24,723  
26,569

Dealing Assistant

Bursar

Superintendent

Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Simour (H.P.)-173025







## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) 15-676*

Dated : *13/08/22*

### Internal Audit of Book Replacement Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	0	0
May-18	-	-
Jun-18	45,700	-
Jul-18	9,325	1,390
Aug-18	1,675	4,635
Sep-18	7,465	-
Oct-18	25	-
Nov-18	50	-
Dec-18	-	-
Jan-19	50	-
Feb-19	25	-
Mar-19	-	-
Total	64,315	6,025

Opening Balance as on 1st April 2018

3,32,143

Closing Balance as on 31st March 2019

3,90,433

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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Principal  
Shree Guru Gobind Singh Ji  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.:Smr(B) 15-677

Dated : 13/08/22

### Internal Audit of Building Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	0	17444
May-18	85,043	23,187
Jun-18	1,09,680	10,248
Jul-18	22,380	29,105
Aug-18	26,440	19,470
Sep-18	6,637	25,356
Oct-18	60	22,381
Nov-18	61,860	5,635
Dec-18	1,53,239	18,353
Jan-19	780	16,326
Feb-19	120	24,236
Mar-19	82,600	13,036
Total	5,48,839	2,24,777

Opening Balance as on 1st April 2018 2,09,462  
Closing Balance as on 31st March 2019 5,33,524

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025  
(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-smr (B) 15- 678

Dated : 13/08/22

**Internal Audit of Campus Development Fund for the Financial Year 2018-19**

Month	Income	Expenditure
Apr-18	0	1500
May-18	-	5,940
Jun-18	24,004	-
Jul-18	5,199	-
Aug-18	871	2,619
Sep-18	2,180	-
Oct-18	13	-
Nov-18	26	11,025
Dec-18	-	2,942
Jan-19	26	4,000
Feb-19	13	17,926
Mar-19	1,070	-
<b>Total</b>	<b>33,402</b>	<b>45,952</b>

Opening Balance as on 1st April 2018

92,435

Closing Balance as on 31st March 2019

79,885

Dealing Assistant

Superintendent

Bursar

Principal



**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15-679

Dated : 13/08/22

### Internal Audit of Fine Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	40821	5262
May-18	0	1003
Jun-18	24	-
Jul-18	-	-
Aug-18	-	-
Sep-18	3,816	-
Oct-18	35,268	900
Nov-18	50	-
Dec-18	900	-
Jan-19	-	-
Feb-19	-	-
Mar-19	35,362	-
Total	1,16,241	7,165

Opening Balance as on 1st April 2018 1,55,990

Closing Balance as on 31st March 2019 2,65,066

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Simour (H.P.)-173025

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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-smr (B) 15-680

Dated : 13/08/22

### Internal Audit of Furniture Repair Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	-	-
May-18	-	-
Jun-18	18,280	-
Jul-18	3,730	-
Aug-18	670	-
Sep-18	1,981	-
Oct-18	10	-
Nov-18	20	-
Dec-18	-	-
Jan-19	20	-
Feb-19	10	-
Mar-19	-	-
<b>Total</b>	<b>24,721</b>	<b>-</b>

Opening Balance as on 1st April 2018

82,216

Closing Balance as on 31st March 2019

1,06,937

Dealing Assistant

Superintendent

Bursar

Principal



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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn.-Smr (R) 15-681*

Dated : *13/08/22*

**Internal Audit of Health Fund for the Financial Year 2018-19**

Month	Income	Expenditure
Apr-18	1100	0
May-18	-	36,000
Jun-18	10,968	-
Jul-18	2,238	-
Aug-18	402	10,347
Sep-18	2,037	-
Oct-18	6	-
Nov-18	12	-
Dec-18	-	600
Jan-19	12	-
Feb-19	6	-
Mar-19	-	-
Total	16,781	46,947

Opening Balance as on 1st April 2018 1,18,765

Closing Balance as on 31st March 2019 88,599

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Snr (B) 15-682

Dated : 13/08/22

### Internal Audit of House Exam Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	1235	61218
May-18	-	-
Jun-18	73,120	-
Jul-18	14,920	-
Aug-18	2,680	-
Sep-18	4,902	-
Oct-18	40	-
Nov-18	41,080	12,022
Dec-18	8,080	9,018
Jan-19	-	-
Feb-19	-	-
Mar-19	-	10,481
<b>Total</b>	<b>1,46,057</b>	<b>92,739</b>

Opening Balance as on 1st April 2018 2,30,298

Closing Balance as on 31st March 2019 2,83,616

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn. Smr (B)-15-683

Dated : 13/08/22

### Internal Audit of Library Fund for the Financial Year 2018-19

Month	income	expenditure
Apr-18	0	0
May-18	1,740	-
Jun-18	64,500	-
Jul-18	29,200	-
Aug-18	4,900	-
Sep-18	12,949	-
Oct-18	100	-
Nov-18	200	-
Dec-18	-	-
Jan-19	-	-
Feb-19	-	-
Mar-19	-	2,000
Total	1,13,589	2,000

Opening Balance as on 1st April 2018

5,62,008

Closing Balance as on 31st March 2019

6,73,597

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
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Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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# SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15- 684*

Dated : *13/08/22*

## Internal Audit of Magazine Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	0	4838
May-18	0	0
Jun-18	91,400	-
Jul-18	18,650	85,400
Aug-18	3,350	-
Sep-18	8,485	-
Oct-18	50	-
Nov-18	100	-
Dec-18	-	-
Jan-19	100	-
Feb-19	50	-
Mar-19	-	-
Total	1,22,185	90,238

Opening Balance as on 1st April 2018 3,82,351

Closing Balance as on 31st March 2019 4,14,298

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) 15-685*

Dated : *13/08/22*

### Internal Audit of Rover and Ranger for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	0	0
May-18	0	0
Jun-18	1,09,680	-
Jul-18	22,380	-
Aug-18	4,020	300
Sep-18	13,487	-
Oct-18	1,130	-
Nov-18	1,120	3,070
Dec-18	-	15,000
Jan-19	9,590	3,000
Feb-19	60	1,322
Mar-19	-	1,394
Total	1,61,467	24,086

Opening Balance as on 1st April 2018

5,73,047

Closing Balance as on 31st March 2019

7,10,428

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) 15- 686*

Dated : *12/08/22*

### Internal Audit of Other misc Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	150	0
May-18	10,000	6,004
Jun-18	2,37,260	1,03,575
Jul-18	33,685	85,827
Aug-18	5,785	-
Sep-18	14,322	-
Oct-18	185	-
Nov-18	12,330	-
Dec-18	1,340	50,973
Jan-19	90	2,867
Feb-19	155	-
Mar-19	80	-
Total	3,15,382	2,49,246

Opening Balance as on 1st April 2018 5,45,078

Closing Balance as on 31st March 2019 6,11,214

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



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Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.:smr (B) 15-687

Dated : 13/02/22

### Internal Audit of Science Fund for the Financial Year 2018-19

Month	Income	Expenditure
Apr-18	2940	1000
May-18	4,339	70,498
Jun-18	1,64,760	-
Jul-18	28,860	-
Aug-18	3,630	27,525
Sep-18	12,949	-
Oct-18	1,920	6,613
Nov-18	66,691	4,248
Dec-18	1,12,230	-
Jan-19	90	-
Feb-19	5,330	350
Mar-19	1,560	2,000
Total	4,05,299	1,12,234

Opening Balance as on 1st April 2018

5,62,344

Closing Balance as on 31st March 2019

8,55,409

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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**2019-20**

## 1. External Professional (CA) Audit

### i. BCA-PGDCA Self Financing Fund External Audit Report



**M/s. Laljee Agarjeet & Co.**

**CHARTERED ACCOUNTANTS**

### AUDITORS REPORT

I/We have audited the Balance Sheet as at 31<sup>st</sup> March 2020, and Income & Expenditure A/c for the year ended on that date attached herewith, in pursuance of the general audit provisions, of Shri Guru Gobind Singh Degree College, Paonta Sahib, Dist Sirmour (H.P) 173025.

2. We report the following observations/comments/discrepancies/inconsistencies, if any:
  1. **SUBJECT TO NOTES ON ACCOUNTS and SIGNIFICANT ACCOUNTING POLICIES** (Refer Annexure/Schedule to financial statements)
2. Subject to above, --
  - In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said financial statements, read with notes thereon, if any, gives a true and fair view:-
    - (i) In the case of the Balance Sheet, of the state of affairs for the year ended as at 31<sup>st</sup> March 2019 and
    - (ii) In the case of the Income & Expenditure A/c of the Surplus/profit for the year ended on that date.
4. In my/our opinion and according to explanations given to me/ us, the particulars given and the annexure thereto, presents true and fair view.

For M/S LALJEE AGARJEET & Co.

(Chartered Accountants)

Regd. No: 025241N

CA LALJEE AGARJEET

Membership No: 510769

UDIN : 22510769AOWGAN8146

PLACE: PAONTA SAHIB

DATE : 10/08/2022





**M/s. Laljee Agarjeet & Co.**  
**CHARTERED ACCOUNTANTS**

**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P)**

**BALANCE SHEET -BCA(PGDCA)**  
for the period from 1/4/2019 to 31/03/2020

LIABILITIES		AMOUNT	ASSETS		AMOUNT
<u>CAPITAL A/c</u>	Sch C	78,75,337.12	<u>FIXED ASSETS</u>	Sch B	2099712.79

**LOANS (Liability)**

**CURRENT LIABILITIES**

Audit Fees Payable		6,000.00
2018-19	3000.00	
2019-20	3000.00	

**TOTAL**

**78,81,337.12**

**CURRENT ASSETS**

Cash In hand		57,81,624.33
Funds Balance		

**TOTAL**

**78,81,337.12**

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

UDIN : 22510769AOWGAN8146  
PLACE : PAONTA SAHIB  
DATED : 10/08/2022



For Govt Degree College Paonta Sahib

Director-GUM-Principal  
50051 Govt. Degree College  
Paonta Sahib (H.P.)  
Principal

Note\* Refer Bank reconciliation Statement for Fund Balances with MOD Balance as on 31-03-2020



**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P.)**

**INCOME & EXPENDITURE A/c**  
for the period from 1/4/2019 to 31/03/2020

EXPENDITURE	AMOUNT	INCOME	AMOUNT
Audit Fees	3,000.00	Fees & Fund Receipt	18,82,105.00
Advertisement Exp.	10,000.00	Interest Earned	2,50,168.00
Bank Charges	3,068.00		
Electricity Charges	9,222.00		
Exam Fees	5,400.00		
Honorarium	45,492.00		
Misc. Exp.	1,15,075.00		
Printing & Stationery	2,985.00		
Repair & Maint	1,300.00		
Salaries	6,48,976.00		
Surplus/Loss Tfd to UGC Fund A/c	12,87,755.00		-
	<u>21,32,273.00</u>		<u>21,32,273.00</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

PLACE : PAONTA SAHIB  
DATED : 10/08/2022



Principal  
Director-sum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)

Sch - B

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Capital- A/c  
for the period from 1/4/2019 to 31/03/2020

PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
		<u>Opening Balances:</u>	6587148.12
<u>Return of Grant</u>		<u>Surplus Received</u>	
		Tfd from Income Expenditure A/c	12,87,755.00
		Returned Cheque	434.00
Closing Balance	<u>78,75,337.12</u>		<u>78,75,337.12</u>


Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

PLACE : PAONTA SAHIB  
DATED :10/08/2022



  
Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simmour (H.P.)

Sch - C

Shree Guru Gobind Singh Degree College Paonta Sahib (H.P.)

UGC GRANTS BCA FUND A/c  
for the period from 1/4/2019 to 31/03/2020

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<u>Opening Balances:</u>		<u>Adjustment :</u>	
Fund A/c	4845538.33		
<u>Loans Received</u>		<u>Loans Paid</u>	
<u>ADDITIONS</u>	2132707.00	<u>Payments</u>	
		<u>Disbursements/ Exp</u>	11,96,621.00
<u>Funds/Grants Received</u>			
		<u>Closing Balances:</u>	
		Fund A/c	57,81,624.33
	69,78,245.33		69,78,245.33

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 10/08/2022

For Govt Degree College Paonta Sahib



Principal  
Director-sum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)

Schedule A  
Schedule forming part of the financial statements as at 31st March, 2020

(A) SIGNIFICANT ACCOUNTING POLICIES

1 SYSTEM OF ACCOUNTING

The financial statements are prepared and presented under the historical cost convention on accrual basis of accounting & on a going concern basis, in accordance with the Generally Accepted Accounting Principles in India and comply with the mandatory Accounting Principal in this regard.

2 USE OF ESTIMATES

The preparation of financial statements in conformity with the Generally Accepted Accounting Principles requires Proprietor/Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognized prospectively in current and future periods.

3 REVENUE RECOGNITION

The Firm follows mercantile system of accounting and recognizes items of income and expenditure on accrual basis.

4 LIABILITIES

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

5 FIXED ASSETS

Fixed Assets are stated at cost of acquisition less accumulated depreciation. Direct costs are capitalized until the assets are put to use.

6 DEPRECIATION

Depreciation on Fixed Assets needs to be provided on the written down value method at the rates prescribed in Income Tax Act 1961.

(B) CONTINGENT LIABILITIES:

(C) CONTINGENT ASSETS :

(D) NOTES TO ACCOUNTS:

1. The Revenue/Turnover and statutory dues are recorded as per information's explained to us, are subject to confirmation and reconciliation.

2. Current Assets, Loans and Advances, Current liabilities & Provisions\* (involves substantial degree of estimation) in - measurement are recognised and stated at their realisable value in the ordinary course of business and are subject to confirmation and reconciliation individually

3. Inventory (If any) has been Certified, Valued and taken up by the Proprietor/Management and is the responsibility of proprietor/Management

4. The preparation of financial statements is in conformity with the Generally Accepted Accounting Principles require Proprietor or Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, Actual results could differ from those estimate. Provisions\* (involves substantial degree of estimation).

5. Schedule A to D form an integral part of accounts.

For Govt Degree College Paonta Sahib



Principal  
Director-Gum Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)

# **Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Schedule to Balance Sheet as on 31st March 2020

**Fixed Assets**

**Schedule C**

Assets	WDV as on 01-04-2019	Add. during the year		Sold during the year	Balance	Dep. Rate	Dep.during the year	WDV as on 31-03-2020
		>=180 Days	< 180 Days					
Air Conditioner	105380.00				105380.00	0%	0.00	105380.00
Alluminium Fittings	22457.25				22457.25	0%	0.00	22457.25
CCTV Systems	190982.00	62863.00			253845.00	0%	0.00	253845.00
Elect. Installations	11584.62				11584.62	0%	0.00	11584.62
Furniture & Fixture	70878.00				70878.00	0%	0.00	70878.00
Lab Equipment	86103.72				86103.72	0%	0.00	86103.72
UPS System	34784.20				34784.20	0%	0.00	34784.20
COMPUTER/PROJECTOR	1202940.00	292240.00			1495180.00	0%	0.00	1495180.00
LED TV LG	19500.00				19500.00	0%	0.00	19500.00
<b>Total</b>	<b>1744609.79</b>	<b>355103.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2099712.79</b>		<b>0.00</b>	<b>2099712.79</b>





**BANK RECONCILIATION STATEMENT**  
**(01/04/2019 to 31/03/2020)**

<b><u>Fund Balance As Per Cash Book as on 31-03-2020 Dr.</u></b>	<b>5781624.33</b>
<b><u>Less:</u></b>	
<b><u>Debited by us but not Credited ( Reflected) by Bank</u></b>	<b>250602.00</b>
28-02-2020 Returned Cheque	434.00
31-02-2020 Interest Earned	250168.00
<b><u>Add</u></b>	
<b><u>Credited by us but not Debited by Bank</u></b>	<b>79756.00</b>
02-05-2019 Electricity Charges	1070
21-06-2019 Electricity Charges	372
17-02-2020 Bank Charges	236
31-03-2020 Misc Expenses	78078
 <b><u>Estimated Balance as per Bank</u></b>	 <b><u>5610778.33</u></b>
<b><u>Add:</u></b>	
Adj. Due to other cleared out Balances in statement	1145845.67
 <b><u>MOD Bal as per Bank Statement as on 31-03-2020 Cr.</u></b>	 <b><u>6756624.00</u></b>

Authorised Signatory  
 SGGGS COLLEGE PAONTA SAHIB  
 SIRMOUR (H.P)

## 2. Internal Financial Audit Reports

### ii. Star College UGC Fund Audit Report



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

### Internal Audit of Star College Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	19,264	-
May-19	-	-
Jun-19	-	-
Jul-19	36,340	-
Aug-19	-	17,395
Sep-19	-	2,25,856
Oct-19	34,900	78,027
Nov-19	-	-
Dec-19	-	51,594
Jan-20	31,467	41,179
Feb-20		9,411
Mar-20		3,51,063
Total	1,21,971	7,74,525

Opening Balance as on 1st April 2019

41,00,000

Closing Balance as on 31st March 2020

34,47,446

Dealing Assistant

Star college coordinator



Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : gcpaontasahib@gmail.com, NAAC/IQAC : gcp.ac.in@gmail.com

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357

### iii. Star College Local Fund Audit Report



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

#### Internal Audit of Star College Local Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	-	-
May-19	-	-
Jun-19	-	-
Jul-19	-	-
Aug-19	-	-
Sep-19	23,700	124
Oct-19	201	23,695
Nov-19	-	-
Dec-19	-	18
Jan-20	15	-
Feb-20	6,100	53
Mar-20	7,150	5,854
<b>Total</b>	<b>37,166</b>	<b>29,744</b>

Opening Balance as on 1st April 2019

-

Closing Balance as on 31st March 2020

7,422

Dealing Assistant

Star college coordinator



Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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#### iv. Alumni Fund Audit Report


##### GOVERNMENT COLLEGE PAONTA SAHIB ALUMNI ASSOCIATION (GCPAA) PAONTA SAHIB

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31<sup>st</sup> MARCH, 2021

Particulars	Rs.
<b><u>Income</u></b>	
<b><u>Previous balance</u></b>	2483.00
<b><u>Interest</u></b>	79.00
<b>Total</b>	<b>2562.00</b>
<b><u>Expenditure</u></b>	
Nil	0.0
<b>Total</b>	<b>0.0</b>
<b>Balance</b>	<b>2562.00</b>

Balance as per bank passbook = 2562.00  
(56210125840 HP Cooperative Bank, Paonta Sahib)

Balance as per cashbook = 2562.00

  
Internal Auditor  
Auditor  
GCP Alumni Association  
Paonta Sahib (H.P.)

  
Secretary  
GCP Alumni Association  
Paonta Sahib (H.P.)

## v. College Funds Internal Audit Statements



### SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025 (A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Sms (B) 15- 688*

Dated : *13/02/22*

#### Internal Audit of Amalgamated Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	42,747	10,912
May-19	9,452	7,800
Jun-19	4,66,450	11,581
Jul-19	2,52,300	48,505
Aug-19	18,850	80,184
Sep-19	12,942	2,52,784
Oct-19	76,358	3,66,093
Nov-19	2,05,571	81,800
Dec-19	4,18,092	50,372
Jan-20	9,012	1,55,230
Feb-20*	13,838	31,451
Mar-20	59,895	1,08,231
<b>Total</b>	<b>15,85,507</b>	<b>12,04,943</b>

Opening Balance as on 1st April 2019 21,23,995

Closing Balance as on 31st March 2020 25,04,559

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15- 689*

Dated : *13/08/22*

### Internal Audit of Book Bank Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	640	-
May-19	-	-
Jun-19	-	-
Jul-19	-	-
Aug-19	30	-
Sep-19	10	-
Oct-19	606	-
Nov-19	-	-
Dec-19	139	-
Jan-20	-	-
Feb-20	552	-
Mar-20	675	-
<b>Total</b>	<b>2,652</b>	<b>-</b>

Opening Balance as on 1st April 2019

26,569

Closing Balance as on 31st March 2020

29,221

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn. Smr (B) 15- 690*

Dated : *13/08/22*

### Internal Audit of Book Replacement Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	7786	0
May-19	-	-
Jun-19	40,125	-
Jul-19	21,750	-
Aug-19	1,625	-
Sep-19	225	-
Oct-19	8,624	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	-
Mar-20	9,437	-
Total	89,572	-

Opening Balance as on 1st April 2019  
Closing Balance as on 31st March 2020

3,90,433  
4,80,005

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Snr-(B) 15- 691*

Dated : *13/08/22*

### Internal Audit of Building Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	8608	13331
May-19	24,137	8,085
Jun-19	1,13,880	22,021
Jul-19	52,200	24,114
Aug-19	17,312	52,326
Sep-19	540	30,716
Oct-19	68,928	3,43,371
Nov-19	36,240	44,295
Dec-19	91,980	26,925
Jan-20	1,200	-
Feb-20	1,500	939
Mar-20	81,342	96,803
<b>Total</b>	<b>4,97,867</b>	<b>6,62,926</b>

Opening Balance as on 1st April 2019

5,33,524

Closing Balance as on 31st March 2020

3,68,465

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025  
(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15-692*

Dated : *13/08/22*

**Internal Audit of Campus Development Fund for the Financial Year 2019-20**

Month	Income	Expenditure
Apr-19	2027	0
May-19	-	-
Jun-19	20,865	-
Jul-19	11,310	-
Aug-19	845	13,450
Sep-19	117	-
Oct-19	1,897	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	2,980
Mar-20	2,066	-
Total	39,127	16,430

Opening Balance as on 1st April 2018

79,885

Closing Balance as on 31st March 2019

1,02,582

  
Dealing Assistant

  
Superintendent

  
Bursar

  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) 15-693*

Dated : *13/08/22*

### Internal Audit of Fine Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	27866	950
May-19	0	0
Jun-19	-	-
Jul-19	-	-
Aug-19	5,550	-
Sep-19	1,400	-
Oct-19	6,823	-
Nov-19	1,015	-
Dec-19	16,637	-
Jan-20	-	-
Feb-20	50	2,744
Mar-20	12,796	21,700
Total	72,137	25,394

Opening Balance as on 1st April 2019 2,65,066

Closing Balance as on 31st March 2020 3,11,809

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15-694

Dated : 13/08/22

### Internal Audit of Furniture Repair Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	2,132	-
May-19	-	-
Jun-19	16,050	-
Jul-19	8,700	-
Aug-19	650	-
Sep-19	90	-
Oct-19	2,443	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	-
Mar-20	2,748	-
Total	32,813	-

Opening Balance as on 1st April 2019

1,06,937

Closing Balance as on 31st March 2020

1,39,750

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.:smr (B) 15- 695

Dated : 13/08/22

### Internal Audit of Health Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	1773	0
May-19	-	-
Jun-19	9,630	-
Jul-19	5,220	3,432
Aug-19	390	-
Sep-19	54	-
Oct-19	1,942	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	-
Mar-20	2,083	2,000
Total	21,092	5,432

Opening Balance as on 1st April 2019

88,599

Closing Balance as on 31st March 2020

1,04,259

Dealing Assistant

Superintendent

Bursar

Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Simour (H.P.)-173025



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# SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smy (B) 15- 696

Dated : 13/08/22

## Internal Audit of House Exam Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	5660	0
May-19	-	-
Jun-19	64,200	-
Jul-19	32,120	-
Aug-19	1,880	-
Sep-19	200	5,831
Oct-19	6,787	-
Nov-19	16,080	-
Dec-19	9,670	3,000
Jan-20	-	1,39,340
Feb-20	80	2,500
Mar-20	7,505	4,138
<b>Total</b>	<b>1,44,182</b>	<b>1,54,809</b>

Opening Balance as on 1st April 2019 2,83,616

Closing Balance as on 31st March 2020 2,72,989

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.-Smr (B) 15- 697

Dated : 13/08/22

### Internal Audit of Library Fund for the Financial Year 2019-20

Month	income	expenditure
Apr-19	13474	0
May-19	-	-
Jun-19	46,900	-
Jul-19	60,200	-
Aug-19	4,500	-
Sep-19	700	-
Oct-19	14,840	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	-
Mar-20	16,329	-
Total	1,56,943	-

Opening Balance as on 1st April 2019

6,73,597

Closing Balance as on 31st March 2020

8,30,540

Dealing Assistant

Superintendent

Bursar

Principal



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Shree Guru Gobind Singh Ji  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn-Smr (B) IS- 698

Dated : 13/08/22

### Internal Audit of Magazine Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	8261	0
May-19	0	0
Jun-19	80,250	-
Jul-19	43,500	-
Aug-19	3,250	-
Sep-19	450	1,27,500
Oct-19	9,487	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	-
Feb-20	-	-
Mar-20	8,664	-
Total	1,53,862	1,27,500

Opening Balance as on 1st April 2019

4,14,298

Closing Balance as on 31st March 2020

4,40,660

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
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# SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn-Smr (B)15-699*

Dated : *13/08/22*

## Internal Audit of Rover and Ranger for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	14292	0
May-19	0	0
Jun-19	96,300	-
Jul-19	52,200	-
Aug-19	4,770	6,720
Sep-19	540	36,751
Oct-19	19,621	-
Nov-19	-	-
Dec-19	-	-
Jan-20	-	1,550
Feb-20	-	-
Mar-20	17,130	-
Total	2,04,853	45,021

Opening Balance as on 1st April 2019

7,10,428

Closing Balance as on 31st March 2020

8,70,260

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-smr (B) IS - 700*

Dated : *13/08/22*

### Internal Audit of Other misc Fund for the Financial Year 2019-20

Month	Income	Expenditure
Apr-19	22664	0
May-19	-	-
Jun-19	1,85,395	2,04,400
Jul-19	62,570	1,280
Aug-19	7,320	2,100
Sep-19	1,425	1,120
Oct-19	14,014	-
Nov-19	3,520	2,430
Dec-19	14,645	-
Jan-20	100	-
Feb-20	325	-
Mar-20	14,251	-
Total	3,26,229	2,11,330

Opening Balance as on 1st April 2019

6,11,214

Closing Balance as on 31st March 2020

7,26,113

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn.-Smr (B) IS-701*

Dated : *13/08/22*

**Internal Audit of Science Fund for the Financial Year 2019-20**

Month	Income	Expenditure
Apr-19	16585	0
May-19	1,120	-
Jun-19	1,31,820	50,355
Jul-19	50,790	5,746
Aug-19	2,550	1,770
Sep-19	510	70,948
Oct-19	19,360	9,073
Nov-19	36,072	3,455
Dec-19	1,14,120	-
Jan-20	1,440	-
Feb-20	2,346	22,993
Mar-20	22,021	8,677
Total	3,98,734	1,73,017

Opening Balance as on 1st April 2019 8,55,409

Closing Balance as on 31st March 2020 10,81,126

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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**2020-21**

## 1. External Professional (CA) Audit

### i. BCA-PGDCA Self Financing Fund External Audit Report



**M/s. Laljee Agarjeet & Co.**

**CHARTERED ACCOUNTANTS**

#### AUDITORS REPORT

I/We have audited the Balance Sheet as at 31<sup>st</sup> March 2021, and Income & Expenditure A/c for the year ended on that date attached herewith, in pursuance of the general audit provisions, of Shri Guru Gobind Singh Degree College, Paonta Sahib, Dist Sirmour (H.P) 173025.

3. We report the following observations/comments/discrepancies/inconsistencies; if any:

**1. SUBJECT TO NOTES ON ACCOUNTS and SIGNIFICANT ACCOUNTING POLICIES** (Refer Annexure/Schedule to financial statements)

2. Subject to above, --

- In my/our opinion and to the best of my/our information and according to the explanations given to me/us, the said financial statements, read with notes thereon, if any, gives a true and fair view:-

- (i) In the case of the Balance Sheet, of the state of affairs for the year ended as at 31<sup>st</sup> March 2021 and
- (ii) In the case of the Income & Expenditure A/c of the Surplus/profit for the year ended on that date.

5. In my/our opinion and according to explanations given to me/ us, the particulars given and the annexure thereto, presents true and fair view.

For M/S LALJEE AGARJEET & Co.

(Chartered Accountants)

Regd. No: 025241N

CA LALJEE AGARJEET

Membership No: 510769

UDIN : 22510769APNXMH2103

PLACE: PAONTA SAHIB

DATE : 22/08/2022







**M/s. Laljee Agarjeet & Co.**  
**CHARTERED ACCOUNTANTS**

**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P.)**

**BALANCE SHEET -BCA(PGDCA)**  
as at 31st March,2021

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<u>CAPITAL A/c</u>	Sch C	<u>FIXED ASSETS</u>	Sch B
	84,73,831.12		2099712.79

**LOANS ( Liability)**

**CURRENT LIABILITIES**

Audit Fees Payable	
2018-19	3000.00
2019-20	3000.00
2020-21	3000.00

**TOTAL**

**84,82,831.12** **TOTAL**

**CURRENT ASSETS**

Cash In hand	
Funds Balance	63,83,118.33

**84,82,831.12**

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

UDIN : 22510769APNXMH2103  
PLACE : PAONTA SAHIB  
DATED : 22/08/2022

For Govt Degree College Paonta Sahib

Principal

Director-cum-Principal  
SGGS,J Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)

Note\* Refer Bank reconciliation Statement for Fund Balances with MOD Balance Rs 7017730



Sch - B

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Capital- A/c  
for the period from 1/4/2020 to 31/03/2021

PARTICULARS	AMOUNT	PARTICULARS	AMOUNT
		<u>Opening Balances:</u>	7875337.12
<u>Return of Grant</u>		<u>Surplus Received</u>	
		Tfd from Income Expenditure A/c	5,98,494.00
Closing Balance	<u>84,73,831.12</u>		
	<u>84,73,831.12</u>		<u>84,73,831.12</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED :22/08/2022

For Govt Degree College Paonta Sahib

Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)



**Shree Guru Gobind Singh Ji Degree College (BCA/PGDCA) Paonta Sahib (H.P.)**

**INCOME & EXPENDITURE A/c**  
for the period from 1/4/2020 to 31/03/2021


EXPENDITURE	AMOUNT	INCOME	AMOUNT
Audit Fees	3,000.00	Fees & Fund Receipt	10,25,235.00
Duties & Taxes	76,891.00	Interest Earned	2,65,409.00
Electricity Charges	6,440.00		
Installation Charges	2,950.00		
Printing & Stationery	295.00		
Repair & Maint	5,894.00		
Salaries	5,96,680.00		
Surplus/Loss Tfd to UGC Fund A/c	5,98,494.00		-
	<u>12,90,644.00</u>		<u>12,90,644.00</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

PLACE : PAONTA SAHIB  
DATED : 22/08/2022

For Govt Degree College Paonta Sahib

  
Principal  
Director cum Principal  
SGGS, J Govt. Degree College  
Paonta Sahib, Simla (H.P.)



**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

Schedule to Balance Sheet as on 31st March 2021

**Fixed Assets**

**Schedule C**

Assets	WDV as on 01-04-2020	Add. during the year		Sold during the year	Balance	Dep. Rate	Dep.during the year	WDV as on 31-03-2021
		>=180 Days	< 180 Days					
Air Conditioner	105380.00				105380.00	0%	0.00	105380.00
Alluminium Fittings	22457.25				22457.25	0%	0.00	22457.25
CCTV Systems	253845.00				253845.00	0%	0.00	253845.00
Elect. Installations	11584.62				11584.62	0%	0.00	11584.62
Furniture & Fixture	70878.00				70878.00	0%	0.00	70878.00
Lab Equipment	86103.72				86103.72	0%	0.00	86103.72
UPS System	34784.20				34784.20	0%	0.00	34784.20
COMPUTER/PROJECTOR	1495180.00				1495180.00	0%	0.00	1495180.00
LED TV LG	19500.00				19500.00	0%	0.00	19500.00
<b>Total.</b>	<b>2099712.79</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2099712.79</b>		<b>0.00</b>	<b>2099712.79</b>



Sch - C

**Shree Guru Gobind Singh Degree College Paonta Sahib (H.P)**

**UGC GRANTS BCA FUND A/c**  
for the period from 1/4/2020 to 31/03/2021

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
<u>Opening Balances:</u>		<u>Adjustment:</u>	
Fund A/c	5781624.33		
<u>Loans Received</u>		<u>Loans Paid</u>	
<u>ADDITIONS</u>	2315879.00	<u>Payments</u>	
		<u>Disbursements/ Exp</u>	17,14,385.00
<u>Funds/Grants Received</u>			
		<u>Closing Balances:</u>	
		Fund A/c	63,83,118.33
	<u>80,97,503.33</u>		<u>80,97,503.33</u>

Significant Accounting Policies and Notes to Accounts  
Schedule- A

(As per information and explanations given)

For Govt Degree College Paonta Sahib

PLACE : PAONTA SAHIB  
DATED : 22/08/2022

Director-cum-Principal  
Principal  
SGGSJ Govt Degree College  
Paonta Sahib, Simour (H.P.)





Schedule A

Schedule forming part of the financial statements as at 31st March, 2021

(A) SIGNIFICANT ACCOUNTING POLICIES

1 SYSTEM OF ACCOUNTING

The financial statements are prepared and presented under the historical cost convention on accrual basis of accounting & on a going concern basis, in accordance with the Generally Accepted Accounting Principles in India and comply with the mandatory Accounting Principal in this regard.

2 USE OF ESTIMATES

The preparation of financial statements in conformity with the Generally Accepted Accounting Principles requires Proprietor/Management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent liabilities on the date of financial statements. Actual results could differ from those estimates. Any revision to accounting estimates is recognized prospectively in current and future periods.

3 REVENUE RECOGNITION

The Firm follows mercantile system of accounting and recognizes items of income and expenditure on accrual basis.

4 LIABILITIES

Provisions involving substantial degree of estimation in measurement are recognised when there is a present obligation as a result of past events and it is probable that there will be an outflow of resources. Contingent Liabilities are not recognised but are disclosed in the notes. Contingent Assets are neither recognised nor disclosed in the financial statements.

5 FIXED ASSETS

Fixed Assets are stated at cost of acquisition less accumulated depreciation. Direct costs are capitalized until the assets are put to use.

6 DEPRECIATION

Depreciation on Fixed Assets needs to be provided on the written down value method at the rates prescribed in Income Tax Act 1961.

(B) CONTINGENT LIABILITIES:

(C) CONTINGENT ASSETS :

(D) NOTES TO ACCOUNTS:

1. The Revenue/Turnover and statutory dues are recorded as per information's explained to us, are subject to confirmation and reconciliation.

2. Current Assets, Loans and Advances, Current liabilities & Provisions\* (involves substantial degree of estimation) in measurement are recognised and stated at their realisable value in the ordinary course of business and are subject to confirmation and reconciliation individually

3. Inventory (If any) has been Certified, Valued and taken up by the Proprietor/Management and is the responsibility of proprietor/Management

4. The preparation of financial statements is in conformity with the Generally Accepted Accounting Principles require Proprietor or Management to make estimates and assumptions that affect the reported amounts of assets and liabilities, Actual results could differ from those estimate. Provisions\* (involves substantial degree of estimation).

5. Schedule A to D form an integral part of accounts.

For Govt Degree College Paonta Sahib

Principal  
Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)



**BANK RECONCILIATION STATEMENT**  
**(01/04/2020 to 31/03/2021)**

<b><u>Fund Balance As Per Cash Book as on 31-03-2021 Dr.</u></b>		<b>6383118.33</b>
<b><u>Less:</u></b>		
<b><u>Debited by us but not Credited ( Reflected) by Bank</u></b>		<b>312349.00</b>
04-12-2020 Cash	46940.00	
31-02-2020 Interest Earned	265409.00	
<b><u>Add</u></b>		
<b><u>Credited by us but not Debited by Bank</u></b>		<b>79391.00</b>
18-03-2021 Repair & Maint	2500	
31-03-2021 Duties & Taxes	76891	
 <b><u>Estimated Balance as per Bank</u></b>		 <b><u>6150160.33</u></b>
<b><u>Add:</u></b>		
Adj. Due to other cleared out Balances in statement		867569.67
 <b><u>MOD Bal as per Bank Statement as on 31-03-2021 Cr.</u></b>		 <b><u>7017730.00</u></b>
<b><u>( Statement From 01/04/2020 to 31/03/2021)</u></b>		

Authorised Signatory  
SGGS COLLEGE PAONTA SAHIB  
SIRMOUR (H.P)



Prepared by

## 2. Internal Financial Audit Reports

### ii. Star College UGC Fund Audit Report



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

### Internal Audit of Star College Fund for the Financial Year 2020-21


Month	Income	Expenditure
Apr-20	28,652	-
May-20	-	-
Jun-20	-	-
Jul-20	26,195	-
Aug-20	-	-
Sep-20	-	-
Oct-20	-	54,281
Nov-20	25,625	86,224
Dec-20	-	5,41,622
Jan-21	22,636	99,979
Feb-21	-	-
Mar-21	-	13,70,612
Total	1,03,108	21,52,718


Opening Balance as on 1st April 2020

34,47,446

Closing Balance as on 31st March 2021

13,97,836

  
Dealing Assistant

  
Star college coordinator



  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357

iii. Star College Local Fund Audit Report



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. ....

Dated : .....

**Internal Audit of Star College Local Fund for the Financial Year 2020-21**

Month	Income	Expenditure
Apr-20	34	-
May-20	-	-
Jun-20	-	18
Jul-20	56	-
Aug-20	-	-
Sep-20	-	160
Oct-20	54	-
Nov-20	-	-
Dec-20	-	18
Jan-21	54	-
Feb-21	-	-
Mar-21	-	18
<b>Total</b>	<b>198</b>	<b>214</b>

Opening Balance as on 1st April 2020

7,422

Closing Balance as on 31st March 2021

7,406

Dealing Assistant

Star college coordinator

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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iv. College Funds Internal Audit Statements



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn-Smr (B) 15-762*

Dated : *13/08/22*

**Internal Audit of Amalgamated Fund for the Financial Year 2020-21**

Month	Income	Expenditure
Apr-20	-	-
May-20	5,000	66,677
Jun-20	500	6,114
Jul-20	-	500
Aug-20	810	84,721
Sep-20	1,05,091	75,112
Oct-20	5,71,310	61,123
Nov-20	36,170	19,739
Dec-20	23,780	18,914
Jan-21	1,160	5,000
Feb-21	6,700	47,473
Mar-21	5,45,545	13,881
<b>Total</b>	<b>12,96,066</b>	<b>3,99,254</b>

Opening Balance as on 1st April 2020

25,04,559

Closing Balance as on 31st March 2021

34,01,371

Dealing Assistant

Superintendent

Bursar

Principal

**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025







## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.:Smr (B) IS-703*

Dated : *13/08/22*

### Internal Audit of Book Bank Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	-	-
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	477	-
Oct-20	-	-
Nov-20	-	-
Dec-20	-	-
Jan-21	-	-
Feb-21	300	-
Mar-21	596	-
Total	1,373	-

Opening Balance as on 1st April 2020 29,221

Closing Balance as on 31st March 2021 30,594

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Edn.: Smr (B) 15-704

Dated : 13/08/22

### Internal Audit of Book Replacement Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	7,838	-
Oct-20	48,750	-
Nov-20	250	-
Dec-20	2,050	-
Jan-21	100	-
Feb-21	100	-
Mar-21	8,050	-
<b>Total</b>	<b>67,138</b>	<b>-</b>

Opening Balance as on 1st April 2020 4,80,005

Closing Balance as on 31st March 2021 5,47,143

Dealing Assistant

Superintendent

Bursar

Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...Smr (B) 15-705*

Dated : *13/08/22*

### Internal Audit of Building Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	30,742	9,860
Jun-20	18,688	12,849
Jul-20	-	4,829
Aug-20	9,030	15,003
Sep-20	7,207	21,781
Oct-20	1,35,489	1,25,062
Nov-20	675	16,975
Dec-20	4,920	13,638
Jan-21	240	16,450
Feb-21	75,988	12,768
Mar-21	1,28,596	58,745
Total	4,11,575	3,07,960

Opening Balance as on 1st April 2020 3,68,465

Closing Balance as on 31st March 2021 4,72,080

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. Ed.n...Smt (B) 15-706

Dated : 13/08/22

### Internal Audit of Campus Development Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	700
Aug-20	-	-
Sep-20	1,670	-
Oct-20	25,350	13,300
Nov-20	130	-
Dec-20	1,066	970
Jan-21	52	-
Feb-21	52	-
Mar-21	1,734	-
Total	30,054	14,970

Opening Balance as on 1st April 2020

1,02,582

Closing Balance as on 31st March 2021

1,17,666

Dealing Assistant

Superintendent

Bursar

Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
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## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn...smr (B) 15-707*

Dated : *13/08/22*

### Internal Audit of Fine Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	0	0
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	5,377	-
Oct-20	1,000	-
Nov-20	300	-
Dec-20	-	-
Jan-21	-	-
Feb-21	1,000	1,250
Mar-21	6,011	-
Total	13,688	1,250

Opening Balance as on 1st April 2020

3,11,809

Closing Balance as on 31st March 2021

3,24,247

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn-Smr (B) 15-708*

Dated : *13/08/22*

**Internal Audit of Furniture Repair Fund for the Financial Year 2020-21**

Month	Income	Expenditure
Apr-20	-	-
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	2,282	-
Oct-20	19,500	-
Nov-20	100	-
Dec-20	820	-
Jan-21	40	-
Feb-21	40	-
Mar-21	2,405	-
<b>Total</b>	<b>25,187</b>	<b>-</b>

Opening Balance as on 1st April 2020 1,39,750

Closing Balance as on 31st March 2021 1,64,937

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar



*[Signature]*  
Principal

**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Simour (H.P.)-173025



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn:smr (B) 15-709*

Dated : *13/08/22*

### Internal Audit of Health Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	36	-
Sep-20	1,703	-
Oct-20	11,700	-
Nov-20	60	-
Dec-20	492	-
Jan-21	24	-
Feb-21	24	-
Mar-21	1,754	-
Total	15,793	-

Opening Balance as on 1st April 2020

1,04,259

Closing Balance as on 31st March 2021

1,20,052

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-Smr (B) 15-710*

Dated : *13/08/22*

### Internal Audit of House Exam Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	4,458	-
Oct-20	89,240	-
Nov-20	-	-
Dec-20	-	-
Jan-21	-	-
Feb-21	-	-
Mar-21	5,295	3,500
Total	98,993	3,500

Opening Balance as on 1st April 2020

2,72,989

Closing Balance as on 31st March 2021

3,68,482

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn.-smr (B) 15-711*

Dated : *13/08/22*

### Internal Audit of Library Fund for the Financial Year 2020-21

Month	income	expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	13,562	-
Oct-20	58,900	-
Nov-20	-	-
Dec-20	4,700	-
Jan-21	400	-
Feb-21	400	-
Mar-21	13,634	-
Total	91,596	-

Opening Balance as on 1st April 2020

8,30,540

Closing Balance as on 31st March 2021

9,22,136

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn-smr (B) 15-712*

Dated : *13/08/22*

**Internal Audit of Magazine Fund for the Financial Year 2020-21**

Month	Income	Expenditure
Apr-20	0	0
May-20	0	0
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	7,195	-
Oct-20	97,500	-
Nov-20	500	-
Dec-20	4,100	-
Jan-21	200	-
Feb-21	200	-
Mar-21	8,103	-
<b>Total</b>	<b>1,17,798</b>	<b>-</b>

Opening Balance as on 1st April 2020 4,40,660

Closing Balance as on 31st March 2021 5,58,458

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



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Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357





## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn. Smt (B) 15-713*

Dated : *13/08/22*

### Internal Audit of Rover and Ranger for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	0	0
Jun-20	-	-
Jul-20	-	-
Aug-20	-	-
Sep-20	14,210	2,704
Oct-20	1,17,150	-
Nov-20	600	-
Dec-20	4,920	-
Jan-21	240	-
Feb-21	240	-
Mar-21	14,877	-
Total	1,52,237	2,704

Opening Balance as on 1st April 2020

8,70,260

Closing Balance as on 31st March 2021

10,19,793

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



## SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE

PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025

(A NAAC ACCREDITED B++ GRADE INSTITUTION)

Ref. No. *Edn-Smr (B) 15-714*

Dated : *13/08/22*

### Internal Audit of Other misc Fund for the Financial Year 2020-21

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20	-	-
Jul-20	-	-
Aug-20	75	-
Sep-20	11,957	-
Oct-20	1,94,565	-
Nov-20	455	-
Dec-20	3,690	-
Jan-21	1,280	-
Feb-21	190	435
Mar-21	23,287	2,000
Total	2,35,499	2,435

Opening Balance as on 1st April 2020 7,26,113

Closing Balance as on 31st March 2021 9,59,177

Dealing Assistant

Superintendent

Bursar

Principal



Dr. MOHAN SINGH CHAUHAN  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



**SHREE GURU GOBIND SINGH JI GOVERNMENT COLLEGE**  
**PAONTA SAHIB, DISTRICT SIRMAUR (HP) - 173025**  
**(A NAAC ACCREDITED B++ GRADE INSTITUTION)**

Ref. No. *Edn..Smr (B)15-715*

Dated : *13/08/22*

**Internal Audit of Science Fund for the Financial Year 2020-21**

Month	Income	Expenditure
Apr-20	0	0
May-20	-	-
Jun-20		
Jul-20		
Aug-20	5,169	-
Sep-20	18,283	1,303
Oct-20	1,33,320	6,371
Nov-20	-	-
Dec-20	1,750	1,750
Jan-21	-	-
Feb-21	2,590	-
Mar-21	1,45,797	4,860
Total	3,06,909	14,284

Opening Balance as on 1st April 2020 10,81,126

Closing Balance as on 31st March 2021 13,73,751

*[Signature]*  
Dealing Assistant

*[Signature]*  
Superintendent

*[Signature]*  
Bursar

*[Signature]*  
Principal

**Dr. MOHAN SINGH CHAUHAN**  
Principal  
Shree Guru Gobind Singh Ji  
Government College  
Paonta Sahib  
Dist. Sirmour (H.P.)-173025



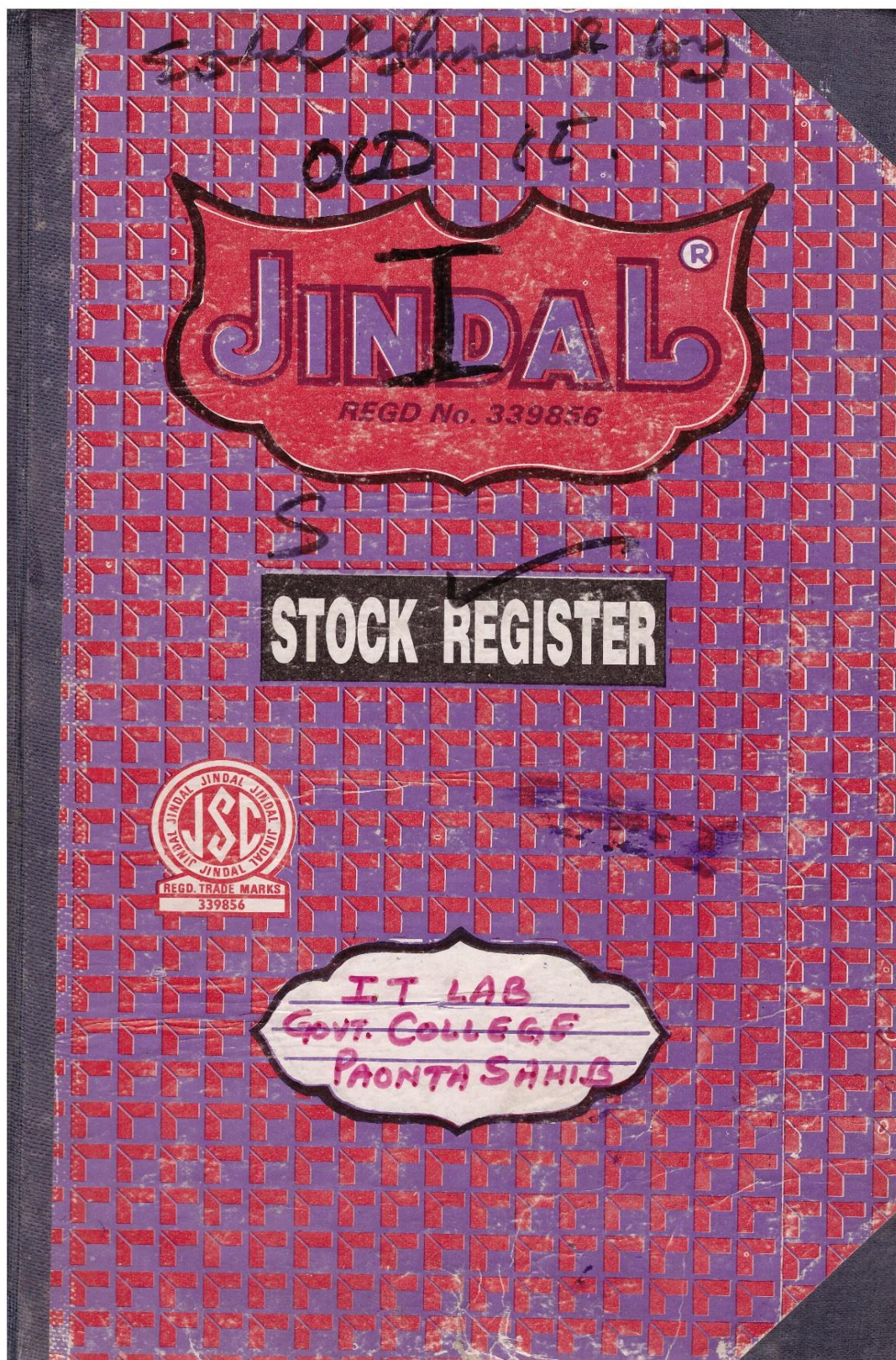
Email : OFFICE : [gcpaontasahib@gmail.com](mailto:gcpaontasahib@gmail.com), NAAC/IQAC : [gcp.ac.in@gmail.com](mailto:gcp.ac.in@gmail.com)

Website : <http://gcp.ac.in/> | Phone/Fax : 01704-223357



# Internal Physical Audit Reports

## i. BCA





# Certificate

Certified that the stock Register contains 155 pages serially from 1 to 155 pages.

Dated: 25/8/98

(Incharge)

Principal.  
S.G.G.S. Jee, G.D.C.  
Paonta Sahib (H.P.)

Charge Handover.

idh  
26/7/2011

Charge Taken over

Thanks  
26/7/201

Principal

Charge Handled

16/4/2013

change taken over

16.11.2013

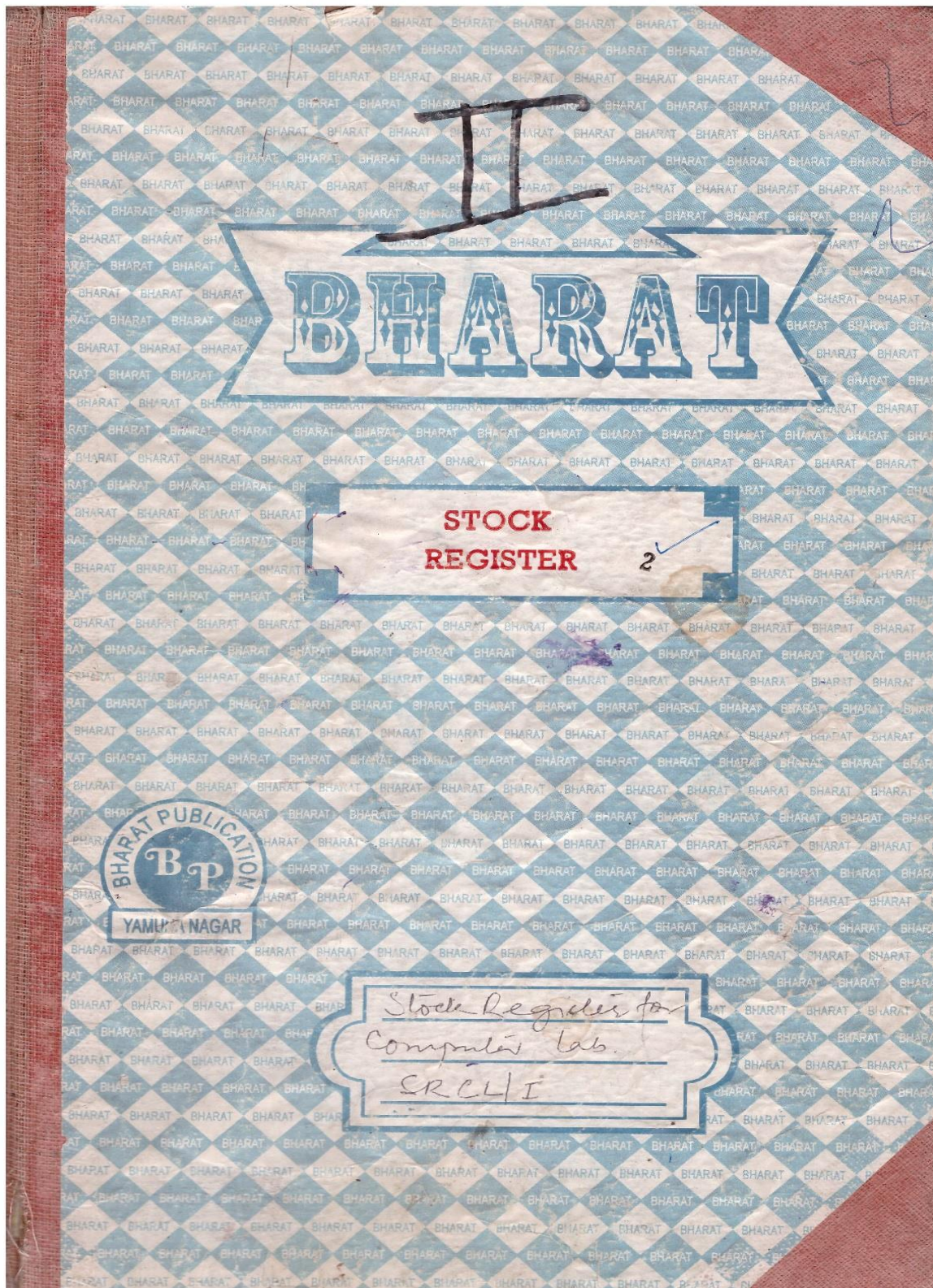


153

वस्तु का नाम

Director, Principal  
SGGS, Govt. Degree College  
Patiala Sahib, Binnour (H.P.)







certified that this stock register contains 89 (Eighty Nine) pages intact. This will contain information of stock of computer lab.

N.R. Gidwani  
27.06.08

Received  
27.07.08

Principal  
Govt. Degree College  
Paonta Sahib, H.P.  
P.O. Code No. 218  
Counter Sign.

Idhar  
(In-Charge)

Charge Handled over  
Idhar  
26/7/2011

Charge Taken over  
Dhanoo  
26/07/2011

Charge Handled over  
Dhanoo  
(Daglish Chauras)

Principal  
change taken over  
Dhanoo  
16.11.13  
(D. S. toman)

Charge Handled over  
Dhanoo  
30.10.13

change taken over  
V.D. Wajeeh  
30.10.13

Director-cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simmur (H.P.)

The entries of this register of articles in stock have been carried forward to Register No. 4 (Lists A, B, C, D)  
11/8/14 11/8/14



# STOCK REGISTER

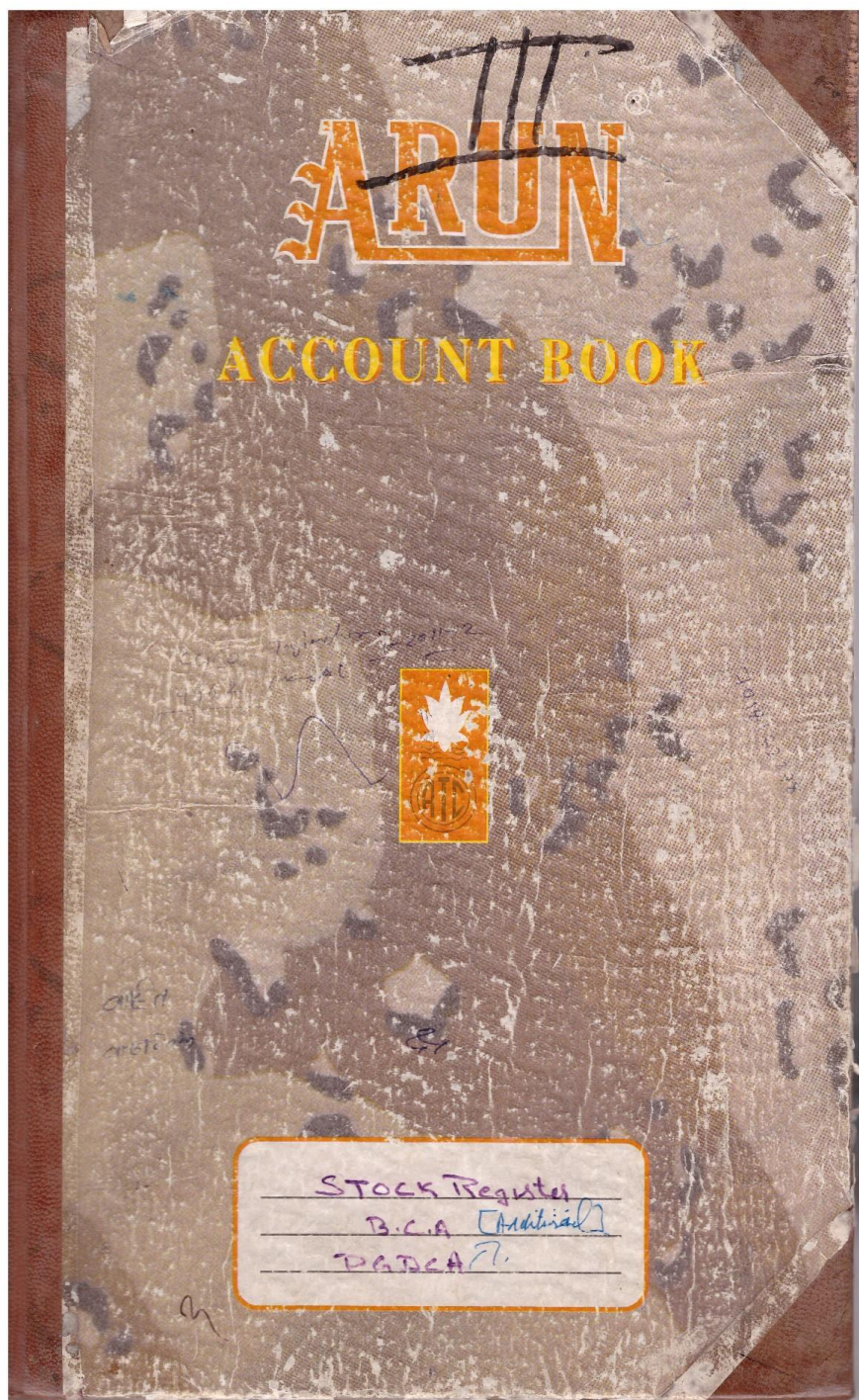
83

Name of Article .....

वस्तु का नाम

Date तिथि	PARTICULARS विवरण	Bill No. बीजक नं.	Receipt प्राप्ति	Issue देय	Balance बाकी	Remarks टिप्पणी
<u>PHYSICAL VERIFICATION CERTIFICATE</u> (2020-21)						
It is Certified that the Stock entered in this Stock Register from Page No-01 to 88 has been Physically checked and verified. All the items are in order and accordingly as shown in balance Column.						
	1. Smt. Aparna Garg		Prat			
	2. Smt. Bahar Saini		Bahar Saini			
	3. Sh. Mahesh Kumar		Sh. Mahesh Kumar			
Director cum Principal BGS, Govt. Degree College Panna Sahib, Simla (H.P.)						
<u>PHYSICAL VERIFICATION CERTIFICATE</u> (2021-22)						
It is Certified that the Stock entered in this Stock Register from Page No-01 to Page-88 has been Physically checked and verified. All the items are in order and accordingly as shown in balance Column.						
	1. Prof. Reena Chachan		Reena			
	2. Prof. Kamlesh Sharma		K. S. Sa			
	3. Prof. Ravi Kant		Ravi Kant			
	4. Prof. Pushpa Yadav		Pushpa			
	5. Prof. Renu Sharma		Renu			
	6. Prof. Aparna Garg		Aparna			
Director cum Principal BGS, Govt. Degree College Panna Sahib, Simla (H.P.)						







# INDEX

ACCOUNT HEAD

FOLIO

ACCOUNT HEAD

FOLIO

Certificate 27-8-21

Charge as Coordinator (Handover/Taken over)  
from Rinku Aggarwal to Dr. Vivek Negi Stock  
Registered on Register III. Pages [17, 21, 27, 40, 45, 50, 55  
-60, 64 to 67, 75, 90]. The stock transferred to Smt  
Aparna Kumari, Smt Bahar Lami and Sh Mahesh Sharma  
jointly after physical verification by them.

Handed over

(Rinku Aggarwal)

Taken Over

(Vivek Negi)

Director cum-Principal  
SGGSJ Govt. Degree College  
Paonta Sahib, Simour (H.P.)



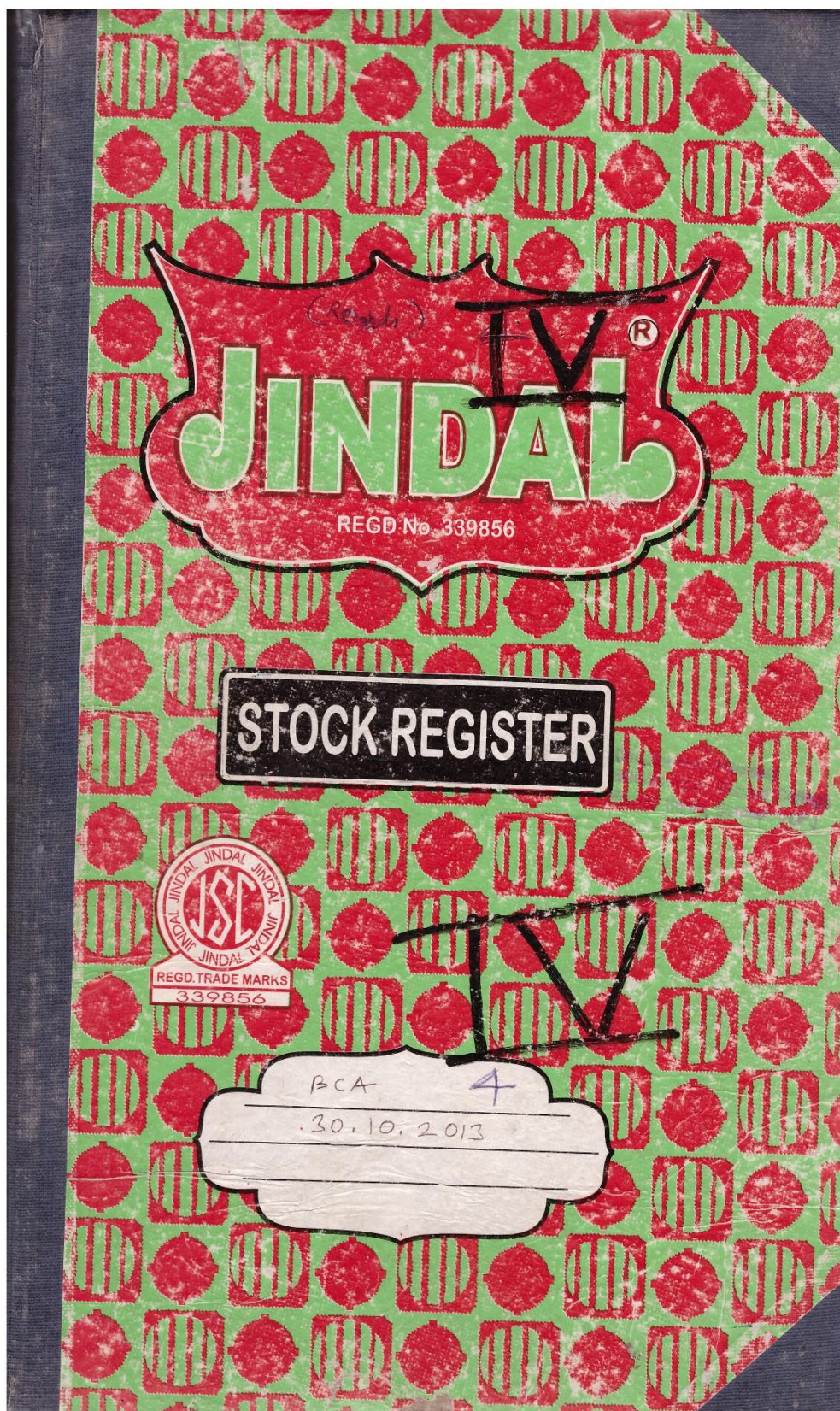
# STOCK REGISTER 281

Name of Article \_\_\_\_\_

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	<u>PHYSICAL VERIFICATION CERTIFICATE</u> (2020-21)					
	It is certified that the stock entered in this stock register from Page No-1 to Page No-383 has been physically checked and verified.					
	All the items are in order and accordingly as shown in the balance column.					
	1. Smt. Aparna Karmali					
	2. Smt. Bahar Saini					
	3. Sh. Mahesh Kumar					
	Director cum-Principal S.G.S.I. Govt. Degree College Pooni Sahib, Simla (H.P.)					
	<u>PHYSICAL VERIFICATION CERTIFICATE</u> (2021-22)					
	It is certified that the stock entered in this stock register from Page No-01 to Page No-88/03 has been physically checked and verified.					
	All the items are in order and accordingly as shown in the Balance column.					
	1. Prof. Reena Chaurhan					
	2. Prof. Kamlesh Sharma					
	3. Prof. Ravikant					
	4. Prof. Pushpa Yadav					
	5. Prof. Renu Sharma					
	6. Prof. Aparna					
	Director cum-Principal S.G.S.I. Govt. Degree College Pooni Sahib, Simla (H.P.)					

ARUN



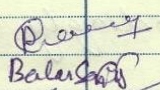





# STOCK REGISTER

219

Name of Articles  
वस्तु का नाम

Date तिथि	PARTICULARS विवरण	Bill No. बीजक नं०	Receipt प्राप्ति	Issue देय	Balance बाकी	Remarks टिप्पणी
	<p align="center"><u>PHYSICAL VERIFICATION CERTIFICATE</u> (2020-21)</p> <p>It is certified that the stock entered in this stock register from Page No-1 to Page No-38 has been physically checked and verified.</p> <p>All the items are in order and accordingly as shown in the balance column.</p> <p>1. Smt. Aparna Chong 2. Smt. Balraj Sahni 3. Sh. Mahesh Kumar</p> <p align="right">               Director              Govt. Degree College              Pooni Sahib, Simla (H.P.)         </p>					
	<p align="center"><u>PHYSICAL VERIFICATION CERTIFICATE</u> (2021-22)</p> <p>It is certified that the stock entered in this stock register from Page No-1 to Page No-38 has been physically checked and verified.</p> <p>All the items are in order and accordingly as shown in the balance column.</p> <p>1. Prof. Reena Chauhan 2. Prof. Kamlesh Sharma 3. Prof. Ravi Kant 4. Prof. Pushpa Yadav 5. Prof. Renu Sharma 6. Prof. Aparna Chong</p> <p align="right">               Director              Govt. Degree College              Pooni Sahib, Simla (H.P.)         </p>					

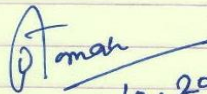


certified that this stock register no-IV contains 223 pages for the purpose of entering stock in possession in BCA/PWDCA Lab.

It is certified that the change of BCA Dept. under self-financing Scheme has been handed over on dated 30.10.2013 which includes:

1. List of Details about Computers → A → Pasted at Page 1
2. List of other Articles (except furniture) → B → Pasted at Page 3
3. List of Furniture in the Dept - C → Pasted at Page 5
4. List of Miscellaneous items - D → Pasted at Page 9

Charge handed over

  
30.10.2013

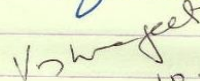
Dr. D.S. Tomar

Coordinator

BCA - (IT Dept.)

Govt. Degree College Roanla Sahib.

Charge taken over

  
30.10.2013

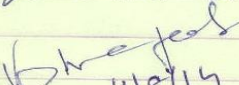
Vishwanjeet Bawa

GC Roanla Sahib

(H.P.)

30/10/2013

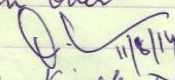
Charge handed over

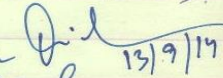
  
11/8/14  
Prof. V.J. Banzel  
Coordinator, BCA/PWDCA (GT Dept.)  
GDC Roanla Sahib.

Charge taken over

Prof. Mandap Singh  
Gardhi  
Coordinator  
BCA/PWDCA (GT Dept.)  
GDC Roanla Sahib.

Taken over

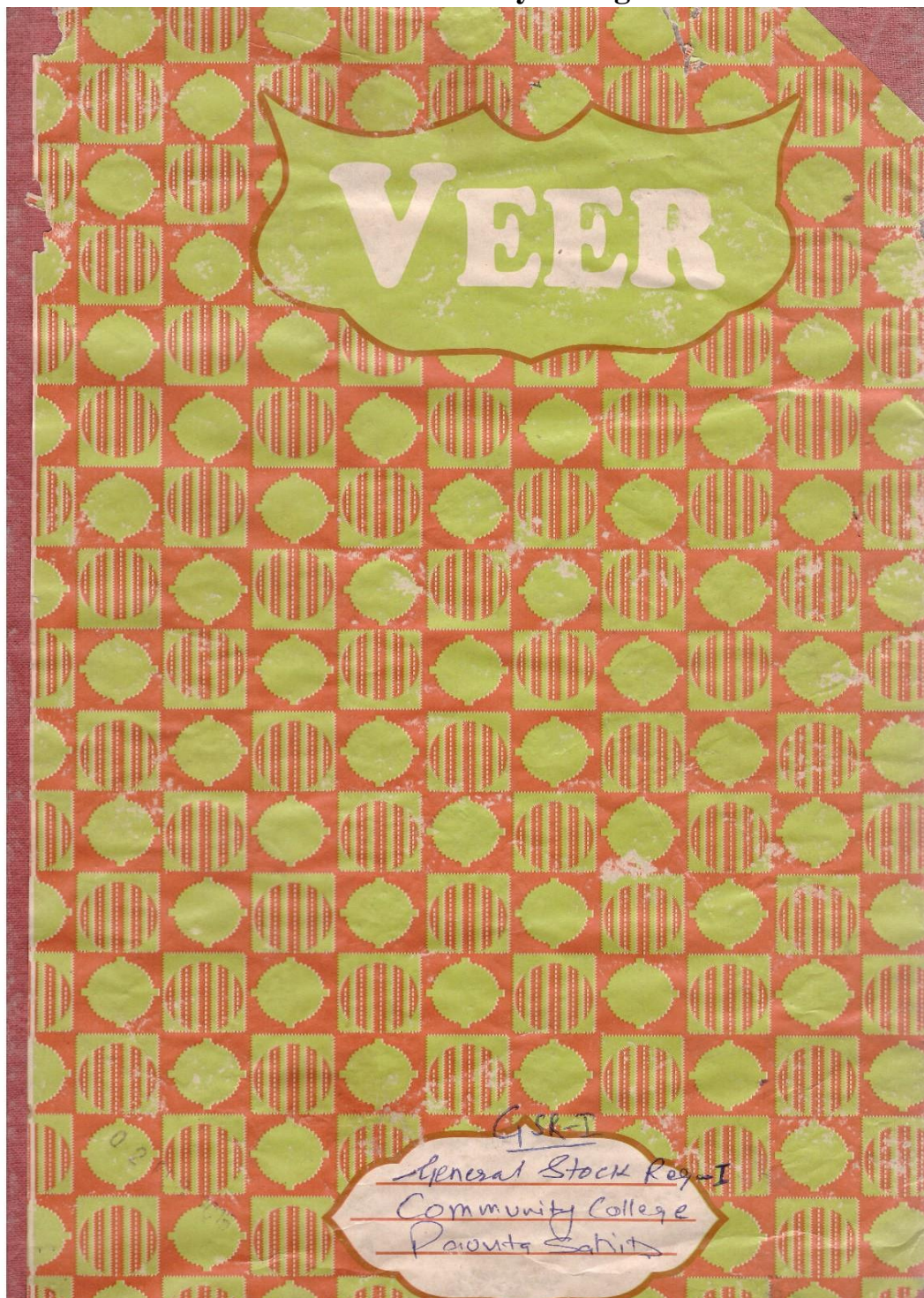
  
11/8/14  
Prof. Vinod Meji  
Co-ordinator BCA/PWDCA  
GDC Roanla

Charge handed Over  13/9/14  
to Prof N.R. Gopal.

N.R. Gopal  
13.9.14  
TAKEN OVER CHARGE.



ii. Community College





# INDEX


ACCOUNT AHEAD

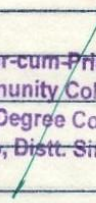
FOLIO

ACCOUNT AHEAD

FOLIO

Certified that this Register contains  
145 Pages. & started on -  
11/12/2014

  
Chairman-cum-Principal  
Community College  
SGGSJ Govt. Degree College  
Paonta Sahib, Distt. Sirmour (H.P.)

  
Director-cum-Principal  
Community College  
Govt. Degree College  
Paonta Sahib, Distt. Sirmour (H.P.)

VEER



142

## STOCK REGISTER

Name of Article

Date	PARTICULARS	Bill No.	Receipt	Issue	Balance	Remarks
	<p align="center"><u>Physical Verification Certificate</u></p> <p>Certified that stock mentioned in this register has been physically checked &amp; verified and found as shown in the balance column as on 30-NOV-2016.</p>					
	<p align="center"><u>Principal</u>  <b>S.G.S. Jee, G.D.O.</b>  <b>Paonta Sahib (H.P.)</b></p>			<p align="center"><u>checking officers</u></p> <ol style="list-style-type: none"> <li>1. Prof. Ritu Pant</li> <li>2. Dr. Tahid Alimalik</li> <li>3. Sh. Rahul Dev</li> <li>4. Sh. Anil Kumar</li> </ol>		
	<p align="center"><u>Physical verification Certificate 2017-18</u></p> <p>Certified that stock mentioned in this register has been physically checked &amp; verified and found as shown in the balance column as on 31.03.2018.</p>					
	<p align="center"><u>Chairman Cum Principal</u>  <b>Community Collage,</b>  <b>SGGSJ Govt. Collage Paonta Sahib</b></p>			<p align="center"><u>checking officers.</u></p> <ol style="list-style-type: none"> <li>1. Sh. Vinak Negi</li> <li>2. Sh. K.S. Negi</li> <li>3. Smt. Sonia Mohit</li> <li>4. Sh. Anil Kumar.</li> </ol>		



# STOCK REGISTER

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Name of Article

Date	ICULARS	Bill No.	Receipt	Issue	Balance	Remarks
Date: 30-03-2022: Handed over the complete charge of General Stock Register-I (GSR-I) of community college Scheme to Dr. Pushpa Yadav, Assistant Professor, Department of commerce, Shri S.J. Govt. College Paonta Sahib (H.P.) on dated 30-03-2022.						
Handed over			Taken over			
J. Malik			Pushpa			
30/3/2022						
Dr. Tahid Ali Malik			Dr. Pushpa Yadav			
Asstt. Professor (Botany)			Asstt. Professor (commerce)			
			Principal			
			30/03			

Principal  
Govt. College  
Paonta Sahib (H.P.)



## 111

Date	PARTICULARS	Bill No.	Receipt	Issue	Balance	Remarks
	<u>Physical Verification Certificate Session 2021-22</u>					
	Certified that Stock mentioned in this Register has been physically checked & verified and found as shown in the Balance Column for the year 2021-22 (upto 31-03-2022)					
	<u>Incharge / Coordinator</u>			<u>Committee Members</u>		
f.	Dr. Pushpa Yadav Assistant Professor (Commerce)		1.	Smt. Reena Chaudhan		
			2.	Sh. Rani Kant		
			3.	sh. Kamlesh Kumar		
			4.	Smt. Pushpa Yadav		
			5.	Smt. Reena Sharma		
			6.	Smt. Aparna Gang		
			7.	Sh. Mahesh Kumar		
	Principal Govt. Degree College Paonta Sahib, Sirmour (H.P.)					



# ACCOUNT BOOK

STOCK REGISTER

SRC-1



# INDEX

ACCOUNT HEAD



ACCOUNT HEAD



Certificate

Handed over the complete charge of Stock Register (SRC-I) of community college scheme to Dr. Pashpa Yadav on dated 30-03-2022

Handed over

J. Malik

Dr. Jahid Ali Malik

Assistant Professor (Botany)

SGGSJ Govt. College Raonla Sahib

Taken over

P. Yadav

Dr. Pashpa Yadav

Assistant Professor (Commerce)

SGGSJ Govt. College Raonla Sahib

Dated: 30-03-2022

Principal

Principal  
SGGSJ Govt. College  
Raonla Sahib



# INDEX

ACCOUNT HEAD

FOLIO

ACCOUNT HEAD

FOLIO

## CERTIFICATE

Certified that this Register contain 349  
Pages serially from 1-349 Pages.

Dated:-

12/3/11  
(Principal, PAT)  
S.G.G.S.J. Govt. College  
Paonta Sahib



# STOCK REGISTER

34

NAME OF ARTICLE \_\_\_\_\_

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	Physical Verification Certificate Session 2021-22.					
	Certified that Stock mentioned in this Register has been physically checked & verified and found as shown in the balance column for the year 2021-22 (upto 31-march 2022)					
	Incharge/Co-ordinator Govt. College			Committee Members		
	1. Dr. Pushpa Yadav			1. Smt. Reena Chauhan		
	Asst. Prof. Commerce			AP. English		
				2. Sh. Ravi Kant		
				AP. Economics		
				3. Sh. Kamlesh Kumar		
				AP. Geography		
				4. Smt. Pushpa Yadav		
				AP. Commerce		
				5. Smt. Renu Sharma		
				AP. in Pub. Adm.		
				6. Smt. Anjana Garg		
				Lect. in IT		
				7. Sh. Mahesh Kumar		
				LA (Stock Incharge)		
	Principal					
	Govt. Degree College					
	Paonta Sahib, Sirmour (H.P.)					

ARVN



348

# STOCK REGISTER

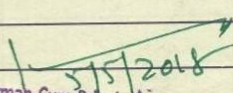
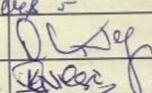
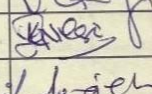
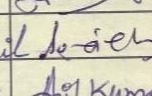
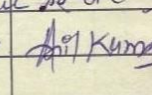
NAME OF ARTICLE \_\_\_\_\_

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	<u>Physical Verification Certificate 2015-16</u>					
	Certified that Stock mentioned in this register has been physically checked & verified and found as shown is the balance column for the year 2015-16.					
	Checking officers:					
	Principal S.G.G.S.J. Govt. College Paonta Sahib	21/4/2016		1. Prof. Nalin Ramoul 2. Prof. Amita Joshi 3. Prof. Seema Tyagi		Nalin Ramoul Amita Joshi Seema Tyagi
	<u>Physical Verification Certificate 2016-17</u>					
	Certified that Stock mentioned in this register has been physically checked & verified and found as shown is the balance column for the year 2016-17 (upto 30 NOV 2016).					
	Checking officers:					
	Principal S.G.S. Jee, G.D.O. Paonta Sahib (H.P.)			1. Prof. Ritu Rant 2. Dr. Jahid Ali Malik 3. Sh. Rahul Dev 4. Sh. Anil Kumar		Ritu Rant Jahid Ali Malik Rahul Anil Kumar

ARUN



## 349

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	<u>Physical Verification Certificate 2017-18</u>					
	Certified that stock mentioned in this register has been physically checked & verified and found as shown in the balance column for the year 2017-18 (upto 31, March, 2018)					
	 Chairman Cum Principal Community Collage, SGGSI Govt. Collage Paonta Sahib					Checking Officers :- 1. Sh. Virek Negi  2. Sh. K.S. Negi  3. Smt. Sonia Mohil  4. Sh. Anil Kumar 



# ACCOUNT BOOK

STOCK REGISTER

SRE-1



# INDEX

E 96

ACCOUNT HEAD



ACCOUNT HEAD



## CERTIFICATE

Certified that this Register contain  
285 Pages Serially from 1 to 285

Date:

12/3/12  
Principal  
S.G.G.S.J. Govt. College  
Sahib

## 285

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	Handed over the complete charge of Stock Register SRE-1, of community college scheme to Dr. Pushpa Yadav Assistant Professor, Department of Commerce, SGGST Govt. College Paonta Sahib on dated:					
	Handed over J. Malik				Taken over Pushpa	
	Dr. Jahid Ali Malik Assistant Professor (Botany) SGGST Govt College Paonta Sahib				Dr. Pushpa Yadav Assistant Professor (Commerce) SGGST Govt. College Paonta Sahib	
	Dated: 30-03-2022				Principal. 30/03	
					Principal Govt Degree College Paonta Sahib (Simour)	



# STOCK REGISTER

NAME OF ARTICLE \_\_\_\_\_

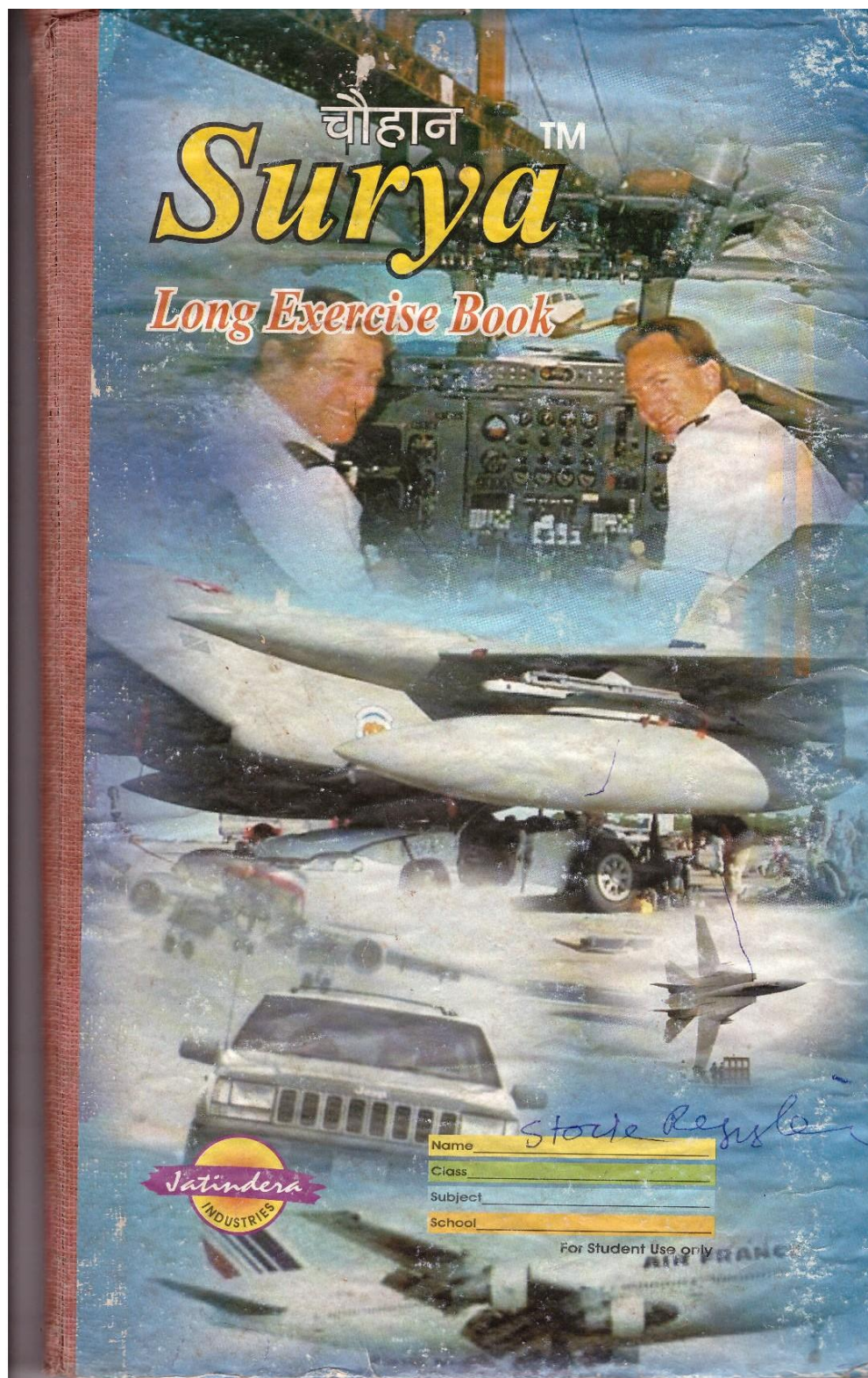
Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	<u>Physical Verification Certificate 2015-16</u>					
	Certified that stock mentioned in this register has been physically checked & verified and found as shown is the balance column for the year 2015-16.					
	Checking officers :-					
	1) Prof. Nalin Ramani Nalin Ramani					
	2) Prof. Anita Joshi Anita Joshi					
	3) Prof. Seema Tyagi Seema Tyagi					
	Principal S.G.S. Govt. College Paonta Sahib	21/4/2016				
	<u>Physical Verification certificate 2016-17</u>					
	certified that stock mentioned in this register has been physically checked & verified and found as shown is the balance column for the year 2016-17. (upto 30-Nov-2016)					
	Checking officers :-					
	1. Prof. Ritu Pant Ritu Pant					
	2. Dr. Jahid Ali Malik Jahid Ali Malik					
	3. Sh. Rahul Dev Rahul Dev					
	4. Sh. Anil Kumar Anil Kumar					
	Principal S.G.S. Jee, G.D.C Paonta Sahib (H.P.)					
	<u>Physical Verification Certificate 2017-18</u>					
	Certified that stock mentioned in this register has been physically checked & verified and found as shown is the balance column for the year 2017-18 (upto 31.03.2018)					
	Checking officers					
	1. Sh. Vivek Negi Vivek Negi					
	2. Sh. K.S. Negi K.S. Negi					
	3. Smt. Sonia Mohil Sonia Mohil					
	4. Sh. Anil Kumar Anil Kumar					
	Chairman Cum Principal Community Collage, SGGS Govt. Collage Paonta Sahib					



## 283

Date & Month	PARTICULARS	Voucher or Invoice No.	Receipt	Issue	Balance	Remarks
	<u>Physical Verification Certificate</u>				2021-22	
	Certified That Stock mentioned in this Register has been physically checked and verified and found as shown in the balance Column for the year 2021-22 (upto 31-03-2022)					
Incharge / Coordinator Community College				Committee Members		
1. Dr. Pushpa Yadav A.P. (Commerce)				1. Smt. Reena Chauhan (AP)		
				2. Sh. Ravi Kant (AP)		
				3. Sr. Kamlesh Kumar (AP)		
				4. Smt. Pushpa Yadav (AP)		
				5. Smt. Romil Sharma (AP)		
				6. Smt. Apurana Negi (IT Deptt.)		
				7. Sh. Mahesh Kumar (MAINT)		
				(LA / Stock Incharge)		
	Principal Govt. Degree College Paonta Sahib, Sirmour (H.P.)					







Bharat Scout & Guide H.P.

Stock Register - Articles of Permanent Nature

Register no. II

Govt. Degree College  
Paonta Sahib

This Register contains 115 Pages.

Vinay Rai



Dr. Veena Rathore  
Principal  
Shree Guru Gobind Singh Ji  
Government College Paonta Sahib  
Dist. Sirmour (H.P.)-173025

Received this  
register from Mrs. Vinay Rai  
Lecturer in Geography.  
Deepa Chandra  
Lecturer in English

Handover this Register  
to Miss Deepa Chandra  
Lec in English  
Vindar  
Lec in English

PAGE NO. \_\_\_\_\_  
DATE \_\_\_\_\_  
Stock verification certificate (Year 2019-20)

It is certify that the articles mentioned in stock Register II (Permanent Articles) of Scouts & Guides were physically verified and stock as per register was found to be correct f.o. page 1.

Committee members: -

1. Sh. Dev Raj Sharma
2. Sh. Kamlesh Kumar

Sonia Mohan  
(SONIA MOHAN)  
Asstt Prof in Social  
16/9/2020

Principal  
Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)

Stock verification (2021-22)

Certified that the article mentioned in Stock Register (II) (Permanent Articles) of Scout & Guide are Physically rectified and Stock as Per Register is found correct.

Checking Committee

1. Dr. Vinita Pal
2. Sh. Kuldeep Negi
3. Prof. Susheel Tomar
4. Sh. Javed Ali

Dr. Pushpa Yadav  
Ranger incharge  
Dr. Pushpa Yadav

Prof. Jyoti Kaur  
Rover Incharge  
Prof. Jyoti Kaur

Principal  
Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)



2017  
THE BHARAT SCOUTS AND GUIDES  
FOUNDATION DAY

ARUN

2017  
THE BHARAT SCOUTS AND GUIDES  
FOUNDATION DAY

# ACCOUNT BOOK

2017  
THE BHARAT SCOUTS AND GUIDES  
FOUNDATION DAY



STOCK-REGISTER.  
BHARAT SCOUT AND GUIDE  
(Rovers & Rangers)  
No - I

LEAF NO. 040341  
STATE

PAGE NO. ....  
DATE 1 / 1

Article in the Register  
page no. 2. handed  
over to Prof Pardeep Tomar Dr  
Asstt Prof-in- Economics

10/11/2020



### Stock Verification Certificate (2018-19)

It is certify that the articles mentioned in Stock-Register (1) (Consumable Articles) of Bharat Scouts and Guide were physically verified and stock as per register was found to be correct from page no. 1 to Page 12.

*Sonia Mohi*  
(SONIA MOHIL)  
Asstt Prof-in Sociology  
25/3/2019.

#### Committee members:-

1. Sh. Dev Raj Sharma *DR*
2. Sh. Kamlesh Kumar *KK*
3. Sh. Rinku Aggarwal *RA*

### Stock verification Certificate (2019-20)

Certify that the articles mentioned in Stock Register (1) (Consumable Articles) of Bharat Scouts & Guide were physically verified and stock as per register was found to be correct from page No. 1 to 12

#### Committee members:-

1. Sh. Dev Raj Sharma
2. Sh. Kamlesh Kumar
3. Sh. Rinku Aggarwal


*Sonia Mohi*  
(SONIA MOHIL)  
Asstt Prof-in Sociology  
20/3/2020.

Stock verification Certificate (Year: \_\_\_\_\_)

PAGE NO. \_\_\_\_\_

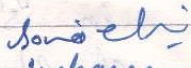
DATE / /

Certified that the articles mentioned in Stock Register-I (Consumable Articles) of Scouts & Guides were physically verified and stock as per the Register was found to be correct.

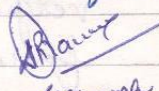
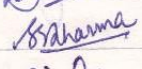

  
29.11.16  
(Deepa Chaudhary)  
Asstt. Prof. (English)

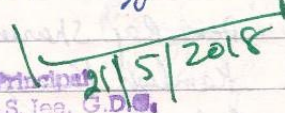
STOCK VERIFICATION CERTIFICATE (2017-18)

Certified that the articles mentioned in stock register-I (Consumable Articles) of Scouts & Guides were physically verified and stock as per the Register was found to be correct.

  
Incharge.  
Asstt Prof-in Charge

Committee members

1. Prof. Der Raj Sharma 
2. Prof. Sudesh Sharma 
3. Prof. Rinku Aggarwal 

  
Principal  
21/5/2018  
B.G.S. Jee, G.D.S.,  
Panna Sahib (H.P.)



## Stock Verification Certificate (2019-20)

It is certify that the articles mentioned in Stock-Register (1) (Consumable Articles) of Bharat Scouts and Guide were physically verified and stock as per register was found to be correct from Page No 1 to Page No - 12.

### Committee members

1. Sh. Dev Raj Sharma
2. Sh. Kamlesh Kumar
- 3.

*(Signature)*  
Sh. K. K.

Incharge  
Joshi Ch.  
(SON, A. MOHIL)  
Reader Ranger unit  
16/09/2020.

Principal  
Govt. Degree College  
Raonta Sahib, Sirmour (H.P.)

## Stock verification (2021-22)

certified that the article mentioned in stock Register (1) (Consumable Article) of Bharat Scout & Guide were physically verified and stock as per register was found to be correct from page No. 1 to page 12.

### Committee members

1. Dr Vinod Pal
2. Sh. Kuldeep Negi
3. Prof. Sushant Kumar
4. Sh. Sand Ali

*(Signature)*

*(Signature)*  
Ranger Incharge  
(Mr. Kishan Yadav)  
*(Signature)*  
Ranger Incharge  
(Mr. Kalyan Rana)

Principal  
Govt. Degree College  
Raonta Sahib, Sirmour (H.P.)





## ***Stock Register***

*Ranger Stock Register -02.  
(Permanent)*



# Stock Register भण्डार पंजिका

47

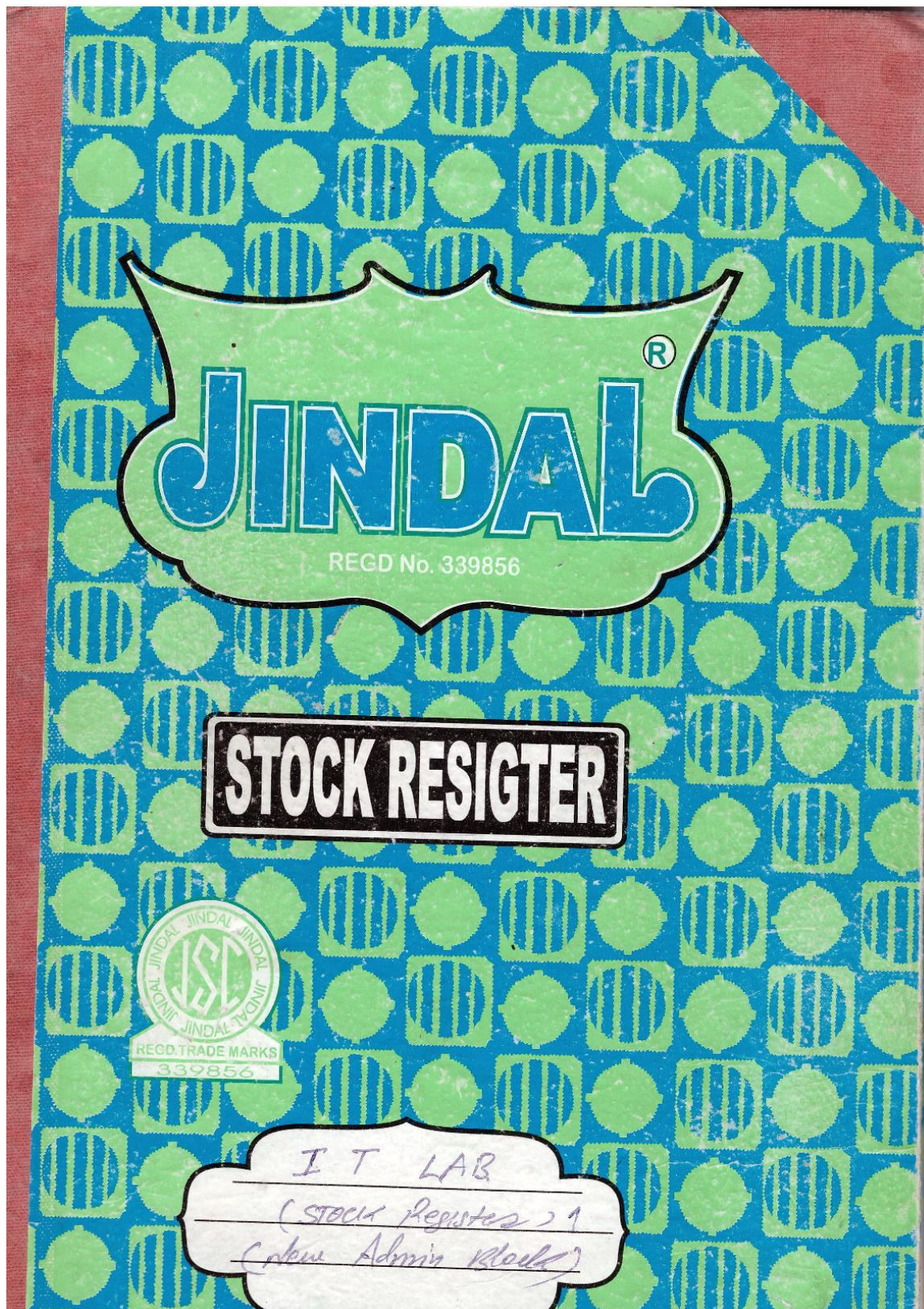
Name of Article  
वस्तु का नाम

Date तिथि	Particulars विवरण	Bill No. बीजक सं.	Receipt प्राप्ति	Issue देय	Balance बाकी	Signature हस्ताक्षर
	Stock Verification 2021-22					
	Certified that the annual stock of					
	Bharat Scout & Guide (Rover) (Ranger stock					
	Register - 02) Permanent) Register verification					
	for the year 2021-22 was carried out and					
	stock as per Register was found correct.					
	Checking Committee					
	1. Dr. Vinay Pal					
	2. Sh. Kuldeep Negi					
	3. Prof. Susheel Tomar					
	4. Sh. Javed Ali					
	Ranger Incharge					
	Dr. Purnima Yadav					
	Rover Incharge					
	Prof. Kalyan Rane					
	Principal					
	Govt. Degree College					
	Paonta Sahib, Sirmour (H.P.)					

Jay



iv. IT Lab





Certified that the Stock Register contains  
91 Pages. for New IT Lab. in New Admin Block

Principal  
S.G.S. Jee, G.D.S.  
Paonta Sahib (H.P.)

# STOCK REGISTER

95

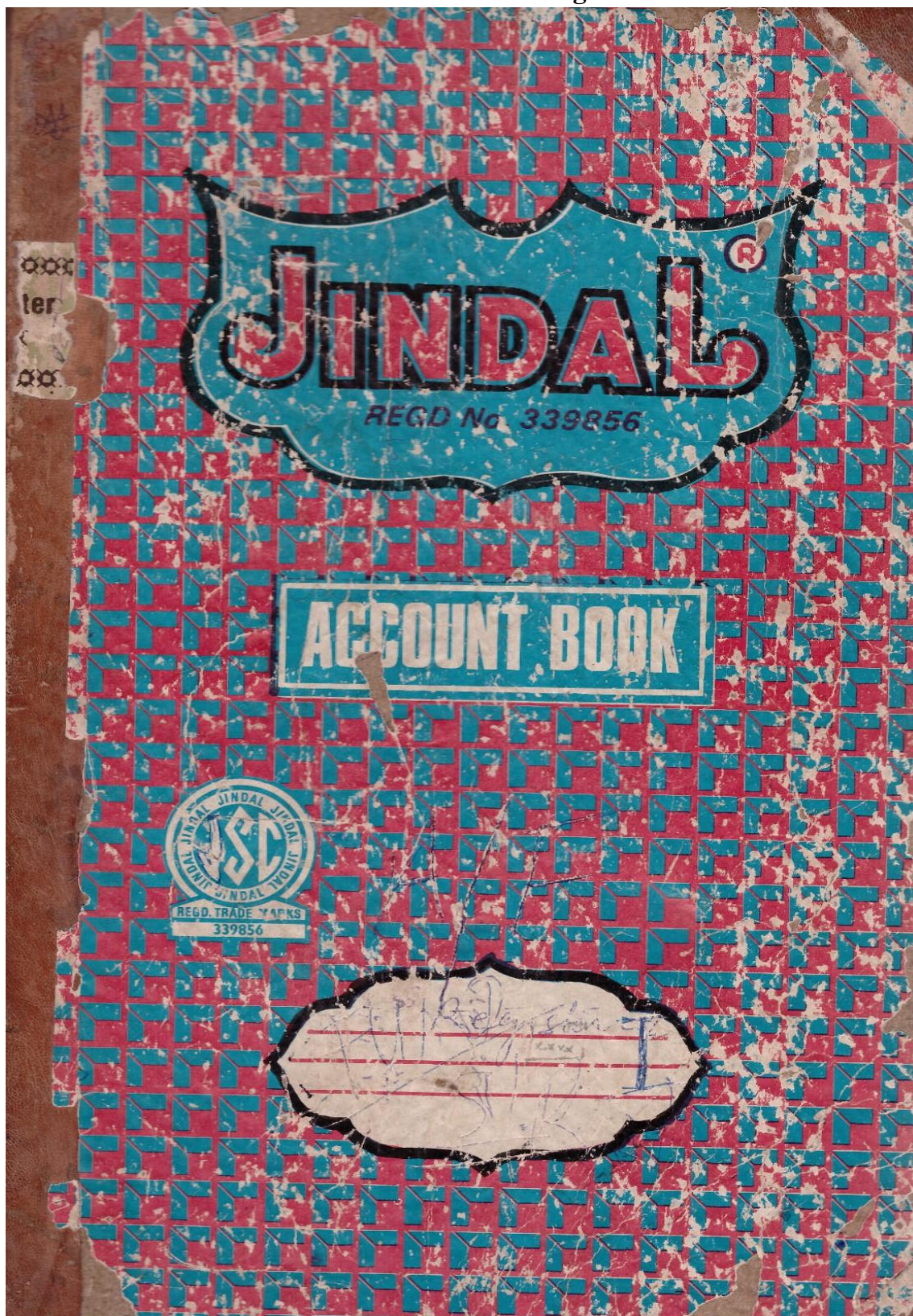
Name of Articles  
वस्तु का नाम

Date तिथि	PARTICULARS विवरण	Bill No. बीजक नं०	Receipt प्राप्ति	Issue देय	Balance बाकी	Remarks टिप्पणी
	<p align="center"><u>PHYSICAL VERIFICATION CERTIFICATE</u></p> <p>It is certified that the stock entered in this Stock Register from Page No-1 to 20 has been Physically checked &amp; verified. All the items are in order and accordingly as shown in the balance column of this register.</p>					
						<p>1. Prof. Deepali Bhandari</p> <p>2. Prof. Sonia Malik</p> <p>3. Sh. Kuldeep Negi</p> <p align="right">24.3.19 Director-cum-Principal SGGSJ Govt. Degree College Peenta Sahib, Simla (H.P.)</p>
	<p><u>(2019-20) PHYSICAL VERIFICATION CERTIFICATE</u></p> <p>It is certified that the stock entered in this Stock register from Page No-1 to Page No-20 has been Physically checked &amp; verified. All the items are in order and accordingly as shown in the balance column of this register.</p>					
						<p>1. Dr. Deepali S. Bhandari</p> <p>2. Sonia Malik</p> <p>3. Swarni Malik</p> <p>4. Renu</p> <p align="right">26/9/2020 Director-cum-Principal SGGSJ Govt. Degree College Peenta Sahib, Simla (H.P.)</p>

JINDAL



v. General Stock Register





Certified that this register  
contains pages S. No. 1 to 225

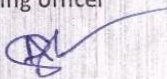
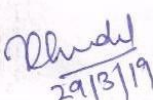
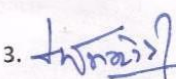


*Handwritten signature*

Principal  
GOVT. ENGINEERING COLLEGE  
PAO. J. S. S. S.  
Distt. Jammu (H.P.)

Physical Verification for the session year 2018-19

Certified that the items mentioned in this stock register from page no. 01 to 271 have been physically checked & verified as shown in the balance column.

Checking officer

1.  2.  3.  4.    
Principal

CERTIFICATE

PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20

Certified that the items mentioned in the stock register from page no. 01 to 276 have been physically checked & verified as shown in the balance column.

Checking officers

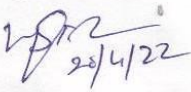




1.  2.  3.  4.    
Principal

Certificate

Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no. 01 to 276 have been physically checked & verified as shown in the balance column.

Checking officer

1.  2.  3.  4.    
Principal







Certified that this register  
contains pages from SI. NO. 1 to 285.

Principal  
GOVT. DEGREE COLLEGE  
PAONTA SAHIB,  
Distt. Simlaur (H.P.)

22

20

15

### Physical Verification for the session year 2018-19

Certified that the items mentioned in this stock register from page no. 01 to 285 have been physically checked & verified as shown in the balance column.

Checking officer

1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature]

Principal  
G.D.S. Jee, G.D.S.

### CERTIFICATE

### PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20

Certified that the items mentioned in the stock register from page no. 01 to 285 have been physically checked & verified as shown in the balance column.

Checking officers

1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature] 5. [Signature]

Principal  
G.D.S. Jee, G.D.S.

### Certificate

### Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no. 01 to 285 have been physically checked & verified as shown in the balance column.

Checking officer

1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature]

Principal  
Govt. Degree College  
Paonta Sahib, Sirmour (H)







III

Certified that the Block Register  
Contains 224 Pages.

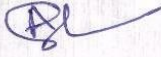
Principal  
Govt. Degree College  
Paonta Sahib (Sirmour)

Physical verification for the session year 2018-19

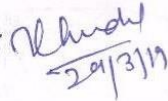
Certified that the items mentioned in this stock register from page no. 01 to 234 have been physically checked & verified as shown in the balance column.

Checking officer

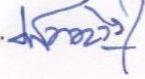
1.



2.

  
20/3/19

3.



4.



Principal

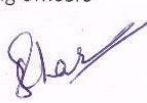
CERTIFICATE

PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20

Certified that the items mentioned in the stock register from page no. 01 to 234 have been physically checked & verified as shown in the balance column.

Checking officers

1.



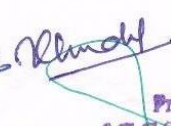
2.

  
20/3/19

3.

  
20/3/19

4.



5.



Principal  
Govt. Degree College  
Paonta Sahib, Sirhind

Certificate

Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no. 01 to 234 have been physically checked & verified as shown in the balance column.

Checking officer

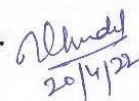
1.

  
20/4/22

2.



3.

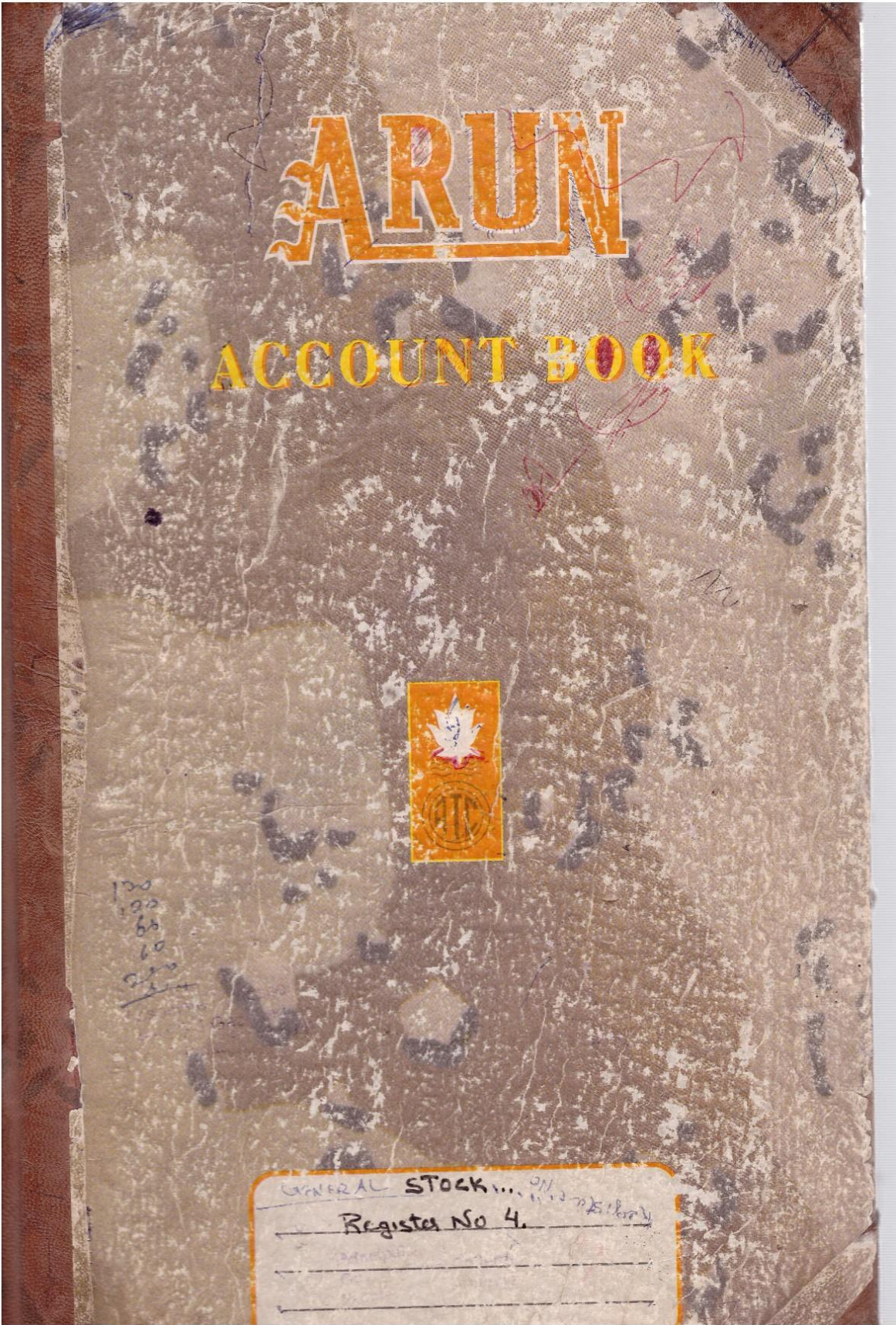
  
20/4/22

4.



Principal  
Govt. Degree College  
Paonta Sahib, Sirhind (H.P.)







Purchased vide Bill No 1036 dt 14/10/07  
from M/s Vicky General Store, Paonta Sahib  
entered at Page no - 246 (Old General  
Store Register)

Principal  
S.G.G.S. Jee, G.D.C.  
Paonta Sahib (H.P.)

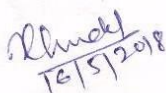
2250000-  
880000-  
31

Physical Verification for the session year 2017-18

Certified that the items mentioned in this stock register from page no-----01-----to .....281----- have been physically checked & verified as shown in the balance column.

Checking Officer

1.   
16/5/18.

2.   
16/5/2018

3. 

4. 

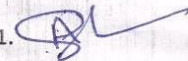
Principal  
GDC Paonta Sahib  
Distt-Sirmour (HP)

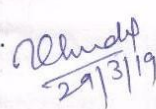
Certificate

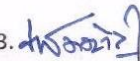
Physical Verification for the session year 2018-19

Certified that the items mentioned in this stock register from page no-----01-----to .....281----- have been physically checked & verified as shown in the balance column.


Checking officer

1. 

2.   
29/3/19

3. 

4. 

  
Principal  
G.C.S. In  
Principal

CERTIFICATE

PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20

Certified that the items mentioned in the stock register from page no-----01-----to .....281----- have been physically checked & verified as shown in the balance column.

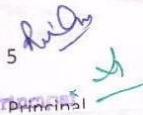
Checking officers

1. 

2.   
29/3/19

3.   
12/9/20

4.   
12/9/20

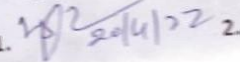
5.   
Principal

Certificate


Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no-----01-----to .....281----- have been physically checked & verified as shown in the balance column.

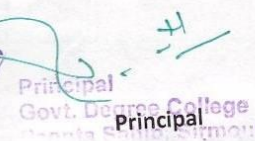
Checking officer

1.   
20/4/22

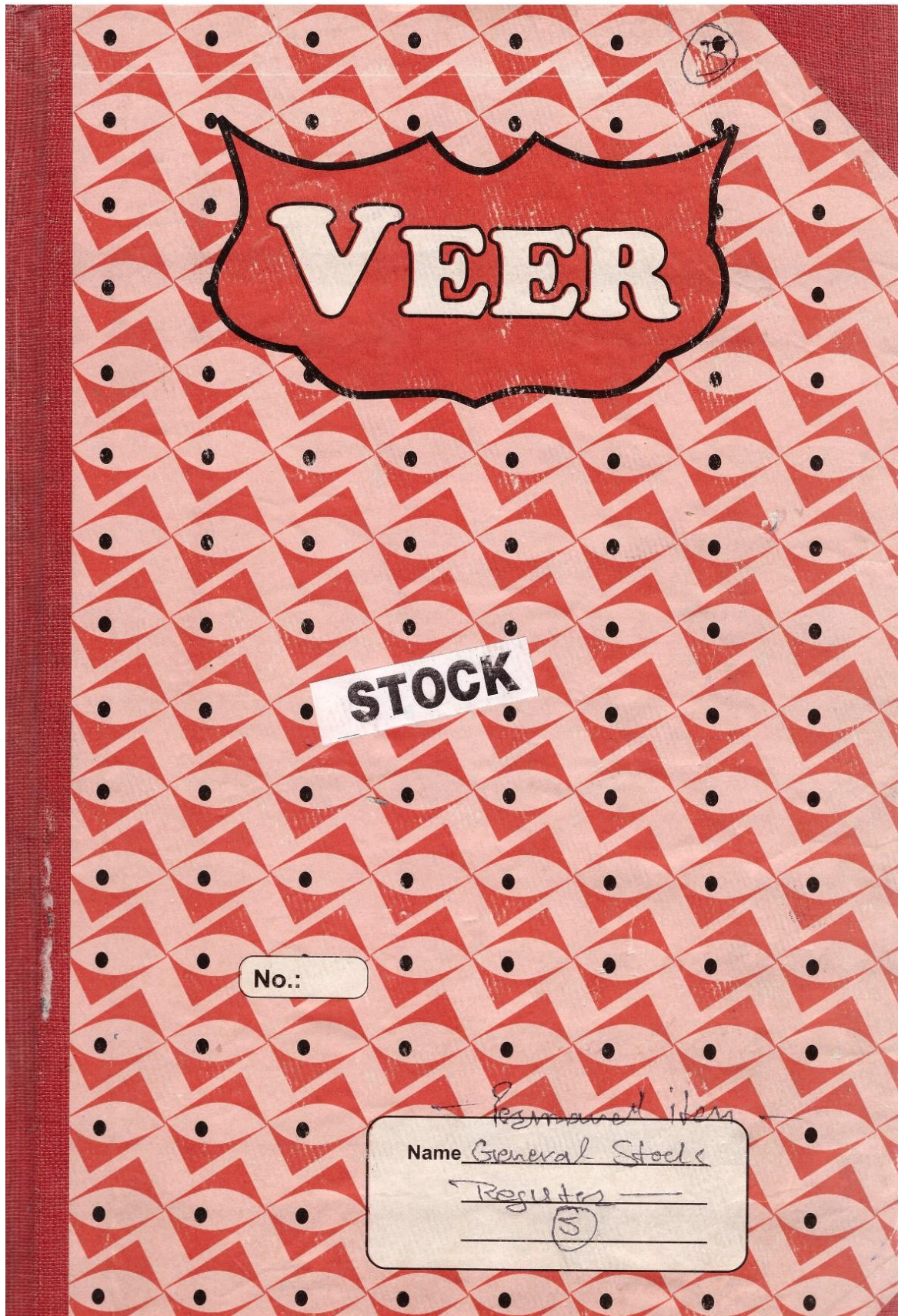
2. 

3.   
20/4/22

4. 

  
Principal  
Govt. Degree College  
Paonta Sahib Sirmour (HP)





Certified that this Stock Register contains  
224 pages (Commenced Verified Stock Register)

Principal  
B.G.G.S. Jee, G.D.O.  
Banta Sahib (H.P.)  
2/11/



## Certificate

### Physical Verification for the session year 2017-18

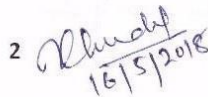
Certified that the items mentioned in this stock register from page no.....01.....to .....35..... have been physically checked & verified as shown in the balance column.

Checking Officer

1

  
16/5/18.

2

  
16/5/2018

3



4



Principal  
GDC Paonta Sahib  
Distt-Sirmour (HP)

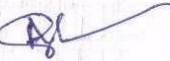
## Certificate

### Physical Verification for the session year 2018-19

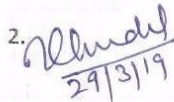
register from page no.....01.....to .....48..... Certified that the items mentioned in this stock the balance column. have been physically checked & verified as shown in

Checking officer

1.



2.

  
29/3/19

3.



4.



Principal  
S.G.G.S. Jee, G.D.O.,  
Paonta Sahib (H.P.)

## CERTIFICATE

### PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20


Certified that the items mentioned in the stock register from page no.....01.....to .....53.....have been physically checked & verified as shown in the balance column.

Checking officers

1.



2.







4.



5.



Principal  
S.G.G.S. Jee, G.D.O.,  
Paonta Sahib (H.P.)

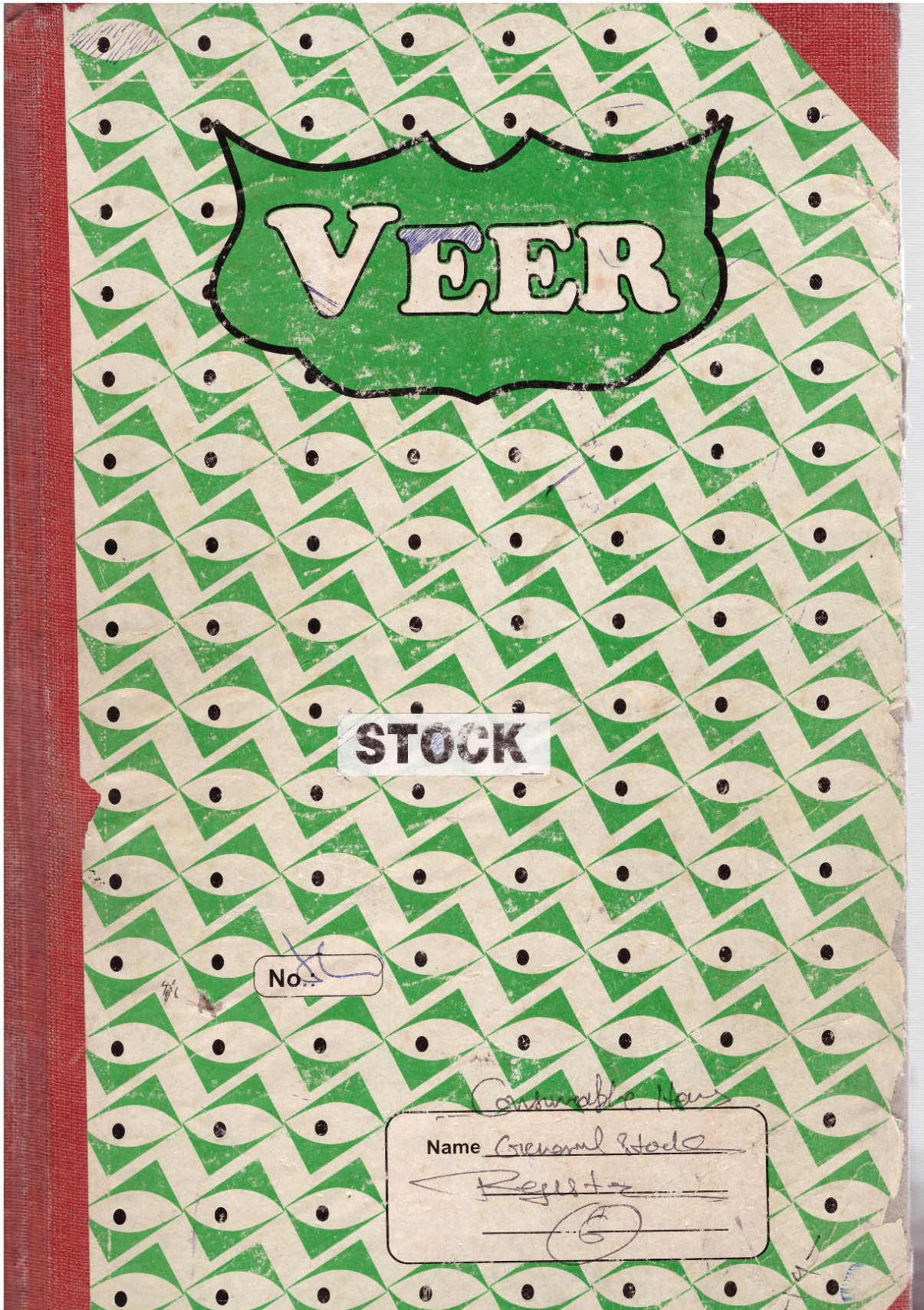
## Certificate

### Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no.....01.....to .....63.....have been physically checked & verified as shown in the balance column.

Checking officer





Certified that Consumable General Store Registry  
Containing 274 pages.

Principal  
S.G.C.S. Jee, G.D.C.  
Paonta Sahib (H.P.)



222

# STOCK REGISTER

## Certificate

### Physical Verification for the session year 2017-18

Certified that the items mentioned in this stock register from page no-...01...to ...207... have been physically checked & verified as shown in the balance column.

Checking Officer

1

*[Signature]*  
16/5/18.

2

*[Signature]*  
16/5/2018

3

*[Signature]*

4

*[Signature]*

Principal  
GDC Paonta Sahib  
Distt-Sirmour (HP)

## Certificate

### Physical Verification for the session year 2018-19

Certified that the items mentioned in this stock register from page no-...01...to ...811... have been physically checked & verified as shown in the balance column.

Checking officer

1.

*[Signature]*

2.

*[Signature]*  
29/3/19

3.

*[Signature]*

4.

*[Signature]*

*[Signature]*  
Principal  
G.D.C. Paonta Sahib (HP)

## CERTIFICATE

### PHYSICAL VERIFICATION FOR THE SESSION YEAR 2019-20

Certified that the items mentioned in the stock register from page no-...01...to ...2919... have been physically checked & verified as shown in the balance column.

Checking officers

1.

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

Principal  
G.D.C. Paonta Sahib (HP)



## Certificate

Physical Verification for the session year 2020-21 & 2021-22

Certified that the items mentioned in this stock register from page no. 01 to 29 have been physically checked & verified as shown in the balance column.

Checking officer

1.  $\frac{1}{2}$  2.  $\frac{2}{4/22}$

3. Phony  
20/4/22

4. *me*

Principal  
Govt. Degree College  
Paonta Sahib, Sirmour (H.P.)

This image shows a full page of blank graph paper. The paper has a light cream or off-white color. It features a grid of thin, dark blue horizontal and vertical lines. There are approximately 20 horizontal lines and 15 vertical lines, creating a series of small squares across the entire page. A few very small, faint brown spots are visible on the paper, likely due to age or scanning artifacts.

**Veer**



*Kamal*

STOCK REG.

⑦ Stock Reg.  
General School Reg.



# INDEX

ACCOUNT HEAD

(FOLIO

## ACCOUNT HEAD

(FOLIO

Aug. 2020 onwards

certified that this source reflects  
(General Steele) contains 101 pages

Principal  
J.C.S. Jee, G.D.E.  
Paonta Sahib (H.P.)

$$\frac{4}{23} \frac{A}{20}$$



Physical Verification for the session year 2020-21 & 2021-22

Checking officer

1.

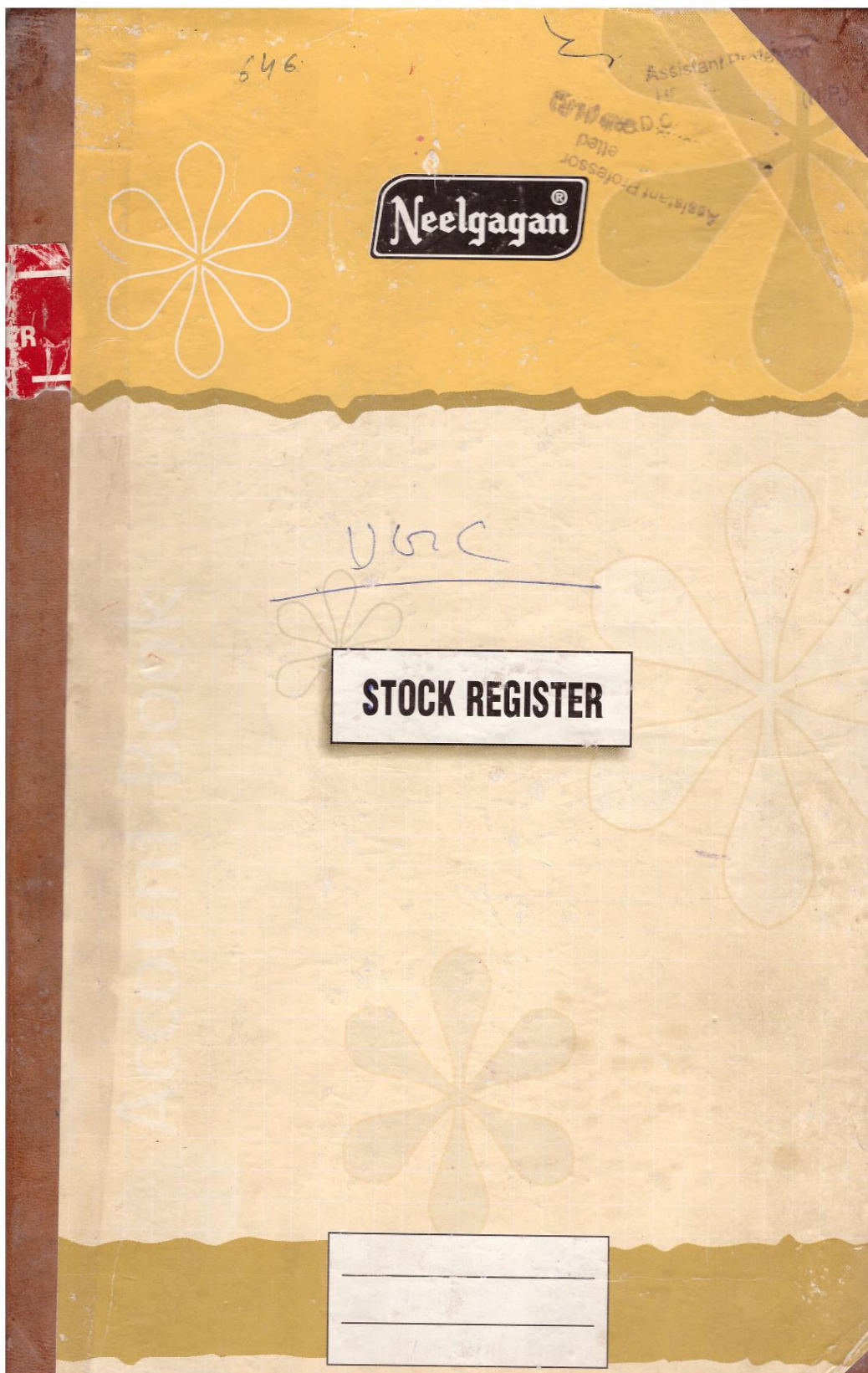
2.

3.

Principal  
Govt Degree College  
Paonta Sahib, Punjab (H.P.)

[illegible]

## vi. UGC Stock Register





284

# STOCK REGISTER

Name of Article \_\_\_\_\_  
वस्तु का नाम

Date तिथि	PARTICULARS विवरण	Bill No. बीजक नं०	Receipt प्राप्ति	Issue देय	Balance बाकी	Remarks टिप्पणी
--------------	----------------------	----------------------	---------------------	--------------	-----------------	--------------------

Certificate  
Physical Verification for 2013-14

Certified that the items mentioned in this register from page No. .... 1 ..... to .... 25 ..... have been physically checked & verified as shown in the balance column.

Checking Officer

1.

*[Signature]*

2.

*[Signature]*

3. *[Signature]*

Principal  
Govt. Degree College  
Paonta Sahib (Sirmour)



## vii. Library

No. GCP / Misc. / 2010-11- 7169-71  
Office of the  
Principal, Govt. Degree College  
Paonta Sahib, Dist. Sirmaur (H.P)

Dated: Paonta Sahib 3/3/17

### \*OFFICE ORDER\*

In exercise of the power re-delegated to me No. GCP / vide Director of Education, Himachal Pradesh Shimla 1 order no. EDN – H (4) – 3(C) 2/2002 Dated : 30.10.2008 and as per provisions of HPFR , Rule 19.15 of HPFR 1971 the Library Books amounting to Rs3508/- (Rupees Three Thousand five Hundred & eight only) are declared unserviceable on the basis of the recommendation of the Library committee.

Further sanction to dispose off the articles by way of sale or otherwise is also granted under rule 19.15 of HPFR 1971 Vol. I

3/3/2017  
Principal  
o/c Govt. Degree College  
Paonta Sahib (H.P)

Endst No. & Date : As above

Copy to :

1. The AGHP Shimla – 3 for information
2. The Director of Higher Education, H.P. Shimla for information
3. Ms. Kuldeep Singh Negi, Librarian for information

Principal  
o/c Govt. Degree College  
Paonta Sahib (H.P)

## LIST OF UNSERVICEABLE ARTICLES / BOOKS (2016-17)

Page no. 1

Sr. No.	Accession No.	Name of the Article / Book	Qty.	Page No of stock Register I & II,III.	Actual book value	Reason for writing off	Proposed Mode of disposal	Anticipated amount of Public Auction	Date of purchase	Funds out of which purchased	Remark
1	2304	Mechanics	1	23/2	110	Damaged completely by Silver wall fishes and termites	As the books are damaged completely by Silver wall fishes and termites, these books will be burnt, after getting due permission	Books were burnt as these were damaged completely by Silver wall fishes and termites	07/12/1999	Lib. Fund	
2	2389	Physical Geography of India	1	26/2	100				15/03/2001	Lib. Fund	
3	6470	Oxford concise medical Dictionary	1	87/3	295				18/03/2011	UGC Fund	
4	6471	Oxford concise Dictionary of mathematics	1	87/3	250				18/03/2011	UGC Fund	
5	6803	microbiology	1	101/3	295				23/08/2011	UGC Fund	
6	6880	Samanya zyan	1	104/3	120				07/09/2011	Lib. Fund	
7	6881	Himachal Darpan Samanya zyan	1	104/3	106				07/09/2011	LIB. Fund	
8	6983	optics	1	108/3	195				10/02/2014	D E H P	
9	7047	Public administration	1	110/3	130				10/02/2014	D E HP	
10	7211	SSC solved paper	1	117/3	275				11/02/2014	UGC Fund	
11	7359	Botany for degree student Bryophyta	1	123/3	400				17/02/2014	UGC FUND	
12	7540	Basic financial accounting assignment	1	130/3	207				28/02/2014	UGC FUND	
13	7661	An Introduction to bryophyta	1	135/3	175				20/05/2014	UGC FUND	
14	7729	Text book of Chemistry	1	138/3	200				11/08/2014	D E H P	
15	7751	Sirmour riyasat ka itihaas	1	139/3	275				22/09/2014	D E H P	
16	7791	Fundamental of DBMS	1	140/3	375				14/10/2014	B C A FUND	
					3508						

(Rs Three Thousand Five Hundred eight only)



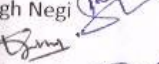




Principal

Govt. Degree College, Paonta Sahib

#### CERTIFICATE - 1


The articles proposed above to be written off have been checked physically by us and have been found unserviceable and irreparable. These are therefore recommended for declaring unserviceable and are further recommended to be written off. It is also certified that there has not been any negligence on the part of any govt. employee which may call for any disciplinary action by a higher authority.

**Recommended by the stock verification committee:-**

1. Prof. Deepchuan 
2. prof.seema Tyagi 
3. Prof. Mohan singh Negi 
4. Prof. Kiran Bala 
5. Sh. Kuldeep Singh Negi 
6. Sh. Guman Singh 
7. Mrs. Raj laxmi 

#### CERTIFICATE - II

The article proposed above for writing off have been checked physically by me and had been found unserviceable/irreparable. These are, therefore, recommended for declaring unserviceable/irreparable and are further recommended to the written off. It is certified that there has not been any negligence of any Govt. employee which may call for any disciplinary action by a higher authority.

  
Principal  
Govt. College Paonta Sahib  
Distt. Simla (H.P.)  
Paonta Sahib (H.P.)



To

The Principal,  
Govt. Degree College,  
Paonta Sahib

**Subject:** Regarding written off report of the stock of Library books for the session 2016-17.

Respected sir,

All above mentioned books are recommended by the stock verification committee 2016-17 found unserviceable and irreparable hence to be written off. These books are damaged by silver wall fishes and termites. Rest of the books will be damaged if they are kept with these effected books.

It is further the above mentioned books were burnt in the presence of Written off committee.

**Recommended by the Written off committee:-**

STOCK VERIFICATION COMMITTEE

1. Prof. Deepa chauhan
2. prof. Seema Tyagi
3. Prof Mohan Singh Negi
4. prof. Kiran Bal
5. Sh. Kuldeep Singh Negi
6. Sh. Guman singh
7. Mrs Raj Laxmi

Principal,  
Govt. Degree College,  
Paonta Sahib

No. GCP / Misc. / 2010-11- \_\_\_\_\_ 463-465  
Office of the  
Principal, Govt. Degree College  
Paonta Sahib, Dist. Sirmaur (H.P)

: Dated.02/08/2019 Paonta Sahib 8/8/19

**\*OFFICE ORDER\***

In exercise of the power re-delegated to me No. GCP / vide Director of Education, Himachal Pradesh Shimla 1 order no. EDN - H (4) - 3(C) 2/2002 Dated : 30.10.2008 and as per provisions of HPFR , Rule 19.15 of HPFR 1971 the Library Books amounting to Rs7924/- (Rupees Seven Thousand Nine Hundred &Twenty four only) are declared unserviceable on the basis of the recommendation of the Library committee.

Further sanction to dispose off the articles by way of sale or otherwise is also granted under rule 19.15 of HPFR 1971 Vol. I



Principal  
Govt. Degree College  
Paonta Sahib (H.P)

Endst No. & Date : As above

Copy to :

1. The AGHP Shimla - 3 for information
2. The Director of Higher Education, H.P. Shimla for information
- ✓ 3. Ms. Kuldeep Singh Negi, Librarian for information



Principal  
Govt. Degree College  
Paonta Sahib (H.P)

To

The Principal  
Govt. College Paonta Sahib (H.P)

Librarian to do  
he needful along with  
stock verification committee  
the process of write-off  
as per provisions  
3/3/2017

**Subject:** **Verification report of the stock of Library Books for the session 2016-17.**

Respected Sir,

All the books lying in the Library have been checked and verified as per Stock Register No. I, II and III (Accession No. 1 to 8575) of the Library, for the session 2016 - 17.

During stock verification, certain books were found in unserviceable condition for these were damaged by Silver Wall Fishes and termites. The Library Committee has recommended that these books may be written off from the stock register of the Library.

The list of such books is attached here with along with the recommendation of the library committee.

Thanking You,

**Stock verification committee;**

1. Prof. Deepa chauhan
2. prof. Seema Tyagi
3. Prof Mohan Singh Negi
4. prof. Kiran Bala
5. Sh. Kuldeep Singh Negi
6. Sh. Guman singh
7. Mrs Raj Laxmi

Principal  
Govt. College Paonta Sahib  
Distt. Sirmour (H.P)






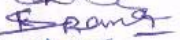
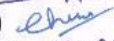




Rs. Seven Thousand Nine Hundred Twenty four only)

Govt. Degree College, Paonta Sahib

CERTIFICATE - 1

The articles proposed above to be written off have been checked physically by us and have been found unserviceable and irreparable. These are therefore are recommended for declaring unserviceable and are further recommended to be written off. It is also certified that there has not been any negligence on the part of any govt. employee which may call for any disciplinary action by a higher authority.

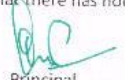
**Recommended by the stock verification committee:-**

1. Prof. C.K.Sharma (Convener) 
2. prof. kiran Bala.(Member) 
3. Prof Arun kumar.(Member) 
4. Prof.Kalyan Rana.(Member) 
5. Prof.Chinu Bansal.(Member) 
6. Sh. Kuldeep Singh Negi.(Member) 
7. Prof Deepa chauhan.( Member) 
8. Prof Swati chauhan ( Member) 
9. Prof.Pratibha choudhary(Member) 

1.

CERTIFICATE - II

The article proposed above for writing off have been checked physically by me and had been found unserviceable/irreparable. These are, therefore, recommended for declaring unserviceable/irreparable and are further recommended to the written off. It is certified that there has not been any negligence of any Govt. employee which may call for any disciplinary action by a higher authority.

  
Principal  
Govt. College Paonta Sahib  
Distt. Sirmour (H.P)

Principal,  
Govt. Degree College,  
Paonta Sahib

**Subject: Regarding written off report of the stock of Library books for the session 2018-19.**

Respected sir,

All above mentioned books are recommended by the stock verification committee 2018-19 found unserviceable and irreparable hence to be written off. These books are damaged by silver wall fishes and termites. Rest of the books will be damaged if they are kept with these effected books.

It is further the above mentioned books were burnt in the presence of Written off committee.

**Recommended by the Written off committee:-**

**STOCK VERIFICATION COMMITTEE**

1. Prof. C.K. Sharma.
2. prof. Kiran Bala.
3. Prof Arun kumar
4. prof. kalyan Rana
5. Prof. Chinu Bansal.
6. Sh. Kuldeep Singh Negi.
- 7 Prof..Swati chauhan
- 8 Prof. Pratibha choudhary
- 9 Prof. Deepa chauhan

Principal,  
Govt. Degree College,  
Paonta Sahib, Distt. Sirmour



### CERTIFICATE IN R/O STOCK VERIFICATION

It is certified that all the Library Books have been physically checked and verified as per Register No.I,II and III of the Library (Accession Number 1 to 8681) for the session 2019 – 20.

#### STOCK VERIFICATION COMMITTEE

- 1 Prof. C.K. Sharma.
- 2 prof. Swami Nath
3. Prof Arun kuma Darfraik
4. prof. sunil sharma
5. Prof. Chinu Bansal.
6. prof Rakha
7. Sh. Kuldeep Singh Negi
8. Prof. Kiran Bala
9. Smt Bahar saini

Principal,  
Govt. Degree College,  
Paonta Sahib,  
SGGS & G.D. College  
Paonta Sahib, Dist. Simla

05/10/2020

Principal,  
Govt. Degree College,  
Paonta Sahib

Subject: Regarding written off report of the stock of Library books for the session 2019-20.










Respected sir,

All above mentioned books are recommended by the stock verification committee 2019-20. found unserviceable and irreparable hence to be written off. These books are damaged by silver wall fishes and termites. Rest of the books will be damaged if they are kept with these effected books.

It is further the above mentioned books were burnt in the presence of Written off committee.

Recommended by the Written off committee:-

STOCK VERIFICATION COMMITTEE

- 1 Prof. C.K. Sharma. 
- 2 prof. Swami Nath 
3. Prof Arun kuma Darfraik 
4. prof. Sunil Sharma 
5. Prof. Chinu Bansal. 
6. Sh. Kuldeep Singh Negi 
7. prof Rakha 
8. Prof. Kiran Bala 
9. Smt Bahar saini 

  
Principal,  
Govt. Degree College,  
Paonta Sahib

21  
25/10/2020

No. GCP / Misc. / 2019-20 1769-71  
Office of the  
Principal, Govt. Degree College  
Paonta Sahib, Dist. Sirmaur (H.P)

: Dated: 05/10/2020

Paonta Sahib \_\_\_\_\_

**\*OFFICE ORDER\***

In exercise of the power re-delegated to me No. GCP / vide Director of Education, Himachal Pradesh Shimla 1 order no. EDN - H (4) - 3(C) 2/2002 Dated : 30.10.2008 and as per provisions of HPFR , Rule 19.15 of HPFR 1971 the Unserviceable Sports Articles amounting to Rs 450/- (Rupees Four hundred & fifty only) are declared unserviceable on the basis of the recommendation of the Sports affairs committee.

Further sanction to dispose off the articles by way of sale or otherwise is also granted under rule 19.15 of HPFR 1971 Vol. I

Sd/  
Principal  
Govt. Degree College  
Paonta Sahib (H.P)

Endst No. & Date : As above

Copy to :

1. The AGHP Shimla - 3 for information
2. The Director of Higher Education, H.P. Shimla for information
3. ☒ Mr. Kuldeep Singh Negi, Librarian for information

Sd/  
Principal  
Govt. Degree College  
Paonta Sahib (H.P)



#### LIST OF UNSERVICEABLE ARTICLES / BOOKS (2019-20)

Page no. 1

Sr. No.	Accession No.	Name of the Article / Book	Qty.	Page No of stock Register I & II,III.	Actual book value	Reason for writing off	Proposed Mode of disposal	Anticipated amount of Public Auction	Date of purchase	Funds out of which purchased	Remark	
1	3466	हिन्दी साहित्य का इतिहास	1	69/2	120	Damaged completely by Silver wall fishes and termites	As the books are damaged completely by Silver wall fishes and termites, these books will be burnt, after getting Books were burnt as these were damaged completely by Silver wall fishes and termites		02/02/2002	Lib. Fund		
2	5806	वाणज्य नीति और जीवन चरित्र	1	61/3	80				07/03/2011	Lib. Fund		
3	8054	Political Ideologies cop III	1	151/3	160				25/08/2015	Lib. Fund		
4	8119	Western political Thought-I	1	153/3	90				25/08/2015	Lib. Fund		
				G.Total	450							

(Rs Four Hundred Fifty only)

Principal

Govt. Degree College, Paonta Sahib

**CERTIFICATE - I**

The articles proposed above to be written off have been checked physically by us and have been found unserviceable and irreparable. These are therefore are recommended for declaring unserviceable and are further recommended to be written off. It is also certified that there has not been any negligence on the part of any govt. employee which may call for any disciplinary action by a higher authority.

**Recommended by the stock verification committee:-**

1. Prof. C.K.Sharma (Convener) 
2. prof. Swami Nath .(Member) 
3. Prof. Arun kumar.(Member) 
4. Prof.Sunil sharma.(Member) 
5. Prof.Chinu Bansal.(Member) 
6. Sh. Kuldeep Singh Negi.(Member) 
7. Prof Kiran Bala.( Member) 
8. Prof Rakha ( Member) 
9. Smt Bahar Saini(Member) 

1.

**CERTIFICATE - II**

The article proposed above for writing off have been checked physically by me and had been found unserviceable/irreparable. These are, therefore, recommended for declaring unserviceable/irreparable and are further recommended to the written off. It is certified that there has not been any negligence of any Govt. employee which may call for any disciplinary action by a higher authority.

  
Principal  
Govt. College Paonta Sahib  
Distt. Simla (H.P.)

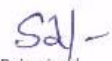
No. GCP / Misc. / 2021-22- 602-604  
Office of the  
Principal, Govt. Degree College  
Paonta Sahib, Dist. Sirmaur (H.P)

Dated: Paonta Sahib 01-08-22

**\*OFFICE ORDER\***

In exercise of the power re-delegated to me vide Director of Education, Himachal Pradesh Shimla 1 order no. EDN – H (4) – 3(C) 2/2002 Dated : 30.10.2008 and as per provisions of HPFR , Rule 19.15 of HPFR 1971 the Library Books amounting to Rs. 3894.90/- (Rupees Three Thousand Eight Hundred ninety four & ninety paise only) are declared unserviceable on the basis of the recommendation of the Library committee.


Further sanction to dispose off the articles by way of sale or otherwise is also granted under rule 19.15 of HPFR 1971 Vol. I

  
Principal  
Govt. Degree College  
Paonta Sahib (H.P)

Endst No. & Date : As above

Copy to :

1. The AGHP Shimla – 3 for information
2. The Director of Higher Education, H.P. Shimla for information
- ✓ 3. Ms. Kuldeep Singh Negi, Librarian for information

  
Principal  
Govt. Degree College  
Paonta Sahib (H.P)



To

The Principal  
Govt. College Paonta Sahib (H.P)

**Subject:** *Verification report of the stock of Library Books for the session 2021-22.*

Respected Sir,

All the books lying in the Library have been checked and verified as per Stock Register No. I, II and III (Accession No. 1 to 8939) of the Library, for the session 2021-22.

During stock verification, certain books were found in unserviceable condition for these were damaged by Silver Wall Fishes and termites. The Library Committee has recommended that these books may be written off from the stock register of the Library.

The list of such books is attached here with along with the recommendation of the library committee.

Thanking You,

**Stock verification committee;**

- 1 Prof. vivek negi
- 2 Prof. Dipali Bhandari
- 3 prof Navdeep shah
- 4 Prof. ushi Joshi
- 5 Prof kiran Bala
- 6 Kuldeep singh negi
- 7 Prof Chinu Bansal
- 8 Prof. Seema Tyagi
- 9 Prof Bharti
- 10 Prof jai chand
- 11 prof Renu Sharma
- 12 Prof Bahar saini

principal

Govt college paonta sahib  
Distt sirmour

LIST OF UNSERVICEABLE ARTICLES/ BOOKS (to be furnished in quadruplicate) Year- 2021-22

Page no. 1

Sr. No.	Accession No.	Name of the Article / Book	Quantity	Page No of stock Register I & II	Actual book value	Reason for writing off	Proposed Mode of disposal	Anticipated amount of Public Auction	Date of purchase	Funds out of which purchased	Remark
1	461	EPACHALMEN	01	Page 20-1	200	Damaged completely by Silver wall fishes and termites	As the books are damaged completely by Silver wall fishes and termites, these books will be burnt, after getting due permission	<p>Handwritten notes in Hindi and English:</p> <p>1. 461 EPACHALMEN 200</p> <p>2. 462 The question of India 30</p> <p>3. 1425 Man are from men, Women are from Venus 145</p> <p>4. 2401 Political Theory 140</p> <p>5. 2767 New art of living 40</p> <p>6. 2768 Common errors in English 45</p> <p>7. 2799 A bond with mountains 34.90</p> <p>8. 3096 Indian political thinkers 750</p> <p>9. 3316 Perspectives on Indian women 800</p> <p>10. 4191 Social Thought 170</p> <p>11. 4266 Kava Deepika 45</p> <p>12. 5029 <del>Handwritten text</del> 650</p> <p>13. 5128 <del>Handwritten text</del> 80</p> <p>14. 6528 <del>Handwritten text</del> 295</p> <p>15. 8045 Sanskrit 120</p> <p>16. 8260 History of Himachal Pradesh 350</p>	14-12-94	DEHP	
2	462	The question of India	01	page 38-1	30				20-03-96	DEHP	
3	1425	Man are from men, Women are from Venus	01	Page 74-1	145				10-06-97	Lib. Fund	
4	2401	Political Theory	01	Page 27-2	140				15-03-2001	A. Fund	
5	2767	New art of living	01	Page 41-2	40				12-03-2001	A. Fund	
6	2768	Common errors in English	01	Page 41-2	45				12-03-2001	A. Fund	
7	2799	A bond with mountains	01	Page 42-2	34.90				31-07-2001	DEHP	
8	3096	Indian political thinkers	01	Page 96-2	750				20-02-2002	A Fund	
9	3316	Perspectives on Indian women	01	Page 63-2	800				20-02-2002	A. Fund	
10	4191	Social Thought	01	Page 98-2	170				17-10-08	Lib. Fund	
11	4266	Kava Deepika	01	Page 101-2	45				17-11-08	Lib fund	
12	5029	<del>Handwritten text</del>	01	Page 30-3	650				02-02-11	ugc. Fund	
13	5128	<del>Handwritten text</del>	01	Page 34-3	80				02-02-11	ugc. Fund	
14	6528	<del>Handwritten text</del>	01	Page 90-3	295				01-02-01	ugc. Fund	
15	8045	Sanskrit	01	Page 150-3	120				29-07-15	Lib. Fund	
16	8260	History of Himachal Pradesh	01	Page 159-3	350				04-05-16	Lib. fund	
Total					3894.90						

Rs (Three thousand eight hundred ninety four rupee and ninety paise only)

Principal  
Govt college Paonta sahib

### CERTIFICATE IN R/O STOCK VERIFICATION

It is certified that all the Library Books have been physically checked and verified as per Register No. I, II and III of the Library (Accession Number 1 to 8939) for the session 2021-22.

#### STOCK VERIFICATION COMMITTEE:

1. PROF. VIVEK NEGI
2. PROF. DIPALI BHANDARI
3. PROF. NAVDEEP SHAH
4. PROF. KIRAN BALA
5. PROF. USHA JOSHI
6. PROF. JAI CHAND
7. PROF. BHARTI
8. SH. K. S. NEGI
9. PROF. CHINU BANSAL
10. PROF. SEEMA TYAGI
11. PROF. BAHAR SAINI
12. PROF. RENU SHARMA

Principal

SGGSJ Govt. College,  
Paonta Sahib (H.P.)  
Paonta Sahib, Dist. Simlaur